



**TORRANCE COUNTY
COMMISSION MEETING**

April 10, 2024

9:00 A.M.

**For Public View
Do Not Remove**



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, APRIL 10, 2024 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Changes to the Agenda**
4. **PROCLAMATIONS**
 - A. **DWI:** Proclaiming April as "Alcohol Awareness Month".
5. **CERTIFICATES AND AWARDS**
 - A. **MANAGER:** Employee of the 4th Quarter 2023 – Deputy Ronald Saavedra
6. **BOARD AND COMMITTEE APPOINTMENTS**
7. **PUBLIC COMMENT and COMMUNICATIONS** (Comments limited to two minutes.)
8. **APPROVAL OF MINUTES**
 - A. **COMMISSION:** Request approval of minutes of the March 27, 2024, Regular Meeting of the Board of County Commissioners.
9. **APPROVAL OF CONSENT AGENDA**
 - A. **FINANCE & PURCHASING:** Request approval of payables.
10. **ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
11. **ADOPTION OF RESOLUTION**

- A. CLERK:** Requesting approval of Resolution 2024-____, A Resolution Superseding Resolution 2023-21, Designating Polling Places and Locations for All Regular Local and Statewide Elections Conducted in 2023 and 2024. (Moving McIntosh location from Radio Station to Senior Center.)
- B. FINANCE & PURCHASING:** Requesting approval of Resolution 2024-____, Disposition of Torrance County Property, Superseding Resolution 2024-06.

12. APPROVALS

- A. MANAGER:** Request approval and award of the Duran Water System Improvement Project to File Construction, LLC (RFP: SAP-20-E2241-STB) as well as the identification of County funds for the project. (Bohannan Huston)
- B. SHERIFF:** Requesting approval to submit Justice Assistance Grant (JAG) application.
- C. SHERIFF:** Requesting ratification of submission of grant application for the Law Enforcement Protection Fund (LEPF) from the New Mexico Department of Finance- Local Government Division for the total of \$114,500.00.
- D. EMERGENCY MANAGMENT:** Requesting approval of the Local Emergency Planning Committee (LEPC) By Laws.
- E. FINANCE & PURCHASING:** Requesting approval and acceptance of IFB-FY24-04 for Fire Apparatus Maintenance and Repair contract with New Mexico Apparatus.
- F. FINANCE & PURCHASING:** Requesting approval and acceptance of IFB-FY24-03 for Maintenance and Repair to Sheriff's vehicles and fleet contract with DT Automotive.
- G. FIRE:** Requesting submission of the FY25 Fire Protection Fund application and authorizing County Manager Janice Y. Barela to be the authorized electronic signatory. Application is due to the State Fire Marshals Office by April 30,2024.
- H. GRANTS/ANIMAL SERVICES:** Requesting approval to submit application to Carrol Petrie Foundation for The Referred Emergency Animal Care and Help (REACH) and The Spay and Neuter Intact Animals Program in Torrance (SNIPIT) programs, requesting \$25,000 per program for a total of \$50,000.
- I. GRANTS/CLERK:** Requesting approval to submit application to the Office of the Secretary of State for improvements to voting machine storage warehouse, including cameras and security, total requested amount of \$50,000.
- J. GRANTS/FIRE/EMS:** Requesting approval to submit grant application to FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) program.

K. GRANTS/HUMAN RESOURCES: Requesting approval to submit grant application to New Mexico Public Education Department (NMPED) for Summer Enrichment Internship Program for 2024, total requested amount of \$154,464.00.

L. MANAGER: Requesting approval of the Restrictive Housing Quarterly Report.

13. DISCUSSION

A. EMERGENCY MANAGMENT: Department update regarding items that are in progress.

B. MANAGER'S REPORT

C. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

14. EXECUTIVE SESSION

A. MANAGER: Acquisition of water rights – Closed pursuant to NMSA 1978 § 10-15-1(H)(8).

15. Announcement of the next Board of County Commissioners Meeting: April 24, 2024 at 9:00 AM

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN

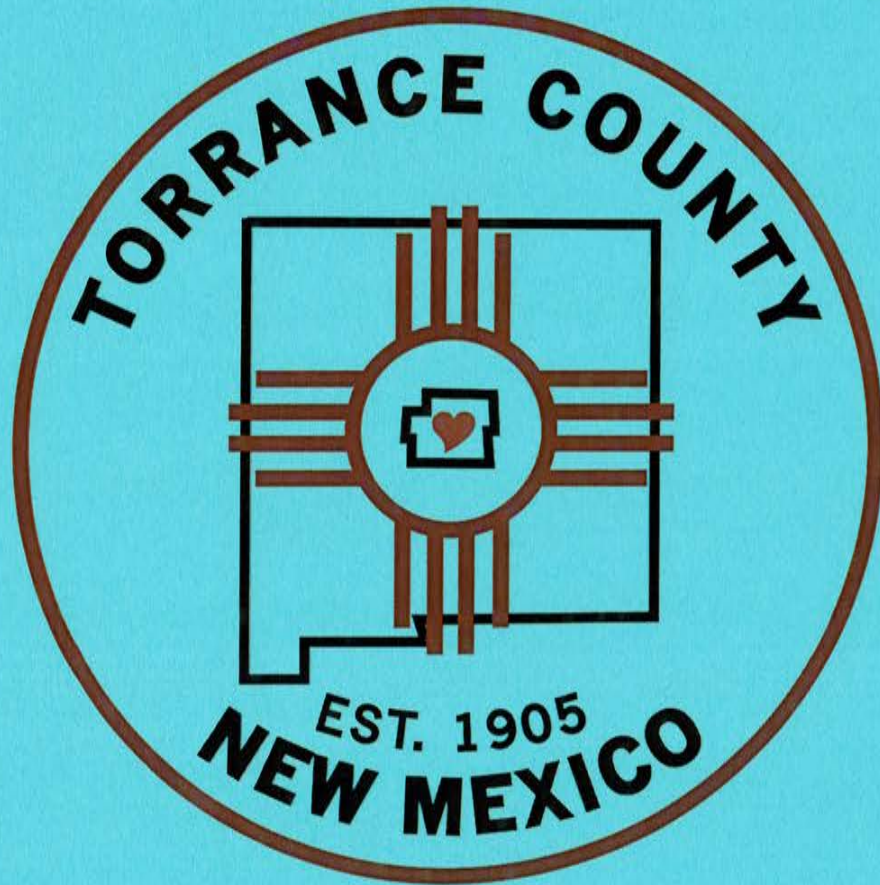
*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 1



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 2



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 3



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 4-A



Torrance County
Board of County Commissioners

PROCLAIMING APRIL AS “ALCOHOL AWARENESS MONTH”

WHEREAS, addiction is a major public health concern; and

WHEREAS, over 67,000 people die by drug overdose each year in the United States; New Mexico had the 11th highest drug overdose death rate in the United States in 2020; and

WHEREAS, in 2020, 1,878 New Mexicans died from excessive alcohol related causes, and of those, 112 involved alcohol poisoning; and

WHEREAS, alcohol abuse costs the State of New Mexico more than \$2 billion a year; with around two million people in the State of New Mexico, it adds up to more than \$1,000 in costs per New Mexican each year; and

WHEREAS, 16.7% of adults in New Mexico report binge drinking, which is four to five more drinks for women and five or more for men on one occasion in the past 30 days; New Mexico has a high percentage of heavy drinkers, with eight or more drinks per week for women and 15 or more for men; and

WHEREAS, New Mexico has the highest alcohol-related death rate in the United States; New Mexico sits at 86.6 deaths per 100,000 people, compared to 41.5 nationally in 2020; alcohol kills New Mexicans at a higher rate than anywhere in the United States and that statistic has not changed since 1997; and

WHEREAS, a New Mexico Department of Health study shows alcohol abuse killed more than 1,800 New Mexicans under age 65 in 2020, which means more people died from alcohol abuse than from COVID in the first year of the pandemic; one in five New Mexicans die every day from alcohol use; and

WHEREAS, a state Department of Health study estimated in 2018, the latest year for which figures are available, that 101,012 New Mexicans were living with an alcohol abuse disorder, with 73,178 unable to get treatment mostly due to cost; and

***WHEREAS**, the risk of adverse outcomes, such as overdose death and addiction, increases from combined use of drugs and alcohol; and*

***WHEREAS**, New Mexico ranks as one of the weakest states regarding alcohol policy safeguards; it was among the states that had the least amount of improvement since the early 1990s; and*

***WHEREAS**, strong alcohol policy safeguards, such as limiting where, when, and how alcohol is sold, in addition to preserving government oversight of alcohol sales, can contribute to lower excessive drinking rates among New Mexicans and can help to reduce alcohol-involved drug overdoses; and*

***WHEREAS**, we resolve as a community to continue to support those struggling with substance use disorders, that they enter into and participate in treatment; we further support strong alcohol policy safeguards to encourage their recovery.*

***NOW THEREFORE, BE IT RESOLVED** that we, the members of the Board of County Commissioners of Torrance County, New Mexico, do hereby proclaim the month of April, as **ALCOHOL AWARENESS MONTH** in **TORRANCE COUNTY** and call this observance to the attention of our citizens.*

*Signed and Sealed in the Torrance County Seat,
Estancia, New Mexico,
on April 10, 2024.*

Ryan Schwebach, Chair
District 2

Kevin McCall, Vice Chair
District 1

Linda Jaramillo, Torrance County Clerk

Samuel D. Schropp, Member
District 3



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

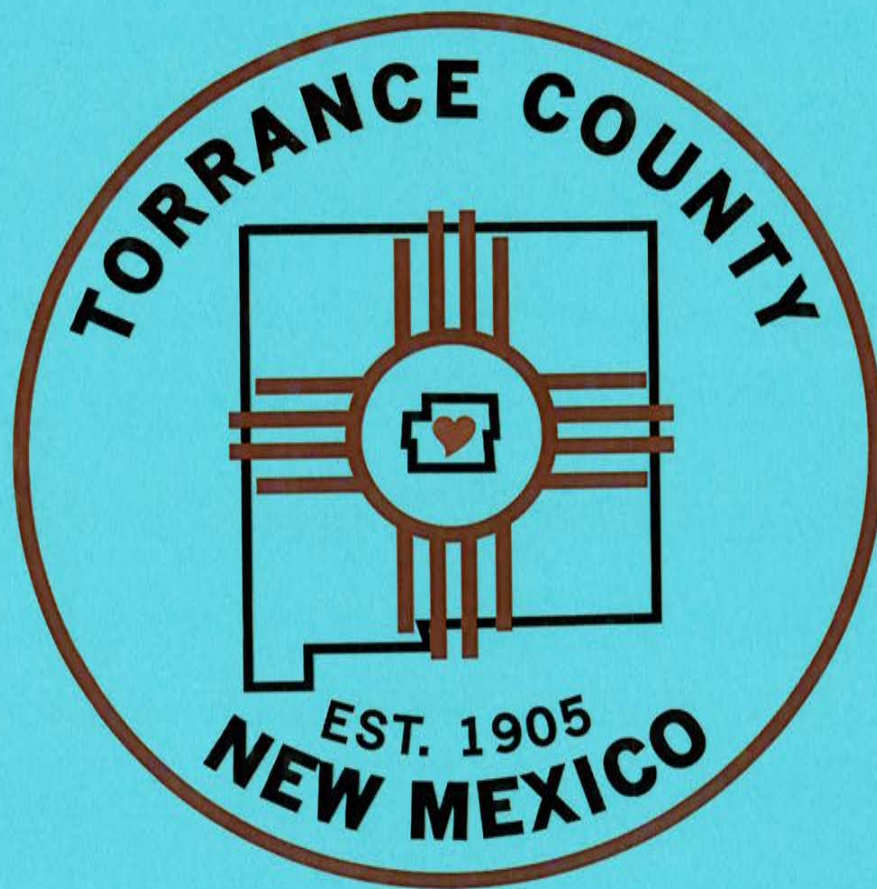
No. 5-A



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

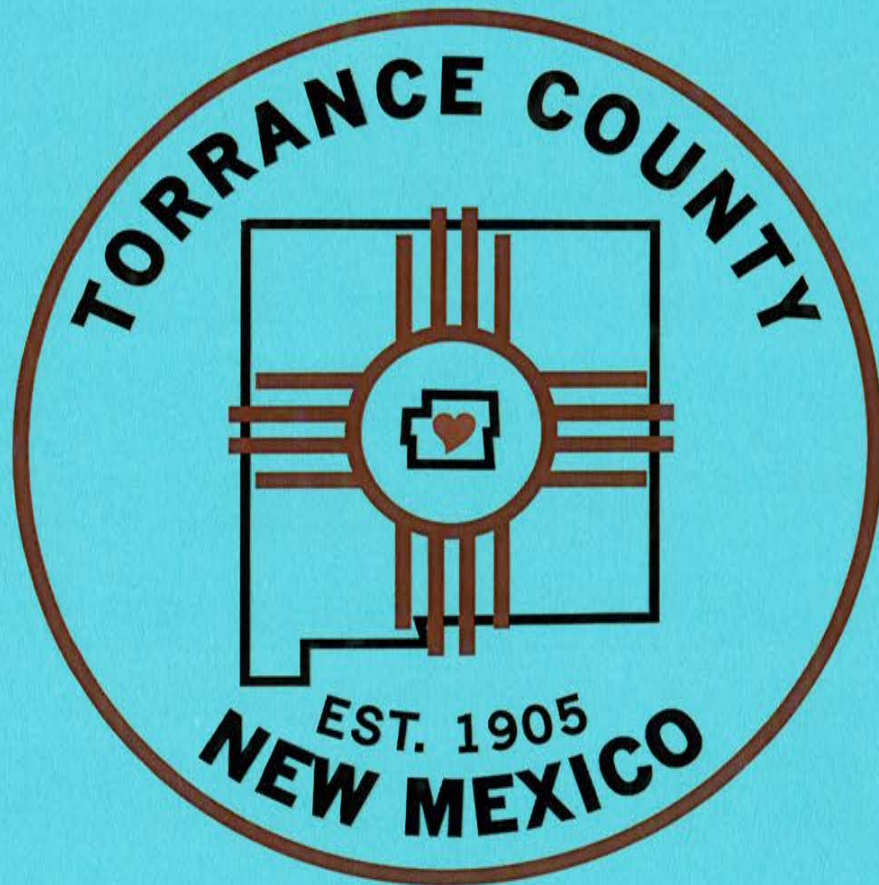
No. 6



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 7



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 8-A

DRAFT COPY
Torrance County Board of Commissioners
Regular Commission Meeting
March 27, 2024
9:00 AM

Commissioners Present:

RYAN SCHWEBACH – COUNTY CHAIRMAN
KEVIN MCCALL – COUNTY VICE CHAIRMAN
SAMUEL SCHROPP – COUNTY COMMISSIONER

Others Present:

JANICE BARELA – MADAM COUNTY MANAGER
TRACY SEDILLO – DEPUTY COUNTY MANAGER
MICHAEL GARCIA – COUNTY ATTORNEY
LINDA JARAMILLO – COUNTY CLERK
GENELL MORRIS – ADMINISTRATIVE ASSISTANT I
DONALD GOEN – COUNTY P & Z DIRECTOR

1. **Call Meeting to order.**

Ryan Schwebach – County Chairman: Calls the March 27, 2023, Regular Commission Meeting to order at 9:06 AM.

2. **Pledge led by:** Ryan Schwebach – County Chairman

Invocation lead by: Samuel Schropp– County Commissioner

Janice Barela-Madam County Manager: We would like to honor Officer Justin Christopher Hare. Heroic Law Enforcement officers throughout New Mexico put their lives on the line every single day to protect their fellow citizens and to maintain law and order in our state. They have come under increasing physical attack from criminals in recent years. New Mexicans know that our police are the

thin blue line that separates our safe communities from chaos and lawlessness and that police are and will always be critical to the safety of our state. Today the state of New Mexico, Torrance County Commission, and Torrance County residents are remembering New Mexico State Police Officer Justin Hare, who perished in the line of duty on March 15, 2024, while rendering assistance to his stranded motorists. His funeral service is today at 11:00 am, after which he will be laid to rest.

At the National Law Enforcement Memorial in Washington, D.C. there is a quote engraved on the wall that reads, "It is not how these officers died that made them heroes. It's how they lived."

Today, I would like to read Officer Hare's obituary into the record as well as comments made by Torrance County Deputy Fire Chief Hanna Sanchez at his candlelight vigil in Moriarty, which will give us a glimpse into the life of Officer Hare.

Justin Christopher Hare a beloved member of the Logan community passed away on March 15, 2024. Throughout his life, Justin contributed significantly to society through his dedication as a volunteer firefighter and his service with the New Mexico State Police for five years. Born on January 31, 1989, at UNM Hospital in Albuquerque. Justin excelled in his academic pursuits. He attended Moriarty High School, graduating with a GED in 2007, and furthered his education by attending Central New Mexico Community College and Embry-Riddle Aeronautical University. Justin's passion for helping others extended beyond his career. He found joy in coaching soccer and engaging in various outreach programs. His interests also included hunting, fishing, and flying aircraft. Justin was a pillar of strength within the community and was actively involved in various organizations such as the New Mexico State Police Association, where he held the position of Treasurer and the Fraternal Order of Police. Justin's commitment to his family was unwavering. He was known as the best family man and an exceptional daddy. Justin leaves behind a legacy of love and courage that will forever be cherished by those who knew him. He is survived by his father Jim Hare, and Mother Terry Hare, Daizzare Quintana (the love of his life), and daughters Juliann Hare and Caydence Hare, with another child on the way. He is survived by his brother Brandon Hare, Sister-in-law Amanda Hare, niece Austin Hare, nephews Brantley Hare, Colt Hare, Daylyn Hare, and niece Yoonhee Quintana. He was preceded in death by his older brother JC Hare, grandfather Charles Miller, and great-

grandparents. Justin Christopher Hare will be remembered as a hero in his community and a dedicated individual always willing to extend a helping hand to those in need. A funeral Service to honor and celebrate Justin's life will take place on March 27th at Legacy Church in Albuquerque. His memory will live on through the countless lives he touched with kindness and compassion.

The following was read by Deputy Fire Chief Sanchez, at the candlelight vigil.

Good evening, friends of Torrance County. My name is Hannah Sanchez, Deputy Fire Chief and EMS Director for Torrance County Fire and Rescue. I'm appreciative of this opportunity to speak about our fallen friend and brother Justin Hare and his time with the Torrance County Fire Department.

In 2007, shortly after graduating from high school, Justin, along with his brother Brandon, began his service in public safety by volunteering with the Torrance County Fire Department District Three (McIntosh). In 2008, Justin applied to become a volunteer with District Five (NE Torrance), man # 516, where he continued to dedicate himself to the constituents of Torrance County, as well as the visiting public for approximately four years in total between the two departments.

Justin proved his dedication and commitment by being an active member of his community. His perseverance was demonstrated by involving himself in training offered within the department. This allowed Justin to receive his Wildland Firefighting Certification and Basic Firefighter Emergency Medical Care certification.

Looking back on history, now, it is a clear indication that the many roles he has held in public safety show that his true passion was helping, guiding, and protecting individuals on a day-to-day basis.

Torrance County Fire Rescue would like to express our deepest heartfelt condolences to Justin's family, friends, and New Mexico State Police Department. Justin, our brother, friend, and colleague, may you rest in peace, know you will never be forgotten, and we will take it from here.

On behalf of the Torrance County Commission, Administration, Torrance County Fire Rescue, Sheriff's Office, Dispatch Center, staff, and residents of Torrance County, I want to thank Officer Hare for his exemplary public service as a Torrance County Fire volunteer firefighter and New Mexico State Police officer. His life truly was heroic and well lived, and for that, we are eternally grateful. Our

sincerest condolences go out to Officer Hare's family, friends, law enforcement, and dispatch brothers and sisters.

3. **Changes to the Agenda:** Defer item 5A. Our Sheriff is at a funeral.

4. **PROCLAMATION:** None

5. **CERTIFICATES AND AWARDS:** None

A. **MANAGER:** Employee of the 4th Quarter 2023 – Deputy Ronald Saavedra

Janice Barela-Madam County Manager: Deferred

6. **BOARD AND COMMITTEE APPOINTMENTS:** None

A. **MANAGER:** Discussion and possible action regarding the creation of the Ad Hoc Internet Connectivity Advisory Committee.

Janice Barela-Madam County Manager: There was a discussion about an Ad Hoc Committee in a previous Commission meeting. I would like to receive direction from the Commission on how you would like to fill this committee through the bylaws or the rules and procedures that the Board of County Commissioners have adopted. The number of members that were requesting to be on this committee is a little different than appointing somebody to a board. Do you want letters of interest from those who would be interested in being a part of this or contact the Manager's Office? We can start a list and bring it before the Commission for final approval.

Ryan Schwebach – County Chairman: The purpose of this committee is to gather real information on internet availability within our community.

Samuel Schropp-County Commissioner: We have a couple of different phases in this. There was a grant period in which we had to have letters of support from the communities. According to Miss Rosenberg, as this moves forward, we will need more hands to make the work lighter. I think it would be appropriate to have those

people contact the Manager's Office. There will come a time in which we're looking for individual letters of support. We may want more people on the committee at that time.

Janice Barela-Madam County Manager: I envision getting them in the same room with Miss Rosenberg and finding out exactly what it is that she needs for her project. Setting out the scope of work and putting together a strategic plan on how to accomplish it with specific milestones. Putting a timeline on it and having a chairperson to oversee it.

Samuel Schropp-County Commissioner: I have contacted five people who are willing to work on this. Two of them have good expertise in computer databases. The others are people who have worked in public administration or retired now. What happened with us in Illinois was that once things were in place, different neighbors took a form letter of support around and talked to people about signing a letter of support. Now, that's not a letter of intent. That's no commitment, but it is of support, to put pressure on for the monies, and push forward to this project. We would need more people at that time to lighten your load. So that you talk to your neighbors, you talk to your family, you get these letters of support. That's what I mean by having a supervisory core for this committee. As the County Manager outlined, shifting duties and needs for people as we move on, and determined by Resound. We do need a formalized committee to be answerable to the Commission and the County Manager.

Ryan Schwebach – County Chairman: So the letters, is that something that has to be done or that's just either experience or what you think might happen?

Amanda Lujan - Grants Administrator: Resound received a letter of support for the recent grant proposal for the county and one from the Village of Willard. The land grants are hesitant at this time. There is another grant coming up that is a little bit more money. I think that letters of support would be important once we are going after the second grant.

Ryan Schwebach – County Chairman: I envision a little differently. I keep hearing, help Resound. Resound is a private company, there are more players at stake. We don't need to be married to Resound or anybody else. The information needs to be gathered on exactly what is the best concept within the communities. As for letters of support, I am very uncomfortable just going out to get letters for one company. At this time the committee does not need to be very big. The committee needs to be very knowledgeable, and willing to put in some effort to gather the information on what else is out there. Resound is the one entity that has approached us. I would like somebody out of both rural and municipalities, and I don't think it needs to be more than four people.

Samuel Schropp-County Commissioner: Yes, three or five, an odd number.

Amanda Lujan - Grants Administrator: We also recommended that we possibly have representation from the school districts, at least one of them.

Ryan Schwebach – County Chairman: I don't agree with that. The school districts can put their liaison on it, but I don't feel like we need to bring in more entities other than what we have here. We do need to talk to them, but I don't think they need to be on the committee. That can change later.

Kevin McCall – County Vice Chairman: I recall from the Resound presentation, inaccurate maps, I think this committee needs to focus on debunking them. In doing so, that not only helps Resound, but it also helps all ISPs, and internet service providers. I think that's their challenge as an Ad Hoc committee to get out and ask the citizens.

Samuel Schropp-County Commissioner: That would encourage competition between ISPs and benefit all of us. The one thing about rebutting the maps is we want to remember, a five-person committee could do that. These are citizens that are wanting to help out. We don't want to throw the kind of burden that the three of us wind up with trying to balance personal life and business life and Commission business. We may need to bring more people in under the core group at different times.

Ryan Schwebach – County Chairman: I would agree. Let's start with five people. I don't think it needs to be tied to any district. We do need qualified people; what do they know about the community? The purpose of these five is to communicate what they're tasked to do and how they're going to do it. The maps, what does that look like? What kind of information do they need that will challenge those maps. Please, advertise for letters of interest.

7. PUBLIC COMMENT and COMMUNICATIONS

Linda Jaramillo-County Clerk: I want to encourage everyone to request their absentee by mail ballot now because we have a very short span where we can accept the requests and mail them out. Call my office at 505-544-4350 or go to sos.nm.gov and request your absentee by mail ballot. Ballots requested will be mailed out no sooner than May 7th, 2024 when absentee by mail begins.

Early voting in person begins Tuesday, May 7th, here in the Administrative building, and the Early Alternate Site in Moriarty opens on May 18th. I encourage

everyone to vote and to request their absentee by mail ballot to ensure we can get those out promptly and everyone's vote counts.

Albert Beckwith–McIntosh Resident: I would like to thank our County Manager for accepting my phone call recently and responding to it and thank Mr. Leonard Lujan for the great work he's done on Salt Mission Trail. That's a historic route, and it's been a dumping ground for these people who have blighted themselves to our neighborhood. Sunday morning, I picked up nine bags of trash in that house next to your little shed. I pick it up all the time. Even in front of our Sheriff's house on 41, there's the big white bag, nobody picked it up or stopped. We picked it up. We let people come here showing no respect to America. This is a country that men died for, our officers are dying. There are people out there with guns that shouldn't have guns, and they're killing people. They are getting away with it because they have no track record here in the United States. They're claiming they can kill whoever they want and get away with it. It's time for it to stop.

I was promised by a Sheriff, at the time, that we would have close surveillance of the area, but that never happened. Why do we have a police department if they're not going to respond? We're told we're not incorporated, because we're a small community. If you were to take a headcount or take a census out there, you'd find out how many people live there. I called and asked the Manager's Office about what was being sprayed in the air. I was told Mrs. Barela was at a conference and she was busy. She would call me back. She didn't call me back one of her associates called me back and said it was confidential information. It's not confidential. I have a right to know what's been sprayed in the air. I'd like to know today what chemical is used in the prevention of these insects on the crops. What's the name of the chemicals being used?

Ryan Schwebach – County Chairman: I can't tell you because I don't know, it's on private property. I would be happy to visit with you later.

Albert Beckwith–McIntosh Resident: I appreciate that. I've got to get to the VA, I was run off the road on my motorcycle. My 1946 Indian was destroyed. I have a broken arm and fractured ribs caused by someone who doesn't even live here. So that's been supposedly addressed with the man who is now no longer in this country. He's mysteriously disappeared. Thank you.

Marcie Wallin - Torrance County Fair Board: I would especially like to thank Manager Barela and Tracy Sedillo for your continued help with Fair Board questions. Kassandra, Deborah, and Misty have also been very helpful and always willing to help.

I would like to share with you a few heartfelt quotes.

Fair Publishing House

#1 County Fairs unite cities, towns, and villages, for one common purpose celebrating the people who live within the county.

Farm Fit Living

#1 People come together to learn and socialize.

#2 Competition - Without it, there would be no reason to showcase the best and learn from the best.

#3 Exhibits and entertainment provide life lessons to all who attend.

Michigan State University

#1 It's not all about money, it's about lessons learned.

#2 County Fair - The icing on the life skill cake.

Tracey Master – Resident: I did initially request to be on the agenda because this is going to take more than a couple of minutes, but it was my understanding that Commissioner Schwebach requested that I do this now.

On December 29, 2023, I retired after 21 1/2 years of service to the county. On January 1, 2024, I began part-time employment with Waves Behavioral Health LLC. On February 1, 2024, I was here in the building doing personal business when Mrs. Barela asked if she could speak with me for a few moments. She said she wanted to talk to me about my employment with Waves and indicated that it was potentially a violation of the Governmental Conduct Act because I had been involved in the creation of the contract between Torrance County and Waves. Waves would provide mental health support services for local youth. She provided me with a copy of the Act. Which states, that former officers and employees contracting with this agency may not contract with or take any favorable action toward a person or business that is represented by a person who was an officer or employee of the agency within two years of the date of the user, or employee's separation from the agency, or assisted by a former officer or employee of the agency, whose official act while in state employment directly resulted in the contract or action. A sub-paragraph applies regardless of the length of time since the officer or employee left the agency.

It took a moment to process as I didn't think about any of this before accepting employment. I publicly announced that I was going to be working with Waves. I then told Mrs. Barela that I probably should publicly announce what had happened.

I was sad and disappointed because our community is sorely lacking in mental health services. I wanted to do what I could to help fill the gap. I left Mrs. Rose's office prepared to leave Waves as an employee and return to intern as I didn't want to do anything that would jeopardize the services provided to the youth in our community.

I sent a letter to the state Ethics Commission asking me if they would review the situation and provide an opinion. The email reads as follows: My name is Tracey Master and I'm asking that you investigate something that involves me directly. As a former employee of Torrance County. I was hired as a 911 Dispatcher by Torrance County and July 2000 and later moved into the role of DWI Prevention Program Coordinator in May 2004. My total service time for Torrance County was 21.5 years, during which time my responsibilities and duties included scheduling law enforcement overtime, conducting drug and alcohol screening for convicted DWI offenders, and preparing contracts for treatment providers and evaluator screeners. I was also Teen Court Coordinator, participating as a panel member for the Torrance County Magistrate DWI Court program, scheduling, hosted, and funding prevention activities throughout the community, conducting alcohol drug underage drinking, and suicide prevention education in schools and county, conducting additional classes such as parenting anger management and character development, and many other duties as assigned.

Sometime in the early part of 2021, a friend who was a mental health professional and I were talking about my role as DWI Coordinator. We are in a community with few resources of any kind, but she suggested I conduct some research and determine what it would take to become a Certified Peer Support Worker. I conducted the research and decided that having my CPSW credential would enable me to better serve my community. In November 2021, I contacted the New Mexico Office of Peer Recovery Engagement (OPRE) to see if I was qualified to take the CPSW class, I was.

In August 2022, I attended the class. The last week of November, 1st week of December of that year, I did 40 hours of exposure work. In March 2023, the Teen Court Coordinator spoke with me about using Waves Behavioral Health to provide mental health support services for some of our local teams. I then spoke with the CEO from Waves and discussed the services they will provide. Following the discussion, I wrote the contract using a frequently used county contract template. On April 6, I passed the CPSW exam and received my credentials. On April 23, 2023, this board approved the contract with Waves for the remainder of 2023. In April 2023, I talked with my friend about getting on board and having her as a

supervisor. She said she just couldn't take on responsibility and suggested I talk to Rebecca Sonnenberg from Waves. In June, I met with Miss Sonnenberg and Miss Vanessa Gramm, the CFO. During the meeting, Miss Sandberg offered me a position to work for Waves.

I'd done a little research online regarding county employees having supplemental employment and thought that was not a good idea as it didn't seem appropriate. I did offer to work for Waves as an unpaid intern through December 2023, after which time we could reevaluate the situation. In June, the board approved the FY 24 contract with Waves. In September 2023, I began an unpaid internship with Waves. On October 31, I verbally notified Mrs. Barela of my intention to retire. On November 1, I memorialize that in writing. On December 7, I received an offer letter from Waves. The contract for the commitment would be a maximum of two days per week at \$22 per hour. I told them about my conversation with Mrs. Barela.

I made sure that I let them know that I only saw two clients in January and February, As of today, March 27, I still have received no payment. I was unsure of the best way to proceed. Mrs. Barela implied that if I stayed, the county could cancel a contract with Waves. I requested that the State Ethics Commission look at this. Since that time, Rebecca Branch the Deputy General Counsel with the State Ethics Commission, asked some clarifying questions for which I provided answers.

I also provided a copy of a contract between Torrance County and Waves, as well as the minutes from the April 23, 2023, and June 28, 2023 Commission meetings. On March 8, 2024, I received a letter from Ms. Branch. In the informal advisory letter, Ms. Branch states, you ask, 1. Are you in violation of the Governmental Conduct Act because of your part-time employment with Waves? 2. Is Torrance County in violation of the Governmental Conduct Act by continuing the contract waves? The short answer is no to both questions. In the conclusion, it states you are not in violation of subsections 10-16 -8(B) or D of the Governmental Conduct Act by working at Waves as you have not worked on a matter on which you participated personally and substantially while an employee of Torrance County and you have not represented any client including Waves in any capacity before Torrance County. Furthermore, you have not seen any clients through Waves that were referred under the Torrance County contract. Thus you have not benefited from the contract in which you were involved.

Finally, Torrance County is not in violation of subsection 10-16-8(C) by continuing its contract with Waves as your involvement with a contract was strictly

in your capacity as an employee of Torrance County, and you did not represent or assist Waves in the negotiation process. This is an informal advisory opinion and is not binding on this condition.

At this point, I want to make sure you, the board, understand that if you ask permission at a future meeting and move to cancel the contract with Waves because of my association with the company, I will immediately resign as an employee and return to unpaid status.

As an intern, this is not about the money, it's about providing needed services in our community, and it needs to be made very clear that the reason I accepted employment with Waves is that I have had the opportunity over the past 21 1/2 half years to see that there are not sufficient mental health resources. Mental health services are often found outside of the county. My concern is for the young people who do not have insurance and who without the contract of weights will be unable to access mental health care. They and only they should be the focus.

Ryan Schwebach – County Chairman: I appreciate you bringing it to our attention in case something does come up in the future.

8. APPROVAL OF MINUTES

- A. COMMISSION:** Request approval of minutes for the March 13, 2024, Regular Meeting of the Board of County Commissioners.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve the minutes for the March 13, 2024, regular meeting of the Board of County Commissioners.

Samuel Schropp-County Commissioner:

Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes: **MOTION CARRIED**

9. APPROVAL OF CONSENT AGENDA

A. FINANCE & PURCHASING: Request approval of payables.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve payables.

Kevin McCall – County Vice Chairman: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

**10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE:
None**

11. ADOPTION OF RESOLUTION:

A. ROAD: Request approval of Resolution 2024-10, 2024 Annual Certified County Maintained Mileage.

Leonard Lujan-County Road Superintendent: This is the public road miles-maintained. We do this every year. The only difference this year is our miles did change by a little bit. Last year we were on gravel 834.18 miles. This year we're at 834.05 miles with 9 blades.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve Resolution 2024-10, 2024 Annual Certified County Maintained Mileage.

Kevin McCall – County Vice Chairman: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

B. GRANT/ROAD DEPARTMENT: Request approval of Resolution 2024-11, A Resolution Authorizing the County to submit an application to the Department of Finance and Administration, Local Government Division for the FY2025 NMDOT Transportation Project Fund Program for Charlie Breckenridge Road, Torrance County, New Mexico, and authorizing County Manager Janice Y. Barela to sign letters to the New Mexico Department of Transportation summarizing the Commission's approval.

Amanda Lujan - Grants Administrator: We are here to ask for approval of this annual grant that we apply for transportation project funds. This year we have four roads that we're submitting for application. The first road is Charlie Breckinridge Road. The total project cost is \$361,553.12. NMDOT match of 95% of \$343,475.46. Torrance County has a match of 5%, \$18,077.66.

Leonard Lujan-County Road Superintendent: This is a TPF fund we have applied for the last couple of years. We did Riley Road, Martinez, Ewing Road, and King Farm Ranch with it in the past. This is a new application for this year. Charlie Breckinridge Road, Highway 41 proceeds east for 1.5 miles to Appaloosa Road.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve Resolution 2024-11.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

C. GRANTS/ROAD DEPARTMENT: Request approval of Resolution 2024-12, A Resolution Authorizing the County to submit an application to the Department of Finance and Administration, Local Government Division for the FY2025 NMDOT Transportation Project Fund Program for Alan Ayers Road, Torrance County, New Mexico, and authorizing County Manager Janice Y. Barela to sign letters to the New Mexico Department of Transportation summarizing the Commission's approval.

Amanda Lujan - Grants Administrator: This is the same fund but for Alan Ayers West. Total cost \$1,007,777.00, NMDOT match of 95% of \$957,388.15 with a Torrance County match of 5% 50,388. 85.

Leonard Lujan-County Road Superintendent: We get a lot of calls concerning this road. This project will go from Walker Road west down Allen Ayers to Peacock Road. Approximately 4.5 miles.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve Resolution 2024-12.

Kevin McCall – County Vice Chairman: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

D. GRANTS/ROAD DEPARTMENT: Request approval of Resolution 2024-13, A Resolution Authorizing the County to submit an application to the Department of Finance and Administration, Local Government Division for the FY2025 NMDOT Transportation Project Fund Program for Spangler Road, Torrance County, New Mexico, and authorizing County Manager Janice Y. Barela to sign letters to the New Mexico Department of Transportation summarizing the Commission’s approval.

Amanda Lujan - Grants Administrator: This is for Spangler Road, with a total cost of \$1,131,494. 93. NMDOT will match \$1,074,920.18 and Torrance county 5% match of \$56,574.75.

Leonard Lujan-County Road Superintendent: This will be a chip seal from Highway 55 and proceed south for 6 miles to Highway 542.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve Resolution 2024-13.

Kevin McCall – County Vice Chairman: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

E. GRANTS/ROAD DEPARTMENT: Request approval of Resolution 2024-14, A Resolution Authorizing the County to submit an application to the Department of Finance and Administration, Local Government Division for the FY2025 NMDOT Transportation Project Fund Program for Appaloosa Road, Torrance County, New Mexico, and authorizing County Manager Janice Y. Barela to sign a letter to the New Mexico Department of Transportation Cabinet Secretary summarizing the Commission's approval.

Amanda Lujan - Grants Administrator: This is for Appaloosa Road total project cost of \$604,897.74. NMDOT 95% match of \$574,652.85. Torrance County 5% match of \$30,244.89.

Leonard Lujan-County Road Superintendent: We will put a three-inch overlay over the top of it and connect that whole area back to Highway 41.

Ryan Schwebach – County Chairman: This Resolution states a letter to the New Mexico Department of Transportation Cabinet Secretary, the other Resolutions state letters to the New Mexico Department of Transportation, what is correct?

Janice Barela-Madam County Manager: That was my error. It's not a big deal.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve Resolution 2024-14.

Kevin McCall – County Vice Chairman: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

12. APPROVAL

A. MANAGER: Request approval for day and overnight use of the Torrance County Park on July 27, 2024, through August 5, 2024, to host The 47th Annual Cache Le Plew Mountain Man Rendezvous, sponsored by NM Bighorn Gun Club. (Presented by Cassandra Carnes).

Cassandra Carnes: Thank you very much for having me today. I'm here once again to ask for permission to camp in Torrance County Park from July 27th through August 4th. My husband and I set up that Friday and everyone is gone by August 4th. We had about nine or ten camps in the past. We're hoping to keep getting more people as time goes on. We need to get the young people interested again.

Ryan Schwebach – County Chairman: My suggestion would be to speak with our Extension office, she may be able to point you in the right direction.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve for day and overnight use of the Torrance County Park on July 27, 2024, through August 5, 2024, to host The 47th Annual Cache Le Plew Mountain Man Rendezvous, sponsored by NM Bighorn Gun Club.

Kevin McCall – County Vice Chairman: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

- B. GRANT/DWI:** Request approval of final FY25 Local DWI Program Distribution and Grant Funding Budget. Corrections are for Distribution from \$105,473.00 to \$105,485.00 for a total increase of \$12.00. Correction for grant total from \$198,300.00 to \$186,200.00 for a total decrease of \$12,100.00. The funding amount changed due to the removal of funds for deputies to be paid overtime when attending court.

Amanda Lujan - Grants Administrator: I asked you for approval on the corrected grant. It was my mistake. It had incorrect amounts from \$105,473.00 to \$105,485.00 for distribution.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve final FY25 Local DWI Program Distribution and Grant Funding Budget. Corrections are for Distribution from \$105,473.00 to \$105,485.00 for a total increase of \$12.00. Correction for grant total from \$198,300.00 to \$186,200.00 for a total decrease of \$12,100.00. The funding amount changed due to the removal of funds for deputies to be paid overtime when attending court.

Kevin McCall – County Vice Chairman: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

13. DISCUSSION

- A. ANIMAL SERVICES:** Department update regarding a new employee, increase in calls for service/animal intakes, SNIPIT, and REACH numbers. (Animal Services Director Danette Langdon)

Danette Langdon-Animal Shelter Director: We filled our third animal control position, with Richard Samuels, he is doing well and a great addition to the team.

We have seen a huge increase in Animal Control calls and animal impounds. As of March 14, we had received 153 calls for service and then 172 animals that's probably closer to 200 for each of those now. We are receiving calls and animals like never before. With our SNIPIT program, we microchipped vaccinated, and sterilized approximately 75 animals since July. These are publicly owned animals. We have four more clinics set up with 32 spots.

Our Referred Emergency Animal Care and Help program (REACH), is a medical program that we have going for owned pets in Torrance County. We went through those funds very quickly. We helped 37 applicants and paid for various medical treatments including broken legs, jaws, Parvo, and dental, anything you can imagine.

We submitted our application for the third year for the Carroll Petrie Foundation. We hope to be able to keep providing these two programs to the community because it is needed.

Our animal food pantry is stocked, but we're always in need of donations. We are gearing up for the "puppy/kitten season", we've not had a break from puppies and kittens all year. That's why we're hoping to be able to continue the program. We have a lot of great puppies and dogs available for adoption.

Ryan Schwebach – County Chairman: Is there any indication that people are dumping animals in Torrance County?

Danette Langdon-Animal Shelter Director: I can't say definitively, but I believe that there is. We do see animals in areas where nobody seems to know where they come from. They're dumped in groups, maybe two or three animals. I think people are dumping them. Yes. The majority of those animals either get returned home or find new homes. Our euthanasia rates have gone through the roof these past couple of years.

Ryan Schwebach – County Chairman: Are there penalties for stray animals?

Danette Langdon-Animal Shelter Director: They are letting their dogs run free and breeding indiscriminately. We have been citing people more for animals running at large, not having rabies, etc. We want people to be responsible. We have problem areas where people seem to let their animals run around all the time. There are fees, and we take people to court. Our programs help with a lot of animals being reclaimed because the sterilization is free, they just have to pay for the membership, vaccinations, and then an impound fee.

Ryan Schwebach – County Chairman: Is this exclusive to Torrance County residents?

Danette Langdon-Animal Shelter Director: We have opened it up for the East Mountain communities because our veterinarian is in Edgewood. Most of our applicants are from Torrance County.

Ryan Schwebach – County Chairman: How can we be proactive concerning this problem?

Danette Langdon-Animal Shelter Director: Getting their animals fixed. We couldn't get them fixed during COVID. The majority of the animals we see coming in now are dogs about two to three years old. It was hard to get them fixed because the veterinarians weren't sterilizing, we had to wait months to get animals fixed. With the SNIPIT program, we can get them fixed within a week. People went back to work, and do not pay attention to their animals, They are running at large, getting pregnant, and having puppies. The cycle continues and it's getting worse.

Ryan Schwebach – County Chairman: Are we doing a SNIPIT sterilize outreach here in the county?

Danette Langdon-Animal Shelter Director: The more we promote it, the more people we have, we get overwhelmed. When we first posted it for the first year, we were overwhelmed with calls, and we simply didn't have enough money for sterilizations. We do post it on Facebook and have it at the veterinarian's office for our REACH program. They tell people who can't afford the veterinary bills to contact us, and we will pay for it.

Ryan Schwebach – County Chairman: Thank you for that update. It makes a big difference.

Danette Langdon-Animal Shelter Director: The state is opening up grants for the new fiscal year in the New Mexico Board of Veterinary Medicine. We will apply for a grant to bring a mobile clinic out to the county. We would like to bring it out four times a year in addition to that because we could sterilize up to 100 animals per clinic. Thank you.

B. MANAGER'S REPORT:

Janice Barela-Madam County Manager: I normally don't read an email that I received during the Commission meeting, but I'd like to read this one for the Commission and the public to know about a situation that the county is experiencing. I'm glad to see that Todd Brogowski has been able to join again by Zoom. Chairman Schwebach commented on possibly shutting down the Zoom link and the problems the county has been experiencing with Zoom. Mr. Brogowski's, email is appropriate. I want to address, read it into the record, and then make any responses on record.

“Access to the County Commission meeting denied.” County Manager Barela, I just wanted to confirm whether the County Commissioner meeting scheduled for today occurred. Although I had not engaged in disruptive behavior, I was kicked out of the Zoom call prior to the start time of the meeting and was not allowed back in. At the last meeting of the County Commissioners on March 13, 2024, County Commissioner Schwebach threatened to terminate public access to the County Commission meetings via Zoom because he was upset at the comments regarding the Torrance County Detention Facility of two Zoom-based participants in the meeting. Has Commissioner Schwebach followed through with this threat and terminated public access to the County Commission meetings via Zoom? I

went to the county's old meeting recordings page on the website and saw that videos for meetings after August 2023 were no longer posted. Is this related to Commissioner Schwebach's statement that he would terminate video access to meetings? Is there another reason why the videos are no longer available? The minutes of the last meeting are also not available online. Has the County Commission suspended recording minutes for its regular meetings? Has it suspended public access to its minutes? Very respectfully, Todd Brogowski.

I'd like to address a couple of these questions. With the context of what happened with the inquiries about Zoom meetings, I think I'd like to explain what's going on in the county regarding Zoom. We are experiencing difficulties with our Zoom links. We have had different people in the position of Executive Assistant to the County Manager, and their responsibility included uploading the Zoom link, for some reason, we get it uploaded, and then all of a sudden that link is not working. We are finding out the morning of the meeting. As soon as we find out from the public that there's an issue with it, we're creating a new link, and placing it on the calendar.

Regarding the meeting minutes. They are not posted online until after they are approved by the Commission. The minutes from the last meeting dated March 13, 2024, are in today's packet ready for approval. They won't be posted officially until after the Commission approves it. They should be on the website to review in advance regarding the meetings. We started experiencing problems with the upload. I didn't realize that that was no longer working. My understanding of what I learned recently is that Zoom is what is being used to record our meetings. I don't know why those have not been uploaded. We will work towards uploading those and becoming current. We also reached out to our vendor who takes care of our system and go back to the way we had done it previously. We care about transparency. Chairman Schwebach has not tried to influence in any way shape, or form, the amount of transparency that we have here. We fully intend to have Zoom operational. We are working to remedy any problems we have with putting the recordings online. Meeting minutes will always be available at any given time, you as a member of the press are welcome to contact me. I'm the PIO for Torrance County. I will be happy to assist you in any way possible. Thank you for your email today.

I welcome a conversation afterward to give a little bit more detail as far as what specifically went wrong internally with our staff. I wanted to make sure that we let the public know that none of this Zoom is intentional with the errors we're having.

Ryan Schwebach – County Chairman: I have no intentions of changing our Zoom program, public speaking, or public access. So thank you for bringing this to our attention.

Janice Barela-Madam County Manager: We have an opening for a Chief Procurement Officer. Our current Chief Procurement Officer did take a position with the state. We will advertise this position. If anyone is interested in that position, please go online. You can see the job description, what it entails, and the salary. We are hoping that we will get some people from within our community who will be interested in this position.

At the last Commission meeting, Commissioner McCall asked whether or not the Governor had a line-item veto to any of our appropriations from the legislators. The answer to that is no. We have all the appropriations that we talked about. The junior appropriation is currently unknown.

C. COMMISSIONERS' REPORTS

1) Kevin McCall – County Vice Chairman, District 1

Kevin McCall-County Vice Chair: Thanks Marcie, for getting up and speaking about the fair. We are not raising animals; these animals are raising our children. That is why my wife and I have been a part of 4H and FFA. Thank you.

County Manager Barela was able to secure a ride along with the Cabinet Secretary of DOT on April 16. She and I will be traveling the roads of Torrance County with the DOT Cabinet Secretary.

Many of you may have noticed the trash, it's getting out of control again, in my district around the Pilot truck stop and along I-40. I had some friends come in from Colorado yesterday and they made that comment. "This is a trashy place". That's not what we want for our community. We will be addressing that. I know during COVID, the inmate pickup program was suspended. I'm hoping we can get some answers from the Cabinet Secretary.

2) Ryan Schwebach - County Chairman, District 2

Ryan Schwebach-County Chairman: You brought up trash, I've been contacted by someone offering services to try to curb illegal dumping. I haven't looked into much, but my question is how much illegal dumping is going on? There's a difference between throwing a bag of trash out on the side of the road versus illegally dumping large volumes. I would like to pursue a little bit of what the parties have been to try to see what we can do as a county to curb this. Commissioner McCall is right, when people come here and say, "It's a trashy place", that's the message you send about our community. This time of year with the winds, it gets a lot worse. I would like to identify some of those areas and see what we can do about it.

Next week is state judging for Moriarty, Mountainair, and Estancia. Hopefully, they do well and come back with a bunch of trophies, banners, and just bragging rights, I wish them well.

3) Samuel Schropp – County Commissioner, District 3

Samuel Schropp-County Commissioner: I texted Lieutenant Ballard concerning dumping, there were personal records in there. I would urge people to go to the Sheriff's Department. That's a good way to get this stopped and bring charges.

I have been making a big deal of checking roads on my motorcycle to the point that a friend of mine asked me if I was ashamed to get paid for the job. We said maybe I should ask for mileage.

Seriously, I wouldn't be putting this kind of mileage on my truck, and I wouldn't have the time to see all these roads if I wasn't on a motorcycle. There are 934 miles of roads in the county, we depend on the people here to help us find trouble spots and places that need improvements. I want to thank the people who take the time to call text or email me with their concerns.

Concerning Eshleman Road, After speaking with Leonard Lujan about the base, the conditions, and the way the road was built, I spoke with Don Goen P & Z about the railroad drop yard, the railroad is going to be making improvements to the road

between the highway and the railroad tracks. I looked at the patterns on the road and it was obvious that they were ridden too hard. They are accelerating hard at the cattle guards and breaking hard at the cattle guards. I told him, my priorities are the school bus route, and the mail route. Leonard sent someone out there for me so that I would know there were 42 vehicles in and out of that place. They didn't like my answer. That is a good road. If you get out there with that kind of high-frequency corduroy you get from cars, that is on them, not on the county.

It's election season and people seem to be getting wound up again, I've been speaking with constituents who are relying on rumor, disinformation, and misinformation about some important issues from Torrance County. They're very passionate and are being misled by others for any number of reasons.

This Commission is not an autonomous body. We operate under the oversight of the Governor's Office of the Board of County Commissioners. That means that we have powers and responsibilities which are defined by state statutes and county ordinances. I've been told that I should be doing any number of things to protect the citizens of Torrance County and our water. Anyone can look up the responsibilities and duties of a New Mexico County Commissioner for themselves, as we have been urging you all to do. Anyone telling you that they can do things that are not defined in state statutes and county ordinances either doesn't know the law or is being less than truthful. The operation of pot farms, wind farms, and water use are under the oversight of state agencies. We have authority that is basically limited to Planning and Zoning, and law enforcement. I am happy to help people find the proper state agent to address their concerns. However, we do not have the authority or the expertise to address wind and solar farms' environmental concerns, water use by pot farms, or construction projects in the County. County ordinances are very clear as to our oversight and authority.

In this election cycle, there are people pushing conspiracy theories and disinformation for personal and political gain. Chairman Schwebach has been urging all of us to do our own research and use credible sources. Look for peer-reviewed studies that are available online that address wildlife and wind farms. On water use, start by reading the EMWT master plan. Don't blindly take the word of someone with a Facebook account. Thanks

14. EXECUTIVE SESSION: None

15. Announcement of the next Board of County Commissioners Meeting:
April 10, 2024, at 9:00 AM

16. Signing of Official Documents

17. Adjourn.

Action Taken:

Ryan Schwebach – County Chairman: Motion to adjourn.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Yes: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

Meeting adjourned at 10:35 AM

Ryan Schwebach - Chairman

Genell Morris – Admin Assistant

Date

Linda Jaramillo – County Clerk

The Video of this meeting can be viewed in its entirety on the
Torrance County NM website. (torrancecountynm.org)



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 9-A



ACCOUNTS PAYABLE CHECK REPORT APPROVAL

Torrance County Commission Approval:

We the undersigned members of the Torrance County Board of County Commissioners met in regular session on **April 10, 2024**, and approved the attached check report as presented against the funds of Torrance County in the amount of **\$350,276.19**

Kevin McCall, District 1

Ryan Schwebach, District 2

Samuel D. Schropp, District 3

Attest:

Linda Jaramillo, County Clerk

Torrance County Treasurer Approval:

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.



Kathryn Hernandez, County Treasurer

Check Report Summary:

| | | |
|----------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Check Report Dates: | 03/22/2024 to 04/03/2024 | Total Payments: 141 |
| Total Checks: | 118 | Checks: 128095 to 128215 |
| Voided Checks: | 3 | Checks: 128103, 128107, 128180 |
| Bank Drafts: | 17 | BD: DFT0000749, DFT0000750, DFT0000752 DFT0000753, DFT0000754, DFT0000755 DFT0000756, DFT0000757, DFT0000758 DFT0000759, DFT0000760, DFT0000761 DFT0000762, DFT0000763, DFT0000764 DFT0000766, DFT0000767, (DFT0000744- DFT0000748 NOT USED) (DFT0000751 & DFT0000765, REVERSED) |
| Electronic Fund Transfers: | 3 | EFT: 193 TO 195 |
| Total of Payments Issued: | \$350,276.19 | |

Check Report

By Check Number

Date Range: 03/22/2024 - 04/03/2024



Torrance County, NM

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------|------------------------------------------------------------------------------|------------------|--------------------------------------------------------------------------------------------|------------------------|-----------------------|------------------------------|
| 418 | Bank Code: Main Checking-Main Checking COLUMBUS BANK AND TRUST | 03/27/2024 | EFT | 0.00 | 920.97 | 193 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | Distribution Amount |
| <u>INV0003324</u> | Invoice <u>401-000-9001</u> | 03/28/2024 | Flex Plan Payroll Liabilities | 0.00 | 920.97 | 920.97 |
| 4832 | PRESBYTERIAN HEALTH PLAN | 03/27/2024 | EFT | 0.00 | 52,848.86 | 194 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | Distribution Amount |
| <u>INV0003308</u> | Invoice <u>401-000-9001</u> | 03/14/2024 | Presbyterian Health Insurance Payroll Liabilities | 0.00 | 1,235.14 | 1,235.14 |
| <u>INV0003309</u> | Invoice <u>401-000-9001</u> | 03/14/2024 | Presbyterian Health Insurance Payroll Liabilities | 0.00 | 285.07 | 285.07 |
| <u>INV0003313</u> | Invoice <u>401-000-9001</u> | 03/25/2024 | Presbyterian Health Insurance Payroll Liabilities | 0.00 | 1,268.26 | 1,268.26 |
| <u>INV0003314</u> | Invoice <u>401-000-9001</u> | 03/25/2024 | Presbyterian Health Insurance Payroll Liabilities | 0.00 | 35.00 | 35.00 |
| <u>INV0003335</u> | Invoice <u>401-000-9001</u> | 03/28/2024 | Presbyterian Health Insurance Payroll Liabilities | 0.00 | 43,632.85 | 43,632.85 |
| <u>INV0003336</u> | Invoice <u>401-000-9001</u> | 03/28/2024 | Presbyterian Health Insurance Payroll Liabilities | 0.00 | 6,392.54 | 6,392.54 |
| 5189 | SUNRISE BANK | 03/27/2024 | EFT | 0.00 | 1,928.18 | 195 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | Distribution Amount |
| <u>INV0003338</u> | Invoice <u>401-000-9001</u> | 03/28/2024 | Sunrise Loan Payroll Liabilities | 0.00 | 1,928.18 | 1,928.18 |
| 5679 | 5298 FIRE EQUIPMENT | 03/27/2024 | Regular | 0.00 | 536.00 | 128095 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | Distribution Amount |
| <u>1062</u> | Invoice <u>413-091-2248</u> <u>413-091-2248</u> | 03/21/2024 | Faceshield kit SUPPLIES - SAFETY SUPPLIES - SAFETY | 0.00 | 536.00 | 87.50 448.50 |
| VEN01166 | AAA FIREPRO OF NEW MEXICO INC | 03/27/2024 | Regular | 0.00 | 2,924.25 | 128096 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | Distribution Amount |
| <u>D-03122402</u> | Invoice <u>418-091-2248</u> <u>418-091-2248</u> <u>418-091-2248</u> | 03/20/2024 | NST Foam Nozzles District 6 SUPPLIES - SAFETY SUPPLIES - SAFETY SUPPLIES - SAFETY | 0.00 | 2,924.25 | 1,358.00 907.25 659.00 |
| 419 | AFLAC | 03/27/2024 | Regular | 0.00 | 2,304.70 | 128097 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | Distribution Amount |
| <u>CM0000112</u> | Credit Memo <u>401-000-9001</u> | 02/21/2024 | Aflac Payroll Liabilities | 0.00 | -30.39 | -30.39 |
| <u>CM0000113</u> | Credit Memo <u>401-000-9001</u> | 02/21/2024 | Aflac Payroll Liabilities | 0.00 | -30.53 | -30.53 |
| <u>INV0003256</u> | Invoice | 03/14/2024 | Aflac | 0.00 | 819.12 | 819.12 |

| Check Report | | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|----------------------------|-------------------------|-----------------------------|----------------------------|-----------------------|--------|
| Vendor Number | Vendor Name | | | | 819.12 | |
| | <u>401-000-9001</u> | Payroll Liabilities | Aflac | | | |
| <u>INV0003257</u> | Invoice | 03/14/2024 | Aflac | 0.00 | 363.69 | |
| | <u>401-000-9001</u> | Payroll Liabilities | Aflac | | 363.69 | |
| <u>INV0003315</u> | Invoice | 03/28/2024 | Aflac | 0.00 | 819.12 | |
| | <u>401-000-9001</u> | Payroll Liabilities | Aflac | | 819.12 | |
| <u>INV0003316</u> | Invoice | 03/28/2024 | Aflac | 0.00 | 363.69 | |
| | <u>401-000-9001</u> | Payroll Liabilities | Aflac | | 363.69 | |
| 3207 | AIRGAS USA LLC | 03/27/2024 | Regular | 0.00 | 414.79 | 128098 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>5506309819</u> | Invoice | 03/20/2024 | District 2 Airgas Open PO | 0.00 | 213.98 | |
| | <u>406-091-2230</u> | SUPPLIES - MEDICAL | Rent Cyl Med Xs Oxygen | | 161.64 | |
| | <u>406-091-2230</u> | SUPPLIES - MEDICAL | Sales Tax | | 13.06 | |
| | <u>406-091-2230</u> | SUPPLIES - MEDICAL | Hazmat Fee | | 39.28 | |
| <u>9147618728</u> | Invoice | 03/21/2024 | District 3 Airgas Open PO | 0.00 | 200.81 | |
| | <u>408-091-2230</u> | SUPPLIES - MEDICAL | Energy Charge | | 2.50 | |
| | <u>408-091-2230</u> | SUPPLIES - MEDICAL | Oxygen USP AD MED CGA 870 | | 107.45 | |
| | <u>408-091-2230</u> | SUPPLIES - MEDICAL | Fuel Charge Flat Fee | | 8.50 | |
| | <u>408-091-2230</u> | SUPPLIES - MEDICAL | Delivery Flat Fee | | 62.75 | |
| | <u>408-091-2230</u> | SUPPLIES - MEDICAL | Airgas Hazmat Charge | | 7.35 | |
| | <u>408-091-2230</u> | SUPPLIES - MEDICAL | Sales Tax | | 12.26 | |
| 66 | ALBUQUERQUE PUBLISHING CO. | 03/27/2024 | Regular | 0.00 | 69.57 | 128099 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>10001586963-022</u> | Invoice | 03/21/2024 | Publication for IFB-FY24-03 | 0.00 | 69.57 | |
| | <u>401-050-2221</u> | PRINTING/PUBLISHING/A | Publication for IFB-FY24-03 | | 69.57 | |
| 5450 | AMAZON BUSINESS | 03/27/2024 | Regular | 0.00 | 281.96 | 128100 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>IVKX-6CPD-9XR7</u> | Invoice | 03/20/2024 | Label Maker | 0.00 | 281.96 | |
| | <u>413-091-2219</u> | SUPPLIES - GENERAL OFFI | 1TB External Hard Drive | | 246.97 | |
| | <u>413-091-2219</u> | SUPPLIES - GENERAL OFFI | Pencil Puches 24/PK | | 34.99 | |
| 5450 | AMAZON BUSINESS | 03/27/2024 | Regular | 0.00 | 77.38 | 128101 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0003303</u> | Invoice | 03/19/2024 | AMAZON ORDER | 0.00 | 77.38 | |
| | <u>401-040-2219</u> | SUPPLIES-OFFICE | DELL 45W REPLACEMENT ADAP | | 18.20 | |
| | <u>401-040-2219</u> | SUPPLIES-OFFICE | OSHA FIRST AID KIT | | 16.49 | |
| | <u>401-040-2219</u> | SUPPLIES-OFFICE | OFFICE DEPOT COPY PAPER | | 27.80 | |
| | <u>401-040-2219</u> | SUPPLIES-OFFICE | LABEL LIFE P TOUCH TAPE | | 14.89 | |
| 5450 | AMAZON BUSINESS | 03/27/2024 | Regular | 0.00 | 2,062.79 | 128102 |

Check Report

Date Range: 03/22/2024 - 04/03/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|---------------------|-------------------------|------------------------------------|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 131D-PGR9-RQW | Invoice | 03/21/2024 | Office Supplies, Printer, Drive | 0.00 | 2,062.79 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | Avery 8-Tab Dividers | | 62.90 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | 6 pk clipboards | | 12.95 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | Avery 1.5" Round Labels | | 31.38 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | Epson ET-5800 Printer | | 549.99 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | Hanging File Folders | | 94.96 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | 4 pack king size sharpie | | 9.18 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | 12 pk pentel pens blue | | 95.97 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | Computer Speakers | | 44.52 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | 10 pl usb drives | | 71.24 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | 20 pk bankers boxes | | 185.20 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | Ruler set | | 6.59 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | 10 ct Dark Blue Classification Fol | | 130.90 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | Large Clasp Envelopes | | 23.98 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | Avery 12 month dividers | | 16.99 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | telephone cord | | 7.99 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | orange cardstock | | 34.46 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | webcam | | 112.40 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | 12 pk Zebra Pens Blue | | 34.47 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | Avery Buisness Card paper | | 49.84 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | Avery Tri-fold brochure paper | | 76.89 | |
| | <u>401-050-2219</u> | SUPPLIES - GENERAL OFFI | External Hard Drive | | 409.99 | |
| | **Void** | 03/27/2024 | Regular | 0.00 | 0.00 | 128103 |
| 5450 | AMAZON BUSINESS | 03/27/2024 | Regular | 0.00 | 70.18 | 128104 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>1XX1-JPXF-9W9Q</u> | Invoice | 03/26/2024 | Voice Recorder for Fairboard | 0.00 | 70.18 | |
| | <u>412-053-2219</u> | SUPPLIES - GENERAL OFFI | Voice Recorder for Fairboard | | 70.18 | |
| | | 03/27/2024 | Regular | 0.00 | 231.96 | 128105 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>1C41-6L31-FVCQ</u> | Invoice | 03/21/2024 | Office Supplies | 0.00 | 231.96 | |
| | <u>401-030-2219</u> | SUPPLIES - GENERAL OFFI | Electric Stapler | | 40.11 | |
| | <u>401-030-2219</u> | SUPPLIES - GENERAL OFFI | 2 pk Mouse Pads | | 9.98 | |
| | <u>401-030-2219</u> | SUPPLIES - GENERAL OFFI | Slider Storage Bags | | 23.99 | |
| | <u>401-030-2219</u> | SUPPLIES - GENERAL OFFI | Aluminum Foil | | 16.99 | |
| | <u>401-030-2219</u> | SUPPLIES - GENERAL OFFI | Paper Plates | | 59.18 | |
| | <u>401-030-2219</u> | SUPPLIES - GENERAL OFFI | Planner Notebook | | 19.90 | |
| | <u>401-030-2219</u> | SUPPLIES - GENERAL OFFI | Plastic Cups | | 15.83 | |
| | <u>401-030-2219</u> | SUPPLIES - GENERAL OFFI | Flourescent Green Sticker Paper | | 45.98 | |
| 5450 | AMAZON BUSINESS | 03/27/2024 | Regular | 0.00 | 419.38 | 128106 |

Check Report

Date Range: 03/22/2024 - 04/03/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|----------------------------|--------------|---------------------------------|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>1XRM-KJD7-3N6R</u> | Invoice | 03/20/2024 | Office Supplies | 0.00 | 419.38 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 11.38 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 17.56 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 21.20 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 28.38 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 15.99 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 9.86 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 51.81 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 16.85 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | -9.86 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 25.69 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 6.99 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 6.85 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 5.99 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 34.90 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 14.97 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 31.27 | |
| | <u>401-010-2219</u> | | SUPPLIES - GENERAL OFFI | | 9.59 | |
| | <u>401-096-2219</u> | | SUPPLIES - GENERAL OFFI | | 119.96 | |
| | **Void** | 03/27/2024 | Regular | 0.00 | 0.00 | 128107 |
| 5450 | AMAZON BUSINESS | 03/27/2024 | Regular | 0.00 | 112.15 | 128108 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>1143-L9QP-3HW</u> | Invoice | 03/18/2024 | HR Office Supplies | 0.00 | 112.15 | |
| | <u>401-014-2219</u> | | SUPPLIES - GENERAL OFFI | | 41.99 | |
| | <u>401-014-2219</u> | | SUPPLIES - GENERAL OFFI | | 29.69 | |
| | <u>401-014-2266</u> | | EMPLOYEE TRAINING | | 40.47 | |
| | | 03/27/2024 | Regular | 0.00 | 226.61 | 128109 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>1G1Y-R3VW-YQW</u> | Invoice | 03/21/2024 | Office Supplies, Printer, Drive | 0.00 | 226.61 | |
| | <u>401-050-2219</u> | | SUPPLIES - GENERAL OFFI | | 8.54 | |
| | <u>401-050-2219</u> | | SUPPLIES - GENERAL OFFI | | 30.99 | |
| | <u>401-050-2219</u> | | SUPPLIES - GENERAL OFFI | | 40.71 | |
| | <u>401-050-2219</u> | | SUPPLIES - GENERAL OFFI | | 17.78 | |
| | <u>401-050-2219</u> | | SUPPLIES - GENERAL OFFI | | 57.22 | |
| | <u>401-050-2219</u> | | SUPPLIES - GENERAL OFFI | | 11.39 | |
| | <u>401-050-2219</u> | | SUPPLIES - GENERAL OFFI | | 59.98 | |
| | | 03/27/2024 | Regular | 0.00 | 201.29 | 128110 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>1QQP-NKN1-31Q</u> | Invoice | 03/27/2024 | Office supplies | 0.00 | 201.29 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | -15.99 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 15.99 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 21.92 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 32.13 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 18.78 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 5.99 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 9.85 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 40.69 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 22.60 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 31.95 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 7.59 | |
| | <u>401-055-2219</u> | | SUPPLIES - GENERAL OFFI | | 9.79 | |
| 1795 | ARTESIA FIRE EQUIPMENT INC | 03/27/2024 | Regular | 0.00 | 6,850.00 | 128111 |

| Check Report | | | | | | | | |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------|--------|--|--|
| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| | Account Number | Account Name | Item Description | Distribution Amount | | | | |
| 81692 | Invoice <u>427-028-2655</u> | 03/26/2024 | SCBA Cylinders WIPP FUNDING | 0.00 | 6,850.00 | | | |
| | | | | | 6,850.00 | | | |
| 859 | BOUND TREE MEDICAL, LLC | 03/27/2024 | Regular | 0.00 | 120.24 | 128112 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| 85276343 | Invoice <u>416-083-2230</u> | 03/20/2024 | EMS Supplies/Equipment/Medications FY SUPPLIES - MEDICAL | 0.00 | 120.24 | | | |
| | | | | | 120.24 | | | |
| 859 | BOUND TREE MEDICAL, LLC | 03/27/2024 | Regular | 0.00 | 749.64 | 128113 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| 85273549 | Invoice <u>416-083-2230</u> <u>416-083-2230</u> <u>416-083-2230</u> <u>416-083-2230</u> | 03/20/2024 | EMS Supplies/Equipment/Medications FY SUPPLIES - MEDICAL SUPPLIES - MEDICAL SUPPLIES - MEDICAL SUPPLIES - MEDICAL | 0.00 | 749.64 | | | |
| | | | | | 749.64 | | | |
| | | | | | 339.00 | | | |
| | | | | | 291.84 | | | |
| | | | | | 59.40 | | | |
| | | | | | 59.40 | | | |
| 859 | BOUND TREE MEDICAL, LLC | 03/27/2024 | Regular | 0.00 | 1,088.19 | 128114 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| 85267306 | Invoice <u>416-083-2230</u> <u>416-083-2230</u> <u>416-083-2230</u> <u>416-083-2230</u> <u>416-083-2230</u> <u>416-083-2230</u> | 03/20/2024 | EMS Supplies/Equipment/Medications FY SUPPLIES - MEDICAL SUPPLIES - MEDICAL SUPPLIES - MEDICAL SUPPLIES - MEDICAL SUPPLIES - MEDICAL SUPPLIES - MEDICAL | 0.00 | 1,088.19 | | | |
| | | | | | 1,088.19 | | | |
| | | | | | 107.22 | | | |
| | | | | | 94.56 | | | |
| | | | | | 142.32 | | | |
| | | | | | 265.17 | | | |
| | | | | | 161.82 | | | |
| | | | | | 317.10 | | | |
| 5604 | BRAYCON COMPANIES, LLC | 03/27/2024 | Regular | 0.00 | 4,808.62 | 128115 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| INV26 | Invoice <u>635-055-2402</u> <u>635-068-2272</u> | 03/25/2024 | Braycon Lyndsi Donner FY24 GRANT MATCHING CONTRACT - PROFESSION | 0.00 | 4,808.62 | | | |
| | | | | | 4,808.62 | | | |
| | | | | | 353.62 | | | |
| | | | | | 4,455.00 | | | |
| 2534 | CHILD SUPPORT ENFORCEMENT DIVS | 03/27/2024 | Regular | 0.00 | 234.00 | 128116 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| INV0003319 | Invoice <u>401-000-9001</u> | 03/28/2024 | Child Support Payroll Liabilities | 0.00 | 234.00 | | | |
| | | | | | 234.00 | | | |
| 3391 | CINTAS CORPORATION NO. 2 | 03/27/2024 | Regular | 0.00 | 1,488.41 | 128117 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| 5194370666 | Invoice <u>402-060-2248</u> | 03/21/2024 | SAFETY SUPPLIES SUPPLIES - SAFETY | 0.00 | 229.24 | | | |
| | | | | | 229.24 | | | |
| 5203242946 | Invoice <u>402-060-2248</u> | 03/26/2024 | SAFETY SUPPLIES SUPPLIES - SAFETY | 0.00 | 257.15 | | | |
| | | | | | 257.15 | | | |
| 5203400539 | Invoice <u>911-080-2248</u> | 03/26/2024 | SAFETY SUPPLIES SUPPLIES - SAFETY | 0.00 | 284.97 | | | |
| | | | | | 284.97 | | | |
| 5203557159 | Invoice <u>600-006-2248</u> | 03/26/2024 | SAFETY SUPPLIES SUPPLIES - SAFETY | 0.00 | 523.05 | | | |
| | | | | | 523.05 | | | |
| 5203557181 | Invoice <u>402-060-2248</u> | 03/26/2024 | SAFETY SUPPLIES SUPPLIES - SAFETY | 0.00 | 194.00 | | | |
| | | | | | 194.00 | | | |
| 4270 | COLONIAL LIFE | 03/27/2024 | Regular | 0.00 | 786.52 | 128118 | | |

Check Report

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------|----------------------------------|------------------|------------------------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| <u>INV0003260</u> | Invoice | 03/14/2024 | Colonial | 0.00 | 126.32 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 126.32 | |
| <u>INV0003261</u> | Invoice | 03/14/2024 | Colonial Post tax | 0.00 | 85.95 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 85.95 | |
| <u>INV0003320</u> | Invoice | 03/28/2024 | Colonial | 0.00 | 330.92 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 330.92 | |
| <u>INV0003321</u> | Invoice | 03/28/2024 | Colonial Post tax | 0.00 | 243.33 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 243.33 | |
| VEN01230 | CTRL-P Inc | 03/27/2024 | Regular | 0.00 | 600.00 | 128119 |
| <u>2024-7980</u> | Invoice | 03/21/2024 | Precinct Worker Stanby List | 0.00 | 600.00 | |
| | <u>401-021-2221</u> | | PRINTING/PUBLISHING/A | | 600.00 | |
| 5561 | CULLIGAN ABQ LLC | 03/27/2024 | Regular | 0.00 | 72.00 | 128120 |
| <u>INV0003311</u> | Invoice | 03/21/2024 | CULLIGAN DISPENSER PAYMENTS | 0.00 | 72.00 | |
| | <u>401-040-2219</u> | | SUPPLIES-OFFICE | | 72.00 | |
| 4383 | DE LAGE LANDEN FINANCIAL SERVICE | 03/27/2024 | Regular | 0.00 | 308.38 | 128121 |
| <u>82245095</u> | Invoice | 03/27/2024 | LEASE FOR COPY MACHINE | 0.00 | 308.38 | |
| | <u>401-040-2284</u> | | EQUIPMENT LEASES | | 308.38 | |
| VEN01187 | Dearborn Life Insurance Company | 03/27/2024 | Regular | 0.00 | 832.82 | 128122 |
| <u>INV0003258</u> | Invoice | 03/14/2024 | VISION INSURANCE | 0.00 | 354.45 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 354.45 | |
| <u>INV0003259</u> | Invoice | 03/14/2024 | VISION POST TAX | 0.00 | 61.96 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 61.96 | |
| <u>INV0003317</u> | Invoice | 03/28/2024 | VISION INSURANCE | 0.00 | 354.45 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 354.45 | |
| <u>INV0003318</u> | Invoice | 03/28/2024 | VISION POST TAX | 0.00 | 61.96 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 61.96 | |
| VEN01285 | DEBORAH MATILDA HAMAN | 03/27/2024 | Regular | 0.00 | 672.00 | 128123 |
| <u>GIS/MHAMAN</u> | Invoice | 03/27/2024 | TRAVEL TO SANTA FE NM 2024 APCO/NE | 0.00 | 672.00 | |
| | <u>401-007-2205</u> | | TRAVEL - EMPLOYEES | | 672.00 | |
| 4834 | DELTA DENTAL OF NEW MEXICO INC | 03/27/2024 | Regular | 0.00 | 4,632.04 | 128124 |
| <u>INV0003262</u> | Invoice | 03/14/2024 | Dental Insurance | 0.00 | 1,887.92 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 1,887.92 | |
| <u>INV0003263</u> | Invoice | 03/14/2024 | Dental Insurance | 0.00 | 428.10 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 428.10 | |
| <u>INV0003322</u> | Invoice | 03/28/2024 | Dental Insurance | 0.00 | 1,887.92 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 1,887.92 | |
| <u>INV0003323</u> | Invoice | 03/28/2024 | Dental Insurance | 0.00 | 428.10 | |

Check Report

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------|---------------------------------|---------------------|----------------------------------------------|------------------------|-----------------------|--------|
| | <u>401-000-9001</u> | Payroll Liabilities | Dental Insurance | | 428.10 | |
| 5251 | E.C. BASSETT CONSTRUCTION INC. | 03/27/2024 | Regular | 0.00 | 346.53 | 128125 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>5411</u> | Invoice | 03/25/2024 | Pump Grease trap | 0.00 | 346.53 | |
| | <u>401-036-2215</u> | | MAINTENANCE & REPAIR | | 346.53 | |
| 156 | EASTVIEW | 03/27/2024 | Regular | 0.00 | 37.99 | 128126 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>2-12-2024</u> | Invoice | 03/26/2024 | Welding equipment,rods,wire, torch gas. | 0.00 | 37.99 | |
| | <u>402-060-2250</u> | | SUPPLIES - SHOP | | 37.99 | |
| 2555 | EVSWA | 03/27/2024 | Regular | 0.00 | 1,012.48 | 128127 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>0001155050</u> | Invoice | 03/26/2024 | Waste disposal | 0.00 | 143.21 | |
| | <u>402-060-2210</u> | | UTILITIES - WATER | | 143.21 | |
| <u>0001155054</u> | Invoice | 03/26/2024 | Waste disposal | 0.00 | 869.27 | |
| | <u>402-060-2210</u> | | UTILITIES - WATER | | 869.27 | |
| 40 | EYE ASSOCIATES OF NM | 03/27/2024 | Regular | 0.00 | 279.00 | 128128 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>11241263</u> | Invoice | 03/27/2024 | COMMISSION APPROVED PAYMENT WITH | 0.00 | 279.00 | |
| | <u>420-070-2173</u> | | INMATE MEDICAL | | 279.00 | |
| 5057 | FIREHOSEDIRECT | 03/27/2024 | Regular | 0.00 | 1,421.38 | 128129 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>S167414</u> | Invoice | 03/20/2024 | Tools District 2 | 0.00 | 1,421.38 | |
| | <u>406-091-2248</u> | | SUPPLIES - SAFETY | | 174.78 | |
| | <u>406-091-2248</u> | | SUPPLIES - SAFETY | | 654.90 | |
| | <u>406-091-2248</u> | | SUPPLIES - SAFETY | | 216.32 | |
| | <u>406-091-2248</u> | | SUPPLIES - SAFETY | | 279.38 | |
| | <u>406-091-2248</u> | | SUPPLIES - SAFETY | | 96.00 | |
| 5019 | GLOBE LIFE & ACCIDENT INSURANCE | 03/27/2024 | Regular | 0.00 | 163.00 | 128130 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0003325</u> | Invoice | 03/28/2024 | Globe Life Insurance | 0.00 | 163.00 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 163.00 | |
| VEN01242 | Jessica Love | 03/27/2024 | Regular | 0.00 | 1,602.87 | 128131 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>Inv03</u> | Invoice | 03/27/2024 | Jessica Love - Juvenile Justice GC Facilitat | 0.00 | 1,602.87 | |
| | <u>635-055-2402</u> | | GRANT MATCHING | | 117.87 | |
| | <u>635-068-2272</u> | | CONTRACT - PROFESSION | | 1,485.00 | |
| 4339 | LIBERTY NATIONAL LIFE INSURANCE | 03/27/2024 | Regular | 0.00 | 1,044.16 | 128132 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0003267</u> | Invoice | 03/14/2024 | Liberty Life Insurance | 0.00 | 248.99 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 248.99 | |
| <u>INV0003268</u> | Invoice | 03/14/2024 | Liberty Life Insurance | 0.00 | 189.90 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 189.90 | |
| <u>INV0003299</u> | Invoice | 03/14/2024 | Liberty Life Insurance | 0.00 | 138.38 | |

| Check Report | | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|-------------------------------------|---------------------|-------------------------------------------|----------------------------|-----------------------|--------|
| Vendor Number | Vendor Name | | | | | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 138.38 | |
| <u>INV0003300</u> | Invoice | 03/14/2024 | Liberty Life Insurance | 0.00 | 28.00 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 28.00 | |
| <u>INV0003327</u> | Invoice | 03/28/2024 | Liberty Life Insurance | 0.00 | 248.99 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 248.99 | |
| <u>INV0003328</u> | Invoice | 03/28/2024 | Liberty Life Insurance | 0.00 | 189.90 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 189.90 | |
| 4233 | MABERRY, AMBER | 03/27/2024 | Regular | 0.00 | 950.00 | 128133 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>TC FAIR 2023 AM</u> | Invoice | 03/27/2024 | TC FAIR 2023 ANIMAL SALE #2 FINAL PAY | 0.00 | 950.00 | |
| | <u>412-053-2249</u> | | ANIMAL SALES AT COUNT | | 950.00 | |
| VEN01275 | MCKINNEY, JASMINE | 03/27/2024 | Regular | 0.00 | 25.00 | 128134 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>26Mar24</u> | Invoice | 03/26/2024 | JJG Youth Stipend | 0.00 | 25.00 | |
| | <u>635-068-2272</u> | | CONTRACT - PROFESSION | | 25.00 | |
| VEN01183 | Metropolitan Life Insurance Company | 03/27/2024 | Regular | 0.00 | 2,621.86 | 128135 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0003269</u> | Invoice | 03/14/2024 | MET LIFE LTD | 0.00 | 738.48 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 738.48 | |
| <u>INV0003270</u> | Invoice | 03/14/2024 | Metlife employer | 0.00 | 555.21 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 555.21 | |
| <u>INV0003271</u> | Invoice | 03/14/2024 | Metropolitan Supplemental Life | 0.00 | 6.36 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 6.36 | |
| <u>INV0003329</u> | Invoice | 03/28/2024 | MET LIFE LTD | 0.00 | 761.55 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 761.55 | |
| <u>INV0003330</u> | Invoice | 03/28/2024 | Metlife employer | 0.00 | 553.90 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 553.90 | |
| <u>INV0003331</u> | Invoice | 03/28/2024 | Metropolitan Supplemental Life | 0.00 | 6.36 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 6.36 | |
| VEN01303 | MWI VETERINARY SUPPLY CO | 03/27/2024 | Regular | 0.00 | 141.30 | 128136 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>53299132</u> | Invoice | 03/25/2024 | Bottles for mixing medications, mortar an | 0.00 | 82.00 | |
| | <u>401-082-2223</u> | | SUPPLIES - KENNEL | | 82.00 | |
| <u>53305477</u> | Invoice | 03/25/2024 | Bottles for mixing medications, mortar an | 0.00 | 59.30 | |
| | <u>401-082-2223</u> | | SUPPLIES - KENNEL | | 8.55 | |
| | <u>401-082-2223</u> | | SUPPLIES - KENNEL | | 11.85 | |
| | <u>401-082-2223</u> | | SUPPLIES - KENNEL | | 21.62 | |
| | <u>401-082-2223</u> | | SUPPLIES - KENNEL | | 17.28 | |
| 4987 | NEW YORK LIFE | 03/27/2024 | Regular | 0.00 | 304.28 | 128137 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>INV0003273</u> | Invoice | 03/14/2024 | New York Life Insurance | 0.00 | 67.17 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 67.17 | |
| <u>INV0003274</u> | Invoice | 03/14/2024 | New York Life Insurance | 0.00 | 84.97 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 84.97 | |
| <u>INV0003333</u> | Invoice | 03/28/2024 | New York Life Insurance | 0.00 | 67.17 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 67.17 | |
| <u>INV0003334</u> | Invoice | 03/28/2024 | New York Life Insurance | 0.00 | 84.97 | |

| Check Report | | | | | | | | |
|-------------------|-------------------------------|---------------------|----------------------------|------------------------|-----------------------|--------|--|--|
| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number | | |
| | <u>401-000-9001</u> | Payroll Liabilities | New York Life Insurance | | 84.97 | | | |
| 5051 | NM LOCKING SYSTEMS | 03/27/2024 | Regular | 0.00 | 285.17 | 128138 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| <u>11056</u> | Invoice | 03/25/2024 | RE- Key door locks | 0.00 | 285.17 | | | |
| | <u>401-089-2215</u> | | MAINTENANCE & REPAIR | | 58.50 | | | |
| | <u>401-089-2215</u> | | MAINTENANCE & REPAIR | | 25.00 | | | |
| | <u>401-089-2215</u> | | MAINTENANCE & REPAIR | | 50.85 | | | |
| | <u>401-089-2215</u> | | MAINTENANCE & REPAIR | | 41.85 | | | |
| | <u>401-089-2215</u> | | MAINTENANCE & REPAIR | | 75.97 | | | |
| | <u>401-089-2215</u> | | MAINTENANCE & REPAIR | | 33.00 | | | |
| 5051 | NM LOCKING SYSTEMS | 03/27/2024 | Regular | 0.00 | 30.90 | 128139 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| <u>11055</u> | Invoice | 03/25/2024 | Open P/O for Misc keys | 0.00 | 30.90 | | | |
| | <u>401-015-2215</u> | | MAINTENANCE & REPAIR | | 6.18 | | | |
| | <u>401-015-2215</u> | | MAINTENANCE & REPAIR | | 6.18 | | | |
| | <u>401-015-2215</u> | | MAINTENANCE & REPAIR | | 6.18 | | | |
| | <u>401-015-2215</u> | | MAINTENANCE & REPAIR | | 6.18 | | | |
| | <u>401-015-2215</u> | | MAINTENANCE & REPAIR | | 6.18 | | | |
| 1449 | P & M SIGNS INC | 03/27/2024 | Regular | 0.00 | 3,410.00 | 128140 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| <u>9240</u> | Invoice | 03/27/2024 | Sign Posts/ Anchors | 0.00 | 3,410.00 | | | |
| | <u>401-007-2242</u> | | SUPPLIES - SIGNS | | 40.00 | | | |
| | <u>401-007-2242</u> | | SUPPLIES - SIGNS | | 500.00 | | | |
| | <u>401-007-2242</u> | | SUPPLIES - SIGNS | | 600.00 | | | |
| | <u>401-007-2242</u> | | SUPPLIES - SIGNS | | 120.00 | | | |
| | <u>401-007-2242</u> | | SUPPLIES - SIGNS | | 1,650.00 | | | |
| | <u>401-007-2242</u> | | SUPPLIES - SIGNS | | 500.00 | | | |
| 2021 | PRE-PAID LEGAL SERVICES, INC | 03/27/2024 | Regular | 0.00 | 653.16 | 128141 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| <u>INV0003266</u> | Invoice | 03/14/2024 | Legal Shield | 0.00 | 326.58 | | | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 326.58 | | | |
| <u>INV0003326</u> | Invoice | 03/28/2024 | Legal Shield | 0.00 | 326.58 | | | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 326.58 | | | |
| 3858 | PRESBYTERIAN MEDICAL SERVICES | 03/27/2024 | Regular | 0.00 | 54,254.40 | 128142 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| <u>01Aug23</u> | Invoice | 03/20/2024 | RPHCA - MFHC | 0.00 | 54,254.40 | | | |
| | <u>616-017-2272</u> | | CONTRACT - PROFESSION | | 45,252.00 | | | |
| | <u>616-017-2272</u> | | CONTRACT - PROFESSION | | 9,002.40 | | | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 03/27/2024 | Regular | 0.00 | 235.87 | 128143 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| <u>450715483</u> | Invoice | 03/26/2024 | Uniforms | 0.00 | 235.87 | | | |
| | <u>402-060-2236</u> | | SUPPLIES - UNIFORMS | | 235.87 | | | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 03/27/2024 | Regular | 0.00 | 67.97 | 128144 | | |

Check Report

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|--------------------------------|--------------|------------------------------------------------|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 450714655 | Invoice | 03/25/2024 | Mats & mop, supplys | 0.00 | 67.97 | |
| | <u>401-016-2203</u> | | MAINTENANCE & REPAIR Mats & mop, supplys | | 67.97 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 03/27/2024 | Regular | 0.00 | 122.56 | 128145 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 450714656 | Invoice | 03/25/2024 | uniforms & supplys | 0.00 | 122.56 | |
| | <u>401-015-2203</u> | | MAINTENANCE & REPAIR uniforms & supplys | | 122.56 | |
| 5020 | PUBLIC SAFETY PSYCHOLOGY GROUP | 03/27/2024 | Regular | 0.00 | 295.97 | 128146 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 27213 | Invoice | 03/27/2024 | COMMISSION APPROVED PAYMENT DON | 0.00 | 295.97 | |
| | <u>401-050-2272</u> | | CONTRACT - PROFESSION COMMISSION APPROVED PAYM | | 295.97 | |
| 215 | RICH FORD SALES | 03/27/2024 | Regular | 0.00 | 105.83 | 128147 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0003304 | Invoice | 03/20/2024 | MULTIPIONT INSPECTION. | 0.00 | 105.83 | |
| | <u>401-040-2201</u> | | MAINTENANCE & REPAIR MULTIPIONT INSPECTION. | | 97.73 | |
| | <u>401-040-2201</u> | | MAINTENANCE & REPAIR MULTIPIONT INSPECTION. | | 8.10 | |
| 7 | SAM'S CLUB DIRECT | 03/27/2024 | Regular | 0.00 | 59.19 | 128148 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0003312 | Invoice | 03/25/2024 | Cleaning, kennel, paper supplies | 0.00 | 59.19 | |
| | <u>401-082-2223</u> | | SUPPLIES - KENNEL Trash bags and antihistamine | | 59.19 | |
| VEN01156 | SANCHEZ, JAVIER ERNESTO | 03/27/2024 | Regular | 0.00 | 52.87 | 128149 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 305468 | Invoice | 03/25/2024 | TCPO open P/O FY-24 | 0.00 | 52.87 | |
| | <u>401-024-2215</u> | | MAINTENANCE & REPAIR TCPO open P/O FY-24 | | 52.87 | |
| VEN01156 | SANCHEZ, JAVIER ERNESTO | 03/27/2024 | Regular | 0.00 | 22.89 | 128150 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 305374 | Invoice | 03/25/2024 | TCPO open P/O FY-24 | 0.00 | 22.89 | |
| | <u>401-024-2215</u> | | MAINTENANCE & REPAIR TCPO open P/O FY-24 | | 22.89 | |
| 5599 | SIMPLY DIEGO'S | 03/27/2024 | Regular | 0.00 | 939.40 | 128151 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 226822 | Invoice | 03/25/2024 | Cat and dog food for shelter animals | 0.00 | 939.40 | |
| | <u>401-082-2216</u> | | SUPPLIES - ANIMAL FOOD Dry dog food | | 799.50 | |
| | <u>401-082-2216</u> | | SUPPLIES - ANIMAL FOOD Dry cat food | | 139.90 | |
| VEN01247 | Sterling Donner | 03/27/2024 | Regular | 0.00 | 2,493.36 | 128152 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| Inv3 | Invoice | 03/25/2024 | FY24 Boys Council March Inv3 | 0.00 | 2,493.36 | |
| | <u>635-055-2402</u> | | GRANT MATCHING FY24 Boys Council / GRT | | 183.36 | |
| | <u>635-068-2272</u> | | CONTRACT - PROFESSION FY24 Boys Council | | 2,310.00 | |
| 4887 | SUPPLY CACHE INC | 03/27/2024 | Regular | 0.00 | 1,008.63 | 128153 |

| Check Report | | | | | | | | |
|---------------------|----------------------------------|------------------|-----------------------------------------|-----------------|----------------|--------|--|--|
| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| <u>329904A</u> | Invoice | 03/22/2024 | Wildland Equipment Fire Admin | 0.00 | 1,008.63 | | | |
| <u>416-083-2248</u> | | | SUPPLIES - SAFETY | | 149.90 | | | |
| <u>416-083-2248</u> | | | SUPPLIES - SAFETY | | 449.85 | | | |
| <u>416-083-2248</u> | | | SUPPLIES - SAFETY | | 165.90 | | | |
| <u>416-083-2248</u> | | | SUPPLIES - SAFETY | | 217.98 | | | |
| <u>416-083-2248</u> | | | SUPPLIES - SAFETY | | 25.00 | | | |
| 4123 | The Harvard Drug Group, LLC | 03/27/2024 | Regular | 0.00 | 107.48 | 128154 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| <u>767680</u> | Invoice | 03/25/2024 | Medical supplies for shelter animals | 0.00 | 107.48 | | | |
| <u>401-082-2115</u> | | | SUPPLIES - PHARMACY | | 107.48 | | | |
| 1335 | TORRANCE COUNTY | 03/27/2024 | Regular | 0.00 | 82.98 | 128155 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| <u>INV0003339</u> | Invoice | 03/28/2024 | Torrance County Property Tax | 0.00 | 82.98 | | | |
| <u>401-000-9001</u> | | | Payroll Liabilities | | 82.98 | | | |
| 1314 | TRIADIC INC. | 03/27/2024 | Regular | 0.00 | 4,513.52 | 128156 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| <u>02.2024</u> | Invoice | 03/27/2024 | Contract services for FY24 | 0.00 | 4,513.52 | | | |
| <u>401-096-2213</u> | | | CONTRACT - IT SERVICES | | 4,513.52 | | | |
| 4376 | WAGeworks | 03/27/2024 | Regular | 0.00 | 209.50 | 128157 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| <u>INV4561275</u> | Invoice | 03/26/2024 | Health Benefits | 0.00 | 209.50 | | | |
| <u>401-014-2271</u> | | | CONTRACT-OTHER SERVI | | 50.00 | | | |
| <u>401-014-2271</u> | | | CONTRACT-OTHER SERVI | | 159.50 | | | |
| 4376 | WAGeworks | 03/27/2024 | Regular | 0.00 | 209.50 | 128158 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| <u>INV6347328</u> | Invoice | 03/26/2024 | Health Benefits | 0.00 | 209.50 | | | |
| <u>401-014-2271</u> | | | CONTRACT-OTHER SERVI | | 50.00 | | | |
| <u>401-014-2271</u> | | | CONTRACT-OTHER SERVI | | 159.50 | | | |
| 4376 | WAGeworks | 03/27/2024 | Regular | 0.00 | 193.00 | 128159 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| <u>INV5895333</u> | Invoice | 03/26/2024 | Health Benefits | 0.00 | 193.00 | | | |
| <u>401-014-2271</u> | | | CONTRACT-OTHER SERVI | | 50.00 | | | |
| <u>401-014-2271</u> | | | CONTRACT-OTHER SERVI | | 143.00 | | | |
| 1 | WAGNER EQUIPMENT CO. | 03/27/2024 | Regular | 0.00 | 1,152.38 | 128160 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| <u>S10W0918876</u> | Invoice | 03/26/2024 | Service on all purchased equipment from | 0.00 | 1,152.38 | | | |
| <u>402-060-2244</u> | | | MAINTENANCE & REPAIR | | 1,152.38 | | | |
| 2787 | WASHINGTON NATIONAL INSURANCE CO | 03/27/2024 | Regular | 0.00 | 37.80 | 128161 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| Account Number | Account Name | Item Description | Distribution Amount | | | | | |
| <u>INV0003281</u> | Invoice | 03/14/2024 | Washington National Life | 0.00 | 18.90 | | | |
| <u>401-000-9001</u> | | | Payroll Liabilities | | 18.90 | | | |
| <u>INV0003341</u> | Invoice | 03/28/2024 | Washington National Life | 0.00 | 18.90 | | | |

Check Report

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|--------------------------------|---------------------|-----------------------------------|------------------------|----------------------------|--------|
| | <u>401-000-9001</u> | Payroll Liabilities | Washington National Life | | 18.90 | |
| 3823 | WITMER PUBLIC SAFETY GROUP | 03/27/2024 | Regular | 0.00 | 2,390.07 | 128162 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| <u>INV420054</u> | Invoice | 03/20/2024 | Nozzles District 4 | 0.00 | 796.69 | |
| | <u>409-091-2248</u> | | SUPPLIES - SAFETY | | 796.69 | |
| <u>INV424113</u> | Invoice | 03/20/2024 | Nozzles District 6 | 0.00 | 796.69 | |
| | <u>418-091-2248</u> | | SUPPLIES - SAFETY | | 796.69 | |
| <u>INV425011</u> | Invoice | 03/20/2024 | Nozzles District 1 | 0.00 | 796.69 | |
| | <u>407-091-2248</u> | | SUPPLIES - SAFETY | | 796.69 | |
| 5626 | Zoll Medical Corporation | 03/27/2024 | Regular | 0.00 | 271.56 | 128163 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| <u>3925466</u> | Invoice | 03/20/2024 | 4-Lead Trunk Cable - AAMI | 0.00 | 271.56 | |
| | <u>416-083-2230</u> | | SUPPLIES - MEDICAL | | 271.56 | |
| 1096 | NM RETIREE HEALTH-CARE AUTHORI | 04/03/2024 | Regular | 0.00 | 6,410.04 | 128164 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| <u>3.28.24 PAYROLL</u> | Invoice | 04/03/2024 | EMPLOYER PORTION OF NMRHC 3.28.24 | 0.00 | 4,420.36 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 4,420.36 | |
| <u>CM0000125</u> | Credit Memo | 03/14/2024 | Retiree Health Care | 0.00 | -145.60 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | -145.60 | |
| <u>CM0000135</u> | Credit Memo | 03/25/2024 | Retiree Health Care | 0.00 | -13.00 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | -13.00 | |
| <u>INV0003337</u> | Invoice | 03/28/2024 | Retiree Health Care | 0.00 | 2,134.88 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 2,134.88 | |
| <u>INV0003347</u> | Invoice | 03/28/2024 | Retiree Health Care | 0.00 | 13.40 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 13.40 | |
| 5450 | AMAZON BUSINESS | 04/03/2024 | Regular | 0.00 | 237.17 | 128165 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| <u>IC3J-RXX6-DV1F</u> | Invoice | 04/01/2024 | Tables & Chairs | 0.00 | 237.17 | |
| | <u>604-083-2248</u> | | SUPPLIES - SAFETY | | 137.18 | |
| | <u>604-083-2248</u> | | SUPPLIES - SAFETY | | 99.99 | |
| 5450 | AMAZON BUSINESS | 04/03/2024 | Regular | 0.00 | 951.52 | 128166 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| <u>1G1Y-R3VW-DDC</u> | Invoice | 03/14/2024 | Amazon | 0.00 | 951.52 | |
| | <u>911-080-2219</u> | | SUPPLIES - GENERAL OFFI | | 10.95 | |
| | <u>911-080-2219</u> | | SUPPLIES - GENERAL OFFI | | 179.99 | |
| | <u>911-080-2219</u> | | SUPPLIES - GENERAL OFFI | | 57.28 | |
| | <u>911-080-2219</u> | | SUPPLIES - GENERAL OFFI | | 99.24 | |
| | <u>911-080-2219</u> | | SUPPLIES - GENERAL OFFI | | 258.90 | |
| | <u>911-080-2219</u> | | SUPPLIES - GENERAL OFFI | | 26.36 | |
| | <u>911-080-2219</u> | | SUPPLIES - GENERAL OFFI | | 169.99 | |
| | <u>911-080-2219</u> | | SUPPLIES - GENERAL OFFI | | 68.94 | |
| | <u>911-080-2219</u> | | SUPPLIES - GENERAL OFFI | | 7.99 | |
| | <u>911-080-2219</u> | | SUPPLIES - GENERAL OFFI | | 71.88 | |
| 5450 | AMAZON BUSINESS | 04/03/2024 | Regular | 0.00 | 40.09 | 128167 |

Check Report

Date Range: 03/22/2024 - 04/03/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|----------------------------------|---------------------|-------------------------------------------------|----------------------------|-----------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>1RWJ-WJ61-CTPV</u> | Invoice | 04/01/2024 | Office Supplies | 0.00 | 40.09 | |
| | <u>604-083-2219</u> | | SUPPLIES - GENERAL OFFI | | 5.80 | |
| | <u>604-083-2219</u> | | SUPPLIES - GENERAL OFFI | | 26.45 | |
| | <u>604-083-2219</u> | | SUPPLIES - GENERAL OFFI | | 7.84 | |
| 5450 | AMAZON BUSINESS | 04/03/2024 | Regular | 0.00 | 307.79 | 128168 |
| <u>Payable #</u> | <u>Payable Type</u> | <u>Post Date</u> | <u>Payable Description</u> | <u>Discount Amount</u> | <u>Payable Amount</u> | |
| | <u>Account Number</u> | <u>Account Name</u> | <u>Item Description</u> | <u>Distribution Amount</u> | | |
| <u>1TLF-M3XK-6H3G</u> | Invoice | 03/28/2024 | Cleaning cart & supplys | 0.00 | 307.79 | |
| | <u>402-060-2220</u> | | SUPPLIES - CLEANING | | -25.65 | |
| | <u>402-060-2220</u> | | SUPPLIES - CLEANING | | 69.69 | |
| | <u>402-060-2220</u> | | SUPPLIES - CLEANING | | 31.99 | |
| | <u>402-060-2220</u> | | SUPPLIES - CLEANING | | 64.61 | |
| | <u>402-060-2220</u> | | SUPPLIES - CLEANING | | 167.15 | |
| 5408 | BANK OF AMERICA | 04/03/2024 | Regular | 0.00 | 30.00 | 128169 |
| <u>Payable #</u> | <u>Payable Type</u> | <u>Post Date</u> | <u>Payable Description</u> | <u>Discount Amount</u> | <u>Payable Amount</u> | |
| | <u>Account Number</u> | <u>Account Name</u> | <u>Item Description</u> | <u>Distribution Amount</u> | | |
| <u>755C 209C-0003</u> | Invoice | 04/01/2024 | Audio Translator | 0.00 | 30.00 | |
| | <u>401-020-2269</u> | | SUBSCRIPTIONS & DUES | | 30.00 | |
| 5408 | BANK OF AMERICA | 04/03/2024 | Regular | 0.00 | 300.00 | 128170 |
| <u>Payable #</u> | <u>Payable Type</u> | <u>Post Date</u> | <u>Payable Description</u> | <u>Discount Amount</u> | <u>Payable Amount</u> | |
| | <u>Account Number</u> | <u>Account Name</u> | <u>Item Description</u> | <u>Distribution Amount</u> | | |
| <u>INV0003351</u> | Invoice | 04/01/2024 | Pallets of pet foods and supplies | 0.00 | 300.00 | |
| | <u>430-082-2223</u> | | SUPPLIES - KENNEL | | 135.00 | |
| | <u>430-082-2223</u> | | SUPPLIES - KENNEL | | 165.00 | |
| 5538 | BOHANNAN HUSTON, INC. | 04/03/2024 | Regular | 0.00 | 6,045.83 | 128171 |
| <u>Payable #</u> | <u>Payable Type</u> | <u>Post Date</u> | <u>Payable Description</u> | <u>Discount Amount</u> | <u>Payable Amount</u> | |
| | <u>Account Number</u> | <u>Account Name</u> | <u>Item Description</u> | <u>Distribution Amount</u> | | |
| <u>000127764</u> | Invoice | 03/27/2024 | F2394 Duran Water System Bohannon Hu | 0.00 | 6,045.83 | |
| | <u>803-059-2707</u> | | F2394 DURAN WATER SYS | | 4,200.68 | |
| | <u>803-059-2707</u> | | F2394 DURAN WATER SYS | | 1,845.15 | |
| 5538 | BOHANNAN HUSTON, INC. | 04/03/2024 | Regular | 0.00 | 4,586.22 | 128172 |
| <u>Payable #</u> | <u>Payable Type</u> | <u>Post Date</u> | <u>Payable Description</u> | <u>Discount Amount</u> | <u>Payable Amount</u> | |
| | <u>Account Number</u> | <u>Account Name</u> | <u>Item Description</u> | <u>Distribution Amount</u> | | |
| <u>000128283</u> | Invoice | 03/28/2024 | G2438 Duran Water System | 0.00 | 4,586.22 | |
| | <u>803-059-2710</u> | | G2438 DURAN WATER SY | | 4,586.22 | |
| 2293 | DIRECT CREMATION AND BURIAL SERV | 04/03/2024 | Regular | 0.00 | 1,000.00 | 128173 |
| <u>Payable #</u> | <u>Payable Type</u> | <u>Post Date</u> | <u>Payable Description</u> | <u>Discount Amount</u> | <u>Payable Amount</u> | |
| | <u>Account Number</u> | <u>Account Name</u> | <u>Item Description</u> | <u>Distribution Amount</u> | | |
| <u>CASE#24-0009</u> | Invoice | 03/28/2024 | INDIGENT BURIALS | 0.00 | 1,000.00 | |
| | <u>414-019-2294</u> | | INDIGENT BURIAL | | 1,000.00 | |
| 4705 | DOUBLE H AUTO | 04/03/2024 | Regular | 0.00 | 17.07 | 128174 |
| <u>Payable #</u> | <u>Payable Type</u> | <u>Post Date</u> | <u>Payable Description</u> | <u>Discount Amount</u> | <u>Payable Amount</u> | |
| | <u>Account Number</u> | <u>Account Name</u> | <u>Item Description</u> | <u>Distribution Amount</u> | | |
| <u>82225</u> | Invoice | 04/02/2024 | auto parts and maintenance as needed | 0.00 | 17.07 | |
| | <u>401-008-2201</u> | | MAINTENANCE & REPAIR | | 17.07 | |
| 4705 | DOUBLE H AUTO | 04/03/2024 | Regular | 0.00 | 82.47 | 128175 |
| <u>Payable #</u> | <u>Payable Type</u> | <u>Post Date</u> | <u>Payable Description</u> | <u>Discount Amount</u> | <u>Payable Amount</u> | |
| | <u>Account Number</u> | <u>Account Name</u> | <u>Item Description</u> | <u>Distribution Amount</u> | | |
| <u>082574</u> | Invoice | 04/02/2024 | Belts, filters, parts, lights, fluids for fleet | 0.00 | 14.97 | |
| | <u>402-060-2201</u> | | MAINTENANCE & REPAIR | | 14.97 | |

| Check Report | | | | | | | | |
|---------------------|--------------------------------|------------------|-------------------------------------------------|-------------------------|----------------------------|--------|--|--|
| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number | | |
| <u>587340</u> | Invoice | 04/02/2024 | Parts,belts,towels, bulbs, fluids, oils | 0.00 | 41.84 | | | |
| | <u>402-060-2201</u> | | MAINTENANCE & REPAIR | | 41.84 | | | |
| <u>587359</u> | Invoice | 04/02/2024 | Belts, filters, parts, lights, fluids for fleet | 0.00 | 25.66 | | | |
| | <u>402-060-2201</u> | | MAINTENANCE & REPAIR | | 25.66 | | | |
| 5251 | E.C. BASSETT CONSTRUCTION INC. | 04/03/2024 | Regular | 0.00 | 346.53 | 128176 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| | Account Number | | Account Name | Item Description | Distribution Amount | | | |
| <u>5410</u> | Invoice | 03/25/2024 | Pump Grease trap | 0.00 | 346.53 | | | |
| | <u>401-037-2215</u> | | MAINTENANCE & REPAIR | | 346.53 | | | |
| 5251 | E.C. BASSETT CONSTRUCTION INC. | 04/03/2024 | Regular | 0.00 | 463.82 | 128177 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| | Account Number | | Account Name | Item Description | Distribution Amount | | | |
| <u>5412</u> | Invoice | 03/28/2024 | Pump Grease Trap | 0.00 | 463.82 | | | |
| | <u>401-027-2215</u> | | MAINTENANCE & REPAIR | Price Increase | 435.00 | | | |
| | <u>401-027-2215</u> | | MAINTENANCE & REPAIR | Sales Tax | 28.82 | | | |
| VEN01284 | EDWARD QUINONEZ JR | 04/03/2024 | Regular | 0.00 | 43.20 | 128178 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| | Account Number | | Account Name | Item Description | Distribution Amount | | | |
| <u>SURVIVAL EQ</u> | Invoice | 04/03/2024 | RETURN FROM ALBUQUERQUE NM SURVI | 0.00 | 43.20 | | | |
| | <u>401-050-2205</u> | | TRAVEL - EMPLOYEES | | 43.20 | | | |
| 50 | EMW GAS ASSOCIATION | 04/03/2024 | Regular | 0.00 | 6,288.68 | 128179 | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | |
| | Account Number | | Account Name | Item Description | Distribution Amount | | | |
| <u>04.2024 0450</u> | Invoice | 04/01/2024 | Road- Monthly Gas- Utility | 0.00 | 388.45 | | | |
| | <u>402-060-2209</u> | | UTILITIES - NATURAL GAS | | 388.45 | | | |
| <u>04.2024 0500</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 396.42 | | | |
| | <u>418-091-2209</u> | | UTILITIES - NATURAL GAS | | 396.42 | | | |
| <u>04.2024 0580</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 335.26 | | | |
| | <u>401-082-2209</u> | | UTILITIES - NATURAL GAS | | 335.26 | | | |
| <u>04.2024 1510</u> | Invoice | 04/01/2024 | MCINTOSH SENIOR CENTER GAS | 0.00 | 34.25 | | | |
| | <u>401-089-2209</u> | | UTILITIES - NATURAL GAS | | 34.25 | | | |
| <u>04.2024 1850</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 954.88 | | | |
| | <u>401-015-2209</u> | | UTILITIES - NATURAL GAS | | 954.88 | | | |
| <u>04.2024 1860</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 384.44 | | | |
| | <u>402-060-2209</u> | | UTILITIES - NATURAL GAS | | 384.44 | | | |
| <u>04.2024 1990</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 103.80 | | | |
| | <u>401-024-2209</u> | | UTILITIES - NATURAL GAS | | 103.80 | | | |
| <u>04.2024 2330</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 301.20 | | | |
| | <u>401-037-2209</u> | | UTILITIES - NATURAL GAS | | 301.20 | | | |
| <u>04.2024 3680</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 240.43 | | | |
| | <u>406-091-2209</u> | | UTILITIES - NATURAL GAS | | 240.43 | | | |
| <u>04.2024 4090</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 24.00 | | | |
| | <u>401-053-2209</u> | | UTILITIES - NATURAL GAS | | 24.00 | | | |
| <u>04.2024 4510</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 256.76 | | | |
| | <u>405-091-2209</u> | | UTILITIES - NATURAL GAS | | 256.76 | | | |
| <u>04.2024 5390</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 497.50 | | | |
| | <u>402-060-2209</u> | | UTILITIES - NATURAL GAS | | 497.50 | | | |
| <u>04.2024 5690</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 81.85 | | | |
| | <u>402-060-2209</u> | | UTILITIES - NATURAL GAS | | 81.85 | | | |
| <u>04.2024 5870</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 243.05 | | | |
| | <u>401-036-2209</u> | | UTILITIES - NATURAL GAS | | 243.05 | | | |
| <u>04.2024 6000</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 1,109.98 | | | |

Check Report

Date Range: 03/22/2024 - 04/03/2024

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|-----------------------------|-------------------------|--------------------------|-----------------|----------------|--------|
| | <u>401-016-2209</u> | UTILITIES - NATURAL GAS | Monthly gas bill | | 1,109.98 | |
| <u>04.2024 6140</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 264.91 | |
| | <u>401-050-2209</u> | UTILITIES - NATURAL GAS | Monthly gas bill | | 264.91 | |
| <u>04.2024 6230</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 235.57 | |
| | <u>405-091-2209</u> | UTILITIES - NATURAL GAS | Monthly gas bill- 6230 | | 235.57 | |
| <u>04.2024 6380</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 15.02 | |
| | <u>612-020-2308</u> | VOTING MACHINE STORA | Monthly gas bill | | 15.02 | |
| <u>04.2024 9250</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 240.13 | |
| | <u>408-091-2209</u> | UTILITIES - NATURAL GAS | Monthly gas bill-9250 | | 240.13 | |
| <u>04.2024 9530</u> | Invoice | 04/01/2024 | Monthly gas bill | 0.00 | 180.78 | |
| | <u>911-080-2209</u> | UTILITIES - NATURAL GAS | Monthly gas bill | | 180.78 | |
| | **Void** | 04/03/2024 | Regular | 0.00 | 0.00 | 128180 |
| 51 | ESTANCIA, TOWN OF | 04/03/2024 | Regular | 0.00 | 1,347.22 | 128181 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| <u>03.2024 1108</u> | Invoice | 04/01/2024 | Monthly water bill | 0.00 | 203.47 | |
| | <u>402-060-2210</u> | UTILITIES - WATER | Monthly water bill-1108 | | 203.47 | |
| <u>03.2024 1112</u> | Invoice | 04/01/2024 | Monthly water bill | 0.00 | 435.46 | |
| | <u>401-015-2210</u> | UTILITIES - WATER | Monthly water bill-1112 | | 435.46 | |
| <u>03.2024 1380</u> | Invoice | 04/01/2024 | Monthly water bill | 0.00 | 127.94 | |
| | <u>401-050-2210</u> | UTILITIES - WATER | Monthly water bill- 1380 | | 127.94 | |
| <u>03.2024 249</u> | Invoice | 04/01/2024 | Monthly water bill | 0.00 | 127.94 | |
| | <u>401-036-2210</u> | UTILITIES - WATER | Monthly water bill | | 127.94 | |
| <u>03.2024 373</u> | Invoice | 04/01/2024 | Monthly water bill | 0.00 | 104.48 | |
| | <u>401-024-2210</u> | UTILITIES - WATER | Monthly water bill | | 104.48 | |
| <u>03.2024 40</u> | Invoice | 04/03/2024 | Monthly Water bill | 0.00 | 270.51 | |
| | <u>401-016-2210</u> | UTILITIES - WATER | Monthly Water bill | | 270.51 | |
| <u>03.2024 750</u> | Invoice | 04/01/2024 | Monthly water bill | 0.00 | 77.42 | |
| | <u>401-053-2210</u> | UTILITIES - WATER | Monthly water bill- 750 | | 77.42 | |
| 2555 | EVSWA | 04/03/2024 | Regular | 0.00 | 137.93 | 128182 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| <u>001-0001155427</u> | Invoice | 04/01/2024 | Animal disposal | 0.00 | 137.93 | |
| | <u>401-082-2210</u> | UTILITIES - WATER | Animal disposal | | 137.93 | |
| 214 | HART'S TRUSTWORTHY HARDWARE | 04/03/2024 | Regular | 0.00 | 18.86 | 128183 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| <u>8540791</u> | Invoice | 03/27/2024 | Harts Open PO 12/23-3/24 | 0.00 | 18.86 | |
| | <u>408-091-2215</u> | MAINTENANCE & REPAIR | 1/4 x 100Ft. Rope | | 13.99 | |
| | <u>408-091-2215</u> | MAINTENANCE & REPAIR | Bolts and Fasteners | | 0.40 | |
| | <u>409-091-2248</u> | SUPPLIES - SAFETY | Single Cut Key | | 4.47 | |
| 214 | HART'S TRUSTWORTHY HARDWARE | 04/03/2024 | Regular | 0.00 | 17.37 | 128184 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| <u>8535132</u> | Invoice | 03/27/2024 | Harts Open PO 12/23-3/24 | 0.00 | 17.37 | |
| | <u>413-091-2248</u> | SUPPLIES - SAFETY | Ice Heat 20LB | | 17.37 | |
| 214 | HART'S TRUSTWORTHY HARDWARE | 04/03/2024 | Regular | 0.00 | 57.90 | 128185 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| <u>8535133</u> | Invoice | 03/27/2024 | Harts Open PO 12/23-3/24 | 0.00 | 57.90 | |
| | <u>413-091-2248</u> | SUPPLIES - SAFETY | Ice Heat 20LB | | 57.90 | |

| Check Report | | | | | | | | | |
|-----------------------|-------------------------------------|--------------|-------------------------------------|-----------------|----------------|--------|--|--|--|
| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number | | | |
| VEN01296 | HI-TECH HEATING AND COOLING LLC | 04/03/2024 | Regular | 0.00 | 1,512.88 | 128186 | | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | | |
| <u>262791433</u> | Invoice | 03/28/2024 | Circul-Air V511 Dryer Venting | 0.00 | 1,512.88 | | | | |
| | <u>406-091-2218</u> | | MAINTENANCE & REPAIR | | 1,512.88 | | | | |
| 5358 | LAW ENFORCEMENT RISK MNGT GROUP | 04/03/2024 | Regular | 0.00 | 150.00 | 128187 | | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | | |
| <u>239590</u> | Invoice | 03/29/2024 | Online Supervisor training | 0.00 | 150.00 | | | | |
| | <u>401-050-2266</u> | | EMPLOYEE TRAINING | | 150.00 | | | | |
| 5358 | LAW ENFORCEMENT RISK MNGT GROUP | 04/03/2024 | Regular | 0.00 | 150.00 | 128188 | | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | | |
| <u>239588</u> | Invoice | 03/29/2024 | Online supervisor trianing | 0.00 | 150.00 | | | | |
| | <u>401-050-2266</u> | | EMPLOYEE TRAINING | | 150.00 | | | | |
| 2291 | LOBO INTERNET SERVICES LTD | 04/03/2024 | Regular | 0.00 | 377.79 | 128189 | | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | | |
| <u>10715</u> | Invoice | 04/02/2024 | Upated Wifi Access Point and Router | 0.00 | 377.79 | | | | |
| | <u>604-083-2218</u> | | MAINTENANCE & REPAIR | | 135.00 | | | | |
| | <u>604-083-2218</u> | | MAINTENANCE & REPAIR | | 242.79 | | | | |
| 5621 | MAGOURILOS, FRANK G. | 04/03/2024 | Regular | 0.00 | 1,583.00 | 128190 | | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | | |
| <u>FY24 Invoice 9</u> | Invoice | 03/28/2024 | Frank Magourilos | 0.00 | 1,583.00 | | | | |
| | <u>605-002-2272</u> | | CONTRACT - PROFESSION | | 1,583.00 | | | | |
| VEN01183 | Metropolitan Life Insurance Company | 04/03/2024 | Regular | 0.00 | 9.21 | 128191 | | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | | |
| <u>INV0003345</u> | Invoice | 03/28/2024 | MET LIFE LTD | 0.00 | 4.86 | | | | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 4.86 | | | | |
| <u>INV0003346</u> | Invoice | 03/28/2024 | Metlife employer | 0.00 | 4.35 | | | | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 4.35 | | | | |
| 2744 | MGS COMMUNICATIONS | 04/03/2024 | Regular | 0.00 | 938.44 | 128192 | | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | | |
| <u>MG124-024</u> | Invoice | 04/03/2024 | Base Radio for new Road Shop | 0.00 | 938.44 | | | | |
| | <u>402-060-2241</u> | | COMMUNICATION COSTS | | 938.44 | | | | |
| 609 | MORIARTY CONCRETE PRODUCTS | 04/03/2024 | Regular | 0.00 | 1,476.09 | 128193 | | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | | |
| <u>1476.09</u> | Invoice | 04/02/2024 | concrete for driveway new office | 0.00 | 1,476.09 | | | | |
| | <u>402-060-2253</u> | | MAINTENANCE & REPAIR | | 320.34 | | | | |
| | <u>402-060-2253</u> | | MAINTENANCE & REPAIR | | 1,155.75 | | | | |
| 5307 | NUBE GROUP | 04/03/2024 | Regular | 0.00 | 233.05 | 128194 | | | |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | | | | |
| <u>IN67035</u> | Invoice | 04/02/2024 | color copy overages | 0.00 | 233.05 | | | | |
| | <u>401-008-2203</u> | | MAINTENANCE & REPAIR | | 233.05 | | | | |
| 5307 | NUBE GROUP | 04/03/2024 | Regular | 0.00 | 275.87 | 128195 | | | |

Check Report

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------|--------------------------------|--------------|----------------------------------------------------------------------------------------------------|---------------------|----------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>IN66411</u> | Invoice <u>401-055-2203</u> | 04/01/2024 | Copy overage charges- Finance MAINTENANCE & REPAIR Copy overages | 0.00 | 275.87 275.87 | |
| 5307 | NUBE GROUP | 04/03/2024 | Regular | 0.00 | 88.84 | 128196 |
| <u>IN66730</u> | Invoice <u>402-060-2203</u> | 03/27/2024 | Printer services MAINTENANCE & REPAIR Printer services | 0.00 | 88.84 88.84 | |
| 5307 | NUBE GROUP | 04/03/2024 | Regular | 0.00 | 338.69 | 128197 |
| <u>IN67031</u> | Invoice <u>401-021-2221</u> | 04/01/2024 | Clerk monthly overage-copier PRINTING/PUBLISHING/A Clerk monthly overage-copier | 0.00 | 338.69 338.69 | |
| 5307 | NUBE GROUP | 04/03/2024 | Regular | 0.00 | 174.35 | 128198 |
| <u>IN67034</u> | Invoice <u>401-065-2225</u> | 04/01/2024 | Copier Overage's SUPPLIES- COMPUTER/PR FY24 Overages | 0.00 | 174.35 174.35 | |
| 5106 | ORTIZ, ADRIAN | 04/03/2024 | Regular | 0.00 | 4,000.00 | 128199 |
| <u>Invoice FY24-09</u> | Invoice <u>605-002-2272</u> | 04/01/2024 | Invoice FY24-09 CONTRACT - PROFESSION Invoice FY4-09 | 0.00 | 4,000.00 4,000.00 | |
| 3971 | PERPETUAL TEARS MEMORIAL INC | 04/03/2024 | Regular | 0.00 | 779.00 | 128200 |
| <u>Invoice DWI FY24</u> | Invoice <u>605-003-2271</u> | 03/28/2024 | Perpetual Tears Memorial Inc. Invoice DW CONTRACT - OTHER SERV Perpetual Tears Memorial Inc. In | 0.00 | 779.00 779.00 | |
| 1259 | PRESTON MORTUARIES INC | 04/03/2024 | Regular | 0.00 | 1,000.00 | 128201 |
| <u>CASE#24-0008</u> | Invoice <u>414-019-2294</u> | 04/01/2024 | INDIGENT BURIAL INDIGENT BURIAL INDIGENT BURIAL | 0.00 | 1,000.00 1,000.00 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 04/03/2024 | Regular | 0.00 | 235.87 | 128202 |
| <u>450716301</u> | Invoice <u>402-060-2236</u> | 04/02/2024 | Uniforms SUPPLIES - UNIFORMS Uniforms | 0.00 | 235.87 235.87 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 04/03/2024 | Regular | 0.00 | 129.51 | 128203 |
| <u>450715481</u> | Invoice <u>401-015-2203</u> | 03/28/2024 | uniforms & supplys MAINTENANCE & REPAIR uniforms & supplys | 0.00 | 129.51 129.51 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 04/03/2024 | Regular | 0.00 | 71.43 | 128204 |
| <u>450715480</u> | Invoice <u>401-016-2203</u> | 03/28/2024 | Mats & mop, supplys MAINTENANCE & REPAIR Mats & mop, supplys | 0.00 | 71.43 71.43 | |
| 107 | QWEST CORPORATION | 04/03/2024 | Regular | 0.00 | 137.64 | 128205 |

Check Report

| Vendor Number | Vendor Name | Post Date | Payment Date | Payment Type | Discount Amount | Payable Amount | Number |
|------------------|-----------------------------------------|--------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------|----------------|--------|
| Payable # | Payable Type | Account Name | Payable Description | Item Description | Distribution Amount | | |
| 04.2024 4381 | Invoice 401-096-2207 | 04/03/2024 | 04/03/2024 | Regular | 0.00 | 137.64 | |
| | | | TELECOMMUNICATIONS | Monthly Charges 4381 | | 137.64 | |
| 107 | QWEST CORPORATION | | 04/03/2024 | Regular | 0.00 | 134.99 | 128206 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| 04.2024 3237 | Invoice 401-096-2207 | 04/03/2024 | 04/03/2024 | Regular | 0.00 | 134.99 | |
| | | | TELECOMMUNICATIONS | Monthly Charges 3237 | | 134.99 | |
| 3888 | SAAVEDRA, RONALD S | | 04/03/2024 | Regular | 0.00 | 43.20 | 128207 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| RS MCGRANE | Invoice 401-050-2205 | 04/03/2024 | 04/03/2024 | Regular | 0.00 | 43.20 | |
| | | | TRAVEL - EMPLOYEES | RETURN FROM ALBUQUERQUE | | 43.20 | |
| 5426 | SENERGY PETROLEUM, LLC | | 04/03/2024 | Regular | 0.00 | 8,576.05 | 128208 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| SEN-779249 | Invoice 402-060-2202 | 04/02/2024 | 04/02/2024 | Regular | 0.00 | 8,576.05 | |
| | | | SUPPLIES - VEHICLE FUEL | Fuel for Road Fleet NMSWPA | | 8,576.05 | |
| VEN01155 | Smith, Rebecca | | 04/03/2024 | Regular | 0.00 | 1,440.00 | 128209 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| Invoice #0000032 | Invoice 605-002-2272 | 04/01/2024 | 04/01/2024 | Regular | 0.00 | 1,440.00 | |
| | | | CONTRACT - PROFESSION | Invoice #0000032 Invoice Date 4 | | 1,440.00 | |
| 5323 | SOUTHWEST COPY SYSTEMS | | 04/03/2024 | Regular | 0.00 | 117.36 | 128210 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| 538232 | Invoice 401-030-2221 | 04/02/2024 | 04/02/2024 | Regular | 0.00 | 117.36 | |
| | | | PRINTING/PUBLISHING/A | TREASURER COPIER OVERAGES | | 117.36 | |
| 3331 | SOUTHWEST PROPANE LLC | | 04/03/2024 | Regular | 0.00 | 268.97 | 128211 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| G212991400055 | Invoice 406-091-2209 | 03/27/2024 | 03/27/2024 | Regular | 0.00 | 268.97 | |
| | | | UTILITIES - NATURAL GAS | Southwest Propane Utility for Di | | 268.97 | |
| VEN01266 | Studio Southwest Architects, Inc | | 04/03/2024 | Regular | 0.00 | 1,524.43 | 128212 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| 2402-1 | Invoice 803-059-2692 | 04/01/2024 | 04/01/2024 | Regular | 0.00 | 1,524.43 | |
| | | | E2775 TC FAIR GROUNDS | Programming and Desig E2775 Fairground CES 2023-01- | | 1,524.43 | |
| 5389 | VIA HOMES & DEVELOPMENT LLC | | 04/03/2024 | Regular | 0.00 | 3,680.67 | 128213 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| FY24 March Inv5 | Invoice 635-055-2402 635-068-2272 | 04/01/2024 | 04/01/2024 | Regular | 0.00 | 3,680.67 | |
| | | | CONTRACT - PROFESSION | JJC Continuum Coordinator FY 24 march In GRANT MATCHING JJC Continuum Coordinator- GRT JJC Continuum Coordinator | | 3,680.67 | |
| 1 | WAGNER EQUIPMENT CO. | | 04/03/2024 | Regular | 0.00 | 312.43 | 128214 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| P10C0889856 | Invoice 402-060-2244 | 04/02/2024 | 04/02/2024 | Regular | 0.00 | 312.43 | |
| | | | MAINTENANCE & REPAIR | Service on all purchased equipment from Service on all purchased equip | | 312.43 | |
| 4875 | WARE, SIDNEY K | | 04/03/2024 | Regular | 0.00 | 2,671.45 | 128215 |

Check Report

| Vendor Number | Vendor Name | Post Date | Payment Date | Payment Type | Discount Amount | Payable Amount | Number |
|-----------------|-----------------------------|--------------|------------------------------|------------------------------|---------------------|----------------|------------|
| Payable # | Payable Type | Account Name | Payable Description | Item Description | Discount Amount | Payable Amount | |
| | Account Number | | | | Distribution Amount | | |
| Ware FY24 March | Invoice | 04/01/2024 | JJG Boys Council Facilitator | March Inv196 | 0.00 | 2,671.45 | |
| | 635-055-2402 | | GRANT MATCHING | JJG Boys Council Facilitator | GRT | 196.45 | |
| | 635-068-2272 | | CONTRACT - PROFESSION | JJG Boys Council Facilitator | | 2,475.00 | |
| 448 | NM TAXATION & REVENUE | | 03/25/2024 | Bank Draft | 0.00 | -31.11 | DFT0000749 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| | Account Number | | | | Distribution Amount | | |
| CM0000136 | Credit Memo | 03/25/2024 | State Tax | State Tax | 0.00 | -31.11 | |
| | 401-000-9001 | | Payroll Liabilities | | | | |
| 1656 | INTERNAL REVENUE SERVICE | | 03/25/2024 | Bank Draft | 0.00 | -182.82 | DFT0000750 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| | Account Number | | | | Distribution Amount | | |
| CM0000137 | Credit Memo | 03/25/2024 | Federal Tax | Federal Tax | 0.00 | -182.82 | |
| | 401-000-9001 | | Payroll Liabilities | Federal Tax | | -77.90 | |
| | 401-000-9001 | | Payroll Liabilities | FICA Tax | | -85.02 | |
| | 401-000-9001 | | Payroll Liabilities | Medicare Taxes | | -19.90 | |
| 448 | NM TAXATION & REVENUE | | 03/25/2024 | Bank Draft | 0.00 | -1.71 | DFT0000752 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| | Account Number | | | | Distribution Amount | | |
| CM0000138 | Credit Memo | 03/25/2024 | State Tax | State Tax | 0.00 | -1.71 | |
| | 401-000-9001 | | Payroll Liabilities | | | | |
| 1656 | INTERNAL REVENUE SERVICE | | 03/25/2024 | Bank Draft | 0.00 | -8.86 | DFT0000753 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| | Account Number | | | | Distribution Amount | | |
| CM0000139 | Credit Memo | 03/25/2024 | Federal Tax | Medicare Taxes | 0.00 | -1.02 | |
| | 401-000-9001 | | Payroll Liabilities | Federal Tax | | -3.50 | |
| | 401-000-9001 | | Payroll Liabilities | FICA Tax | | -4.34 | |
| | 401-000-9001 | | Payroll Liabilities | | | | |
| 5380 | VOYA HOLDINGS, INC. | | 03/28/2024 | Bank Draft | 0.00 | 2,090.55 | DFT0000754 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| | Account Number | | | | Distribution Amount | | |
| INV0003340 | Invoice | 03/28/2024 | Voya | Voya | 0.00 | 2,090.55 | |
| | 401-000-9001 | | Payroll Liabilities | | | | |
| 233 | PUBLIC EMPLOYEES RETIREMENT | | 03/28/2024 | Bank Draft | 0.00 | 55,942.87 | DFT0000755 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| | Account Number | | | | Distribution Amount | | |
| INV0003342 | Invoice | 03/28/2024 | PERA Retirement | PERA Retirement | 0.00 | 55,942.87 | |
| | 401-000-9001 | | Payroll Liabilities | PERA Retirement | | 16,494.10 | |
| | 401-000-9001 | | Payroll Liabilities | PERA Retirement | | 39,448.77 | |
| 448 | NM TAXATION & REVENUE | | 03/28/2024 | Bank Draft | 0.00 | 8,148.63 | DFT0000756 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| | Account Number | | | | Distribution Amount | | |
| INV0003343 | Invoice | 03/28/2024 | State Tax | State Tax | 0.00 | 8,148.63 | |
| | 401-000-9001 | | Payroll Liabilities | | | | |
| 1656 | INTERNAL REVENUE SERVICE | | 03/28/2024 | Bank Draft | 0.00 | 48,721.01 | DFT0000757 |
| Payable # | Payable Type | Post Date | Payable Description | Item Description | Discount Amount | Payable Amount | |
| | Account Number | | | | Distribution Amount | | |
| INV0003344 | Invoice | 03/28/2024 | Federal Tax | Medicare Taxes | 0.00 | 48,721.01 | |
| | 401-000-9001 | | Payroll Liabilities | Federal Tax | | 7,058.84 | |
| | 401-000-9001 | | Payroll Liabilities | Federal Tax | | 18,136.49 | |
| | 401-000-9001 | | Payroll Liabilities | FICA Tax | | 23,525.68 | |

Check Report

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------|-----------------------------|------------------|----------------------------|------------------------|-----------------------|------------|
| 233 | PUBLIC EMPLOYEES RETIREMENT | 03/28/2024 | Bank Draft | 0.00 | 300.83 | DFT0000758 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0003348</u> | Invoice | 03/28/2024 | PERA Retirement | 0.00 | 300.83 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 300.83 | |
| 448 | NM TAXATION & REVENUE | 03/28/2024 | Bank Draft | 0.00 | 41.92 | DFT0000759 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0003349</u> | Invoice | 03/28/2024 | State Tax | 0.00 | 41.92 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 41.92 | |
| 1656 | INTERNAL REVENUE SERVICE | 03/28/2024 | Bank Draft | 0.00 | 293.79 | DFT0000760 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0003350</u> | Invoice | 03/28/2024 | Federal Tax | 0.00 | 293.79 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 166.32 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 38.90 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 88.57 | |
| 448 | NM TAXATION & REVENUE | 04/01/2024 | Bank Draft | 0.00 | 12.40 | DFT0000761 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0003352</u> | Invoice | 04/01/2024 | State Tax | 0.00 | 12.40 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 12.40 | |
| 1656 | INTERNAL REVENUE SERVICE | 04/01/2024 | Bank Draft | 0.00 | 41.27 | DFT0000762 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0003353</u> | Invoice | 04/01/2024 | Federal Tax | 0.00 | 41.27 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 21.26 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 20.01 | |
| 448 | NM TAXATION & REVENUE | 04/02/2024 | Bank Draft | 0.00 | 15.50 | DFT0000763 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0003354</u> | Invoice | 04/02/2024 | State Tax | 0.00 | 15.50 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 15.50 | |
| 1656 | INTERNAL REVENUE SERVICE | 04/02/2024 | Bank Draft | 0.00 | 1,730.63 | DFT0000764 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>INV0003355</u> | Invoice | 04/02/2024 | Federal Tax | 0.00 | 1,730.63 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 1,360.90 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 318.42 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | 51.31 | |
| 448 | NM TAXATION & REVENUE | 04/03/2024 | Bank Draft | 0.00 | -4.46 | DFT0000766 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| <u>CM0000141</u> | Credit Memo | 04/03/2024 | State Tax | 0.00 | -4.46 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | -4.46 | |
| 1656 | INTERNAL REVENUE SERVICE | 04/03/2024 | Bank Draft | 0.00 | -24.86 | DFT0000767 |

Check Report

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------|---------------------|--------------|---------------------|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| <u>CM0000142</u> | Credit Memo | 04/03/2024 | Federal Tax | 0.00 | -24.86 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | -11.30 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | -10.92 | |
| | <u>401-000-9001</u> | | Payroll Liabilities | | -2.64 | |

Bank Code Main Checking Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 188 | 118 | 0.00 | 177,492.60 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 3 | 0.00 | 0.00 |
| Bank Drafts | 17 | 17 | 0.00 | 117,085.58 |
| EFT's | 8 | 3 | 0.00 | 55,698.01 |
| | 213 | 141 | 0.00 | 350,276.19 |

All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 188 | 118 | 0.00 | 177,492.60 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 3 | 0.00 | 0.00 |
| Bank Drafts | 17 | 17 | 0.00 | 117,085.58 |
| EFT's | 8 | 3 | 0.00 | 55,698.01 |
| | 213 | 141 | 0.00 | 350,276.19 |

Fund Summary

| Fund | Name | Period | Amount |
|------|-------------|--------|-------------------|
| 999 | Pooled Cash | 3/2024 | 287,344.79 |
| 999 | Pooled Cash | 4/2024 | 62,931.40 |
| | | | 350,276.19 |



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 10



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 11-A



TORRANCE COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. 2024- _____

**A Resolution Superseding Resolution 2023-21
Designating Polling Places and Locations
for All Regular Local and Statewide Elections Conducted in 2023 and 2024**

WHEREAS, pursuant to the New Mexico Statutes Annotated 1978, Section 1-3-2 (2019) in June or July of 2023 the Board of County Commissioners by resolution shall designate the polling places in the county for the conduct of any Regular Local statewide Election conducted in calendar years 2023 and 2024; and

WHEREAS the Board of County Commissioners finds that each polling place designated in this resolution complies with provisions of NM SA 1978, Section 1-3-7 (2019), titled Polling Places; and

WHEREAS the Board of County Commissioner previously did so with Resolution 2023-21 on July 12, 2023; and

WHEREAS it has become necessary to amend the location of one polling place since then; specifically, to change the polling place from the McIntosh Radio Station located at 8 Clements Rd., McIntosh, N.M. 87032 to the McIntosh Senior Center located at 79 Willow Lake Rd., McIntosh, N.M. 87032; and

WHEREAS, the Board of County Commissioners finds that the Voting Convenience Centers created by this resolution will make voting more convenient and accessible to voters of the consolidated precinct, will not result in delays in the voting process, and are centrally located within each consolidated precinct; and further that the Voter Convenience Centers created by the Resolution along with any Early Voting locations which the County Clerk determines to maintain open on Election Day as a Voter Convenience Center all meet the requirements of Subsection B and C of NMSA 1978, Section 1-3-4 (2019) and will be available to voters of any precinct in the county to cast a vote at any Election Day Voting Convenience Center; and

WHEREAS the Board of County Commissioners finds that each polling place provides individuals with physical mobility limitations and unobstructed access to at least one voting machine.

NOW, THEREFORE, BE IT RESOLVED that Resolution 2023-21 is hereby superseded and the Board of County Commissioners designates the polling place locations for any Statewide Election to be conducted in 2024 and 2025 as follows:

1
2 **TORRANCE COUNTY**

3
4 **POLLING PLACES AND ADDRESSES**

5
6 **Estancia High School Gym:** 709 Hopewell, Estancia, NM 87016
7 **Dr. Saul Community Center:** 111 N. Roosevelt Ave., Mountainair, NM 87036
8 **Torreón Community Center:** 18 Torreón Heights Rd, Torreón, NM 87061
9 **Willard Community Center:** 520 N. Becker Ave., Willard, NM 87063
10 **Duran Community Center** 15 Vidal Street, Duran, NM 88319 (new)
11 **Encino Community Center:** 427 B North Main Street, Encino, NM 88321
12 **McIntosh Senior Center:** 16 Willow Lake Rd., McIntosh, NM 87032
13 **Moriarty Civic Center:** 202 Broadway Ave., Moriarty, NM 87035
14 **Moriarty/Edgewood Admin Bldg.:** 2422 US Route 66, Moriarty, NM 87035
15 **Manzano Community Center:** 04 Community Center Rd., Manzano, NM 87036
16 **Tajique Community Center:** 8636 Hwy 55, Tajique, NM 87016

17
18 **EARLY-IN PERSON: TORRANCE COUNTY ADMINISTRATIVE OFFICE**
19 205 S. 9th Street, Estancia, New Mexico 87016

20
21
22 **ALTERNATE EARLY/IN PERSON: MORIARTY CIVIC CENTER**
23 202 Broadway Ave., Moriarty, New Mexico 87035

24
25
26 **ABSENTEE BY MAIL: TORRANCE COUNTY ADMINISTRATIVE OFFICE**
27 205 S. 9th Street, Estancia, New Mexico 87016

28
29
30
31 **DONE THIS 10TH DAY OF APRIL, 2024.**

32
33 **APPROVED AS TO FORM ONLY:**

BOARD OF COUNTY COMMISSIONERS:

34
35
36 _____
Michael I. Garcia, County Attorney

Ryan Schwebach, Chair, District 2

37
38 Date: _____

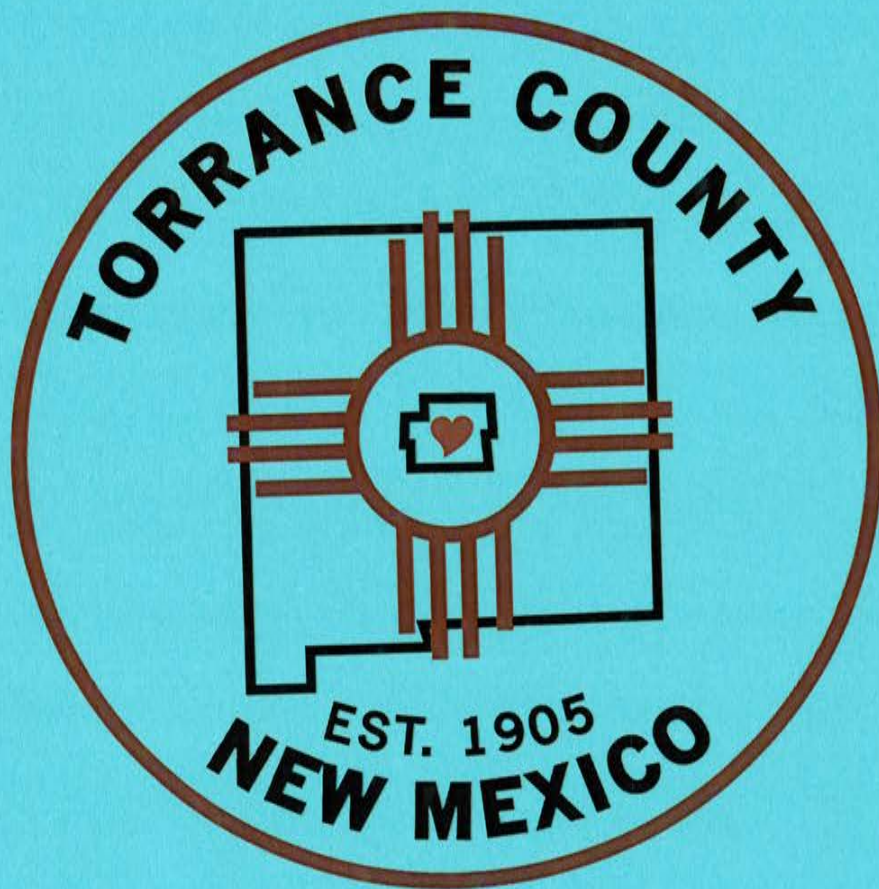
Kevin McCall, Vice Chair, District 1

39
40
41
42
43 **ATTEST:**

44
45 _____
Linda Jaramillo, County Clerk

Samuel D. Schropp, Member, District 3

46
47
48 Date: _____
49



**TORRANCE COUNTY
COMMISSION MEETING**

*Agenda Item
No. 11-B*



1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37

**TORRANCE COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. R 2024-**

**DISPOSITION OF TORRANCE COUNTY PROPERTY
This Resolution Supersedes Resolution 2024-06**

WHEREAS, while providing services to the people of Torrance County, it is necessary at times to dispose of property belonging to the County; and

WHEREAS, NMSA 1978, Section 13-6-1 et seq. enumerates specific requirements for the disposal of County property; and

WHEREAS, the Torrance County Board of County Commissioners adopted the Torrance County Property Disposition Policy (Resolution R 2022-17) (“Policy”) that provides a process by which Torrance County may dispose of County property in accordance with NMSA 1978, Section 13-6-1 et seq.; and

WHEREAS, according to the Policy, Torrance County Department Heads or Elected Officials provided a list of property (attached *Schedule A*) for review by the Property Disposition Committee (“Committee”); and

WHEREAS, the Committee reviewed and approved these items for proposed disposition in accordance with the Policy.

NOW, THEREFORE BE IT RESOLVED that the property listed in *Schedule A* is hereby approved for disposition by the Torrance County Board of County Commissioners; and

BE IT FURTHER RESOLVED that the County, upon final disposition, may remove the above-mentioned property from any current inventory list as directed by NMSA 1978, Section 13-6-1 et seq. and the Policy.

DONE THIS 10TH DAY OF APRIL 2024.

APPROVED AS TO FORM ONLY:

TORRANCE COUNTY COMMISSION

Michael I. Garcia, County Attorney

Kevin McCall, District 1

Attest:

Ryan Schwebach, District 2

Linda Jaramillo, County Clerk

Samuel D. Schropp, District 3



Schedule A

Resolution 2024-_____

Property Disposition

Vehicle Disposition Schedule

| <u>Year</u> | <u>Make</u> | <u>Model</u> | <u>Last 4 VIN</u> | <u>Asset #</u> |
|-------------|-------------|---------------------|-------------------|----------------|
| 2005 | Chevrolet | Impala | 1830 | 311 |
| 1999 | Ford | Crown Victoria | 9276 | 312 |
| 1993 | Dodge | Ram (Passenger Van) | 4601 | N/A |

Property Disposition Schedule

| <u>Qty</u> | <u>Manufacture</u> | <u>Description</u> | <u>Serial #</u> | <u>Asset #</u> |
|------------|--------------------|--------------------|-----------------|----------------|
| 1 | Lifepack | 12 Cardiac Monitor | N/A | 412 |
| 1 | Lifepack | 12 Cardiac Monitor | N/A | 413 |
| 1 | Lifepack | 12 Cardiac Monitor | N/A | 414 |



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12-A



New Mexico:
Albuquerque | Las Cruces
Colorado:
Denver | Grand Junction
800.877.5332
bhinc.com

March 19, 2024

Janice Barela
Torrance County Manager
205 S. Ninth St.
P.O. Box 48
Estancia, NM 87016

Re: Duran Water System Improvements - Bid Opening and Recommendation of Award

Dear Ms. Barela,

Bids were publicly opened for the above-referenced project on February 28, 2024, at 3:00 p.m. The following is a summary of the bid received:

| Contractor | Base Bid |
|------------------------|--------------|
| Engineer's Estimate | \$410,674.65 |
| File Construction, LLC | \$561,412.94 |

Note: All values include NMGR.

A tabulation of the bid (after check) and the Engineer's cost estimate are attached. There were no mathematical errors found in the sole contractor bid received.

As the sole bidder for the project, the low bidder is File Construction, LLC. We have reviewed the documents provided with the bid submitted by File Construction, LLC, which include the following:

- The Bid Proposal was signed by James Cruz, an individual who is duly authorized to bind the company.
- File Construction, LLC is a licensed contractor in the State of New Mexico, License No. 379720, License Classifications GB98, GA01, EE98, MM01, and GF09. We have verified this information with PSI License Management:
(<http://public.psiexams.com/search.jsp>).
- The New Mexico Department of Workforce Solutions listed a Registration No. of 03008620130916 for this company:
(<https://www.dws.state.nm.us/pwaa/LRDEmployer/PW/Search/LEFSearch.ASPX>).

Along with the signed Bid Proposal form, File Construction, LLC submitted the following complete bid items:

- Bid Bond in the amount of 5 percent of the Bid with Power of Attorney. The surety for the Bid Bond is Atlantic Specialty Insurance Company who is listed on Federal Circular 570 and licensed to do business in the State of New Mexico to an underwriter's limit of \$80,858,000.00. We have

Janice Barela
Torrance County
March 19, 2024
Page 2

verified this information with the U.S. Department of the Treasury's Listing of Sureties Approved to Conduct Business in the State of New Mexico:

(https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570_a-z.htm#f).

- List of Proposed Subcontractors
 - D&R Tank
- List of Proposed Suppliers
 - Core & Main
- Evidence of authority to do business in New Mexico
- Contractor's License Number
- Qualifications Statement
- Non-Collusion Affidavit
- Campaign Contribution Disclosure Form
- OSHA's Form 300A

The bidders were to provide a current financial statement and most recent audited statement with their bid. File Construction, LLC shall provide these documents before a contract is signed.

Based on the information before us, File Construction, LLC submitted the lowest responsive, responsible bid. We therefore recommend, if a Contract for this work is awarded, it be awarded to File Construction, LLC for the Base Bid, including New Mexico gross receipts tax, for a Total Project cost of \$561,412.94.

Torrance County shall also verify the contractor meets all other criteria stated in the bidding documents.

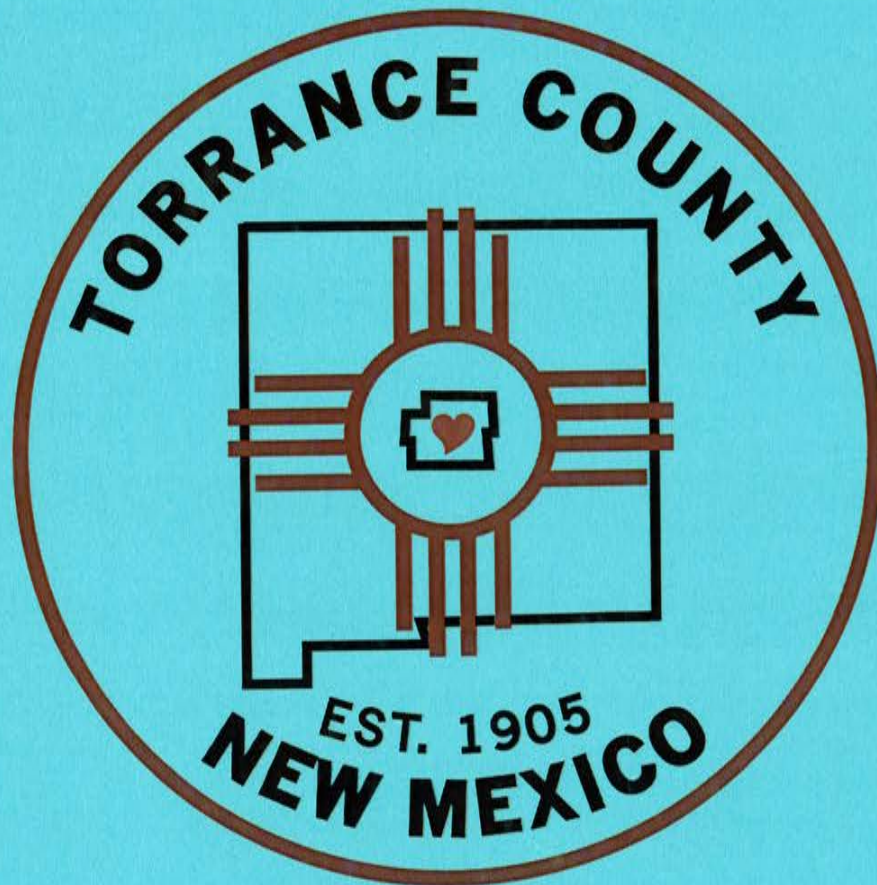
Sincerely,

Andrew Swartswalter

Andrew Swartswalter, PE
Vice President
Water and Wastewater Systems

AS/as/ab
Enclosure

cc: Todd Burt, BHI (w/encl.)
Andrew Shaw, BHI (w/encl.)
Donzil Worthington, BHI (w/encl.)
Mayor Roman Garcia, Town of Vaughn (w/encl.)
Stephanie Dubois, NMED (w/encl.)



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item
No. 12-B

Justice Assistance Grant (JAG)

FY2025 Request:

Purpose:

Fund the Community Policing Program to expand the capabilities of the program without reducing time allocated for regular duties.

The program encourages public involvement and provides resources focused on reducing violent and drug related crimes as well as property crimes.

This will mark the fourth year of the program if funding received.

Welcome callenCrlyJG

- Applicant Info
- NOFA
- Solicitation
- Program Summary
- Logic Model
- Timeline
- Prior Outcomes
- Budget
- Budget Narrative
- Budget Sum...
- Required Cert...
- Required Doc...
- Other Docum...
- Checklist
- Application Signatures

Award:

ALL FIELDS MUST BE COMPLETED

| | | | |
|--------------------|----------------|---------------|--------------------|
| Status | Add/View Notes | Upload File | View Uploaded File |
| Export Application | Instructions | Save & Submit | Export |

Applicant Agency

Name of Agency:
 Mailing Address:
 County:
 City:
 State:
 Zip:

Applicant Agency Contact

First Name:
 Last Name:
 Title:
 Phone:
 EMail:

Project Director

First Name:
 Last Name:
 Title:
 Phone:
 EMail:

Applicant Fiscal Agency

Organization Name:
 Mailing Address:
 County:
 City:
 State:
 Zip:
 SAM UEI #:

Fiscal Agency Contact

First Name:
 Last Name:
 Title:
 Phone:
 EMail:

Fiscal Agency Authorized Official

First Name:
 Last Name:
 Title:
 Phone:
 EMail:

Program Summary

| | |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Title | Community Policing Program |
| Funding Request | 46,314.00 |
| Counties Served | Torrance |
| Congressional District(s) | 1 |
| Program Purpose Area | Law Enforcement |
| 01-Applicant Agency Overview | <p>The Torrance County Sheriff's Office was established in 1911. By 1940 the Sheriff's Office was serving roughly 3,355 square miles and 9,731 citizens. Since 1940, our population has almost doubled in size to 15,045 citizens to serve (2020, U.S. Census). As population numbers grew, crime increased within Torrance County. From July 1, 2022 to February 28, 2023, the Torrance County Sheriff's Office responded to the following calls for service: 466 Calls for Service county wide: 12,456, and 466 Call for Service handled by TCSO: 5,303. The County is the 19th largest in New Mexico. In contrast, the TCSO is small. A full staff consists of the Sheriff, Undersheriff, 1 Lieutenants, 1 Evidence Officer, 2 Sergeants and 15 Commissioned Deputies. The TCSO is committed to protect the lives, property and rights of all people, to maintain order and to enforce the law. The TCSO strives to accomplish this mission by setting goals and objectives and practicing the core values of the Office. It is our mission to improve and maintain the quality of life we enjoy and to ensure that our County is a safe place to live, work and visit. We are completely dedicated to this mission, to the County we serve and to accept the responsibility of attaining our goal of achieving excellence within our profession.</p> |
| 02-Problem Statement | <p>addressed by the Torrance County Sheriff's Office (TCSO) increased 77%. Specifically, property crimes increased 179%, violent crimes 153%, and drug-related crimes 153%. Property crimes range from residential and vehicle burglaries to stolen vehicles. The county also has identified groups working together within the county for the organized distribution of drugs. Gang affiliations have also been identified. Torrance County implemented a Community Policing Program (CPP) utilizing JAG funding which has been in place for almost two funding cycles. Deputies generally cover the entire county, and must react to calls, but under the CPP deputies target identified high-crime areas as well. The CPP has also increased opportunities to converse with area residents to build their trust in the department and identify their concerns. TCSO has found the CPP made possible with JAF funding is a success. From the first year of JAG funding to the second, crime reports in several areas generally decreased. These include: 466 stolen vehicle reports from 31 to 22, 466 fraud reports from 27 to 23, 466 larceny/theft reports from 70 to 51, 466 criminal damage to property reports from 31 to 17, 466 breaking & entering reports from 27 to 10. Burglary reports show the only increase from 64 to 76. The 2022 New Mexico HIDTA Drug Threat Assessment reports the major drug threats in the state include fentanyl, methamphetamine, heroin, cocaine, and marijuana. The TCSO JAG Program Director reports the same drugs are also the biggest threat in Torrance County. The HIDTA Report also claims the following for Torrance County: 466 Torrance County lies within the High Intensity Drug Trafficking Area. 466 Torrance County has a drug overdose rate of 38.4 deaths/100,000 people. 466 The fentanyl overdose rate in the county equals 10.3/100,000 people. 466 The methamphetamine overdose rate in the county equals 22.3/100,000 people. Through the CPP, the TCSO has also found successful prosecution is heavily dependent on evidence gathering. Equipment purchased so far with JAG funds has already helped the department build stronger cases. However, the department needs to strengthen its capabilities to document evidence at the scene.</p> |
| 03-Program Description | <p>To address the rise in crime and earn the public's trust, the TCSO implemented a Community Policing Program (CPP) using JAG funding. The department has found the program is building community relationships, allowing more time for investigations, and improving evidence gathering with new equipment. With continued funding, the TCSO will continue the program to develop, foster, and maintain relationships with the community and expand the capability for investigations in three separate districts of the county. TCSO will continue the citizen component which has allowed early identification of criminal activity, crime trends, and community nuisances. By identifying current criminal trends and areas of concern, the TCSO is implementing strategies to target the problem before it grows. During the first year, property and violent crime was cut in half because of early identification of the criminal element and intervention by the TCSO. Equipment purchased with JAG funds and installed in high crime areas allowed deputies to identify offenders which lead to apprehension and filing charges. Within the latest funding cycle, fingerprinting equipment and cameras purchased through the grant are allowing investigators to build stronger cases. During the last quarter of the current grant cycle, the county will improve outreach through distribution of a brochure and tip "hotline" email. In January 2023, a new administration entered the TCSO. Led by Sheriff David Frazee, the administration is excited to play a role in the community outreach portion of the CPP. The sheriff, undersheriff, and the sheriff's executive secretary/administrator, as salaried staff, will participate in community events without adding additional funding requirements. The administrative staff will organize a school event, and man a TCSO table at community events to share information about the CPP and foster a better relationship with residents. Previously, only deputies attended these events to interact with community members; however, if an emergency happened, they had to leave the event. The administrative staff will maintain a presence at events for the duration of the event. Deputies will still participate, but when they must leave on a call, TCSO will still be available to the public. The Program Director plans two additional events. First, he will identify a community in a high crime area to take the command unit along with several patrol units to set up a remote "open house" to encourage community interaction. Secondly, he will coordinate at least one park and walk where deputies will visit a park during a high use time period to build relationships with residents. Each activity will be spread throughout the county, so the TCSO is interacting with residents from each of the three districts. In addition, the TCSO will participate in at least eight other events partnering with other community organizations. Though the CPP, supervisors and deputies continue to identify concerns and become familiar with the citizens. Criminal issues and traffic concerns are being identified to guide the allocation of resources. During its first year, CPP activities included two Deputies and Dogs events and Trunk or Treat. During the second year, activities included park walk and talks and participation in youth activities. These events build good will between TCSO and the community and afford candid talk about criminal activity in the county. So far in the last year, community involvement has helped officers obtain surveillance video crucial to the prosecution in one case and a significant factor in resolving a burglary case and stolen vehicle case. With continued funding, overtime hours coupled with confidential funds and a scene scanner will expand the capability of investigations with the plan of building strong cases for prosecution. New</p> |

04-Project Reporting and Evaluation

equipment will further enhance the department's ability to document crime scenes thoroughly. Confidential funds will provide more opportunities to identify criminals and build strong cases and afford multiple investigations throughout the year requiring the use of confidential funds.

Area supervisors will collect data on crime trends identified and the policing strategies utilized including the number of operations conducted and their duration. Supervisors will track the number of property crimes that are solved. Deputies will log overtime hours spent on community policing strategies and community events. The Community Policing Director will analyze data and evaluate the program by comparing time spent on covert and surveillance operations to the reduction in property, violent, and drug crimes committed. Community outreach will be measured through participation at community events and community participation and cooperation in identifying and solving crime and providing evidence for cases. The success of organizational transformation will continue to be monitored through performance evaluations and successful implementation of shifts and deputy coverage. In addition, creation and use of job descriptions and inclusion of community policing in hiring and evaluating deputies will be considered. The TCSO Administrator will collect data and compile reports for DPS. The biggest impact of the program will be a reduction of burglaries, property theft, and violent/drug crimes.

05-Alternative Plans (If Not Funded)

The primary budgetary concern within any department has been that of staffing and the adjustments of the deputies' schedules. Recently, TCSO implemented twelve (12) hour shifts that provide 24/7 patrols. However, the TCSO still lacks the resources to implement the community policing program (CPP) and maintain current patrols and assignments of deputies. Without funding, the CPP would be hard to fit within existing schedules and therefore reduce the number of surveillance operations and interactions with the public. With sufficient JAG funding, the TCSO could continue to participate in 12 community events each year. Without JAG funding, deputies could possibly participate in 4 events throughout the year. This participation, however, would reduce the time devoted to patrols. The TCSO will continue to budget costs associated with the personal relationship aspect of the community policing program to include educational supplies. Overtime and the purchase of equipment is not funded for the CPP. The TCSO will also be forced to continue to rely on only \$100 of confidential funds limiting the scope of investigations and preventing concurrent investigations to occur. The continued integration of a community policing mindset will continue within the existing budget and will continue as a means to measure organizational transformation.

06-Confidential Funds-Request to Utilize Confidential Informant Funds?

| Yes/No | Amount Requested |
|--------|------------------|
| Yes | 2,400 |

06a-Please Provide a Justification for What Your Agency Will Be Utilizing Confidential Funds For?

The TCSO will use confidential funds to identify criminal elements, build cases for successful prosecution, and obtain evidence to justify the issuance of search warrants. The Project Director has requested \$2,400 in confidential funds to complete two (2) operations each month during the funding year. The primary purpose will include the purchase of evidence and/or contraband such as drugs, firearms, and stolen property required to determine the existence of a crime or to establish the identity of a participant in a crime. Use of confidential funds are documented in the TCSO's "Investigative Funds" policy dated 4/10/2020. Per the policy, the funds will be used to establish and/or further a criminal investigation. The funds will only be allowed when the particular merits of an investigation warrant the expenditure of these funds. The investigations unit will maintain the funds and ensure that the controls over disbursement of confidential funds are adequate to safeguard against the misuse of these funds. Prior to the use of confidential funds the Program Director will consider the significance to the investigation, the need for the funds to further the investigation, and anticipated expenditures for other investigations. Funds will be used for a specific purpose and documented. Each operation will require a confidential source such as an informant or undercover officer, additional manpower, and a planned setup operation. The confidential funds will allow these targeted investigations. The documentation and handling of confidential funds award in FY2022 were audited by NM DPS and passed their review.

06b-Please Indicate Why Your Agency is Unable to Obtain These Funds From Other Sources?

Prior to the FY2022 JAG award, the TCSO has been conducting investigations since fall of 2007 using the same \$100 of confidential funds. Neither the department nor the County Commission has authorized use of additional confidential funds. This limited the number of concurrent and scope of investigations. Investigators only used the funds when there is a guaranteed short-term retrieval of the funds so other investigations can occur. The limited funds also prevented the TCSO from conducting more than one operation at a time. With the FY2022 JAG Award the TCSO received \$2,400 of confidential funds. The TCSO Treasurer's Office and Deputy County Manager had to review policies and procedures to provide the TCSO with the \$2,400 cash. The TCSO did not receive the confidential funds from the Treasurer's Office until January 23, 2024. At that time, Torrance County was short staffed and needed to identify new confidential informants. Usage of the funds has been slow to begin, but the TCSO is building the program and expects to have a robust system in place immediately if FY2023 JAG funds are awarded.

Rank Funding Priorities

| Priority # | Priority Name |
|-------------|-----------------------------------------------------------------------------------------|
| Priority #1 | Fund overtime to allow community policing efforts without reducing regular assignments. |
| Priority #2 | Purchase Patroller (TM) Series of Ballistic Shields to increase officer safety. |
| Priority #3 | Conduct simultaneous investigations requiring the use of confidential funds. |

Program Participants

| Agency | Title/Position | Qty | Award Funded | Full-Time | Part-Time |
|-------------------------|-------------------|-----|--------------|-----------|-----------|
| Torrance County Sheriff | Patrol Deputy | 9 | No | Yes | No |
| Torrance County Sheriff | Evidence Officer | 1 | No | Yes | No |
| Torrance County Sheriff | Sergeant | 2 | No | Yes | No |
| Torrance County Sheriff | Lieutenant/Projec | 1 | No | Yes | No |
| Torrance County Sheriff | Administrative Sa | 3 | No | Yes | No |

Collaborative Partnerships &

| Organization or Agency | Type of Agreement |
|------------------------|-------------------|
|------------------------|-------------------|

Participating Agencies

| | |
|------|--|
| None | |
|------|--|



NEW MEXICO DEPARTMENT OF PUBLIC SAFETY
GRANTS MANAGEMENT BUREAU

Overtime Certification

On behalf of Torrance County, I as the Certifying Official certify that I have read, understand and agree to abide by all of the conditions for Overtime Pay as set forth in the current rules of the Fair Labor Standards Act (FLSA) regulations, the OJP Financial Guide and the GMB Financial Guide.

LAW ENFORCEMENT OFFICERS/COMMISSIONED EMPLOYEES

In accordance with Torrance County overtime policy/Union Contract/Bargaining Agreement, I certify that our law enforcement officers work week consists of 86 hours in a 14 day period.

Overtime Premium Pay

I certify that law enforcement officers shall become eligible to be compensated at one and one half (1 1/2) times their regular rate of pay for all actual hours worked in excess of 86 hours in a 14 day period.

I certify that any Holiday, Vacation, Comp time, Sick leave, Annual leave, Other (specify) Special Projects, shall be considered as time worked for calculating actual hours worked for above specified work period.

CIVILIAN/NON-COMMISSIONED EMPLOYEES

In accordance with Torrance County overtime policy/Union Contract, I certify that our civilian employees work week consists of 40 hours in a 7 day period.

Overtime Premium Pay

I certify that civilian employees shall become eligible to be compensated at one and one half (1 1/2) times their regular rate of pay for all actual hours worked in excess of 40 hours in a 7 day period.

I certify that any Holiday, Vacation, Comp time, Sick leave, Annual leave, Other (specify) , shall be considered as time worked for calculating actual hours worked for above specified work period.

County of Torrance

Full Name of Sub-recipient

Signature of Certifying Official

Date

Janice Y. Barela, County Manager
Printed Name and Title of Certifying Official

Signature of Sub-recipient Program Representative

Date

Kent Ballard, Lieutenant
Printed Name and Title of Program Representative

Signature of Sub-recipient Fiscal Representative

Date

Cheryl Allen, Exceutive Assistant/Administrator
Printed Name and Title of Fiscal Representative



New Mexico Department of Public Safety
Grants Management Bureau

CONFIDENTIAL FUNDS CERTIFICATION

This is to certify that I have read, understand, and agree to abide by all the conditions for confidential funds as set forth in the effective edition of OJP's Financial Guide.

Date: _____

Name: **Kent Ballard**
Project Director

Signature: _____
Project Director

Grant No: **DPSJAG23**



CALEA
ACCREDITED LAW ENFORCEMENT AGENCY



**2023 EDWARD BYRNE
MEMORIAL JUSTICE
ASSISTANCE GRANT PROGRAM**

High Risk Status Disclosure

The County of Torrance is not designated as a High-Risk agency by
(Agency Name)

another federal grant making agency at this time. The 2023 Edward Byrne Memorial Justice Assistance

Grant Program application requires notification to the New Mexico Department of Public Safety

via email should that status change and the County of Torrance
(Agency Name)

will act in accordance with the mandate.

CERTIFICATION

I hereby certify that the information presented in this application is true and correct to the best of my knowledge.

David Frazee
Applicant Agency Contact's Name

Applicant Agency Contact's Signature

Sheriff
Applicant Agency Contact's Title

Date

Kent Ballard
Program Director's Name

Program Director's Signature

Lieutenant
Program Director's Title

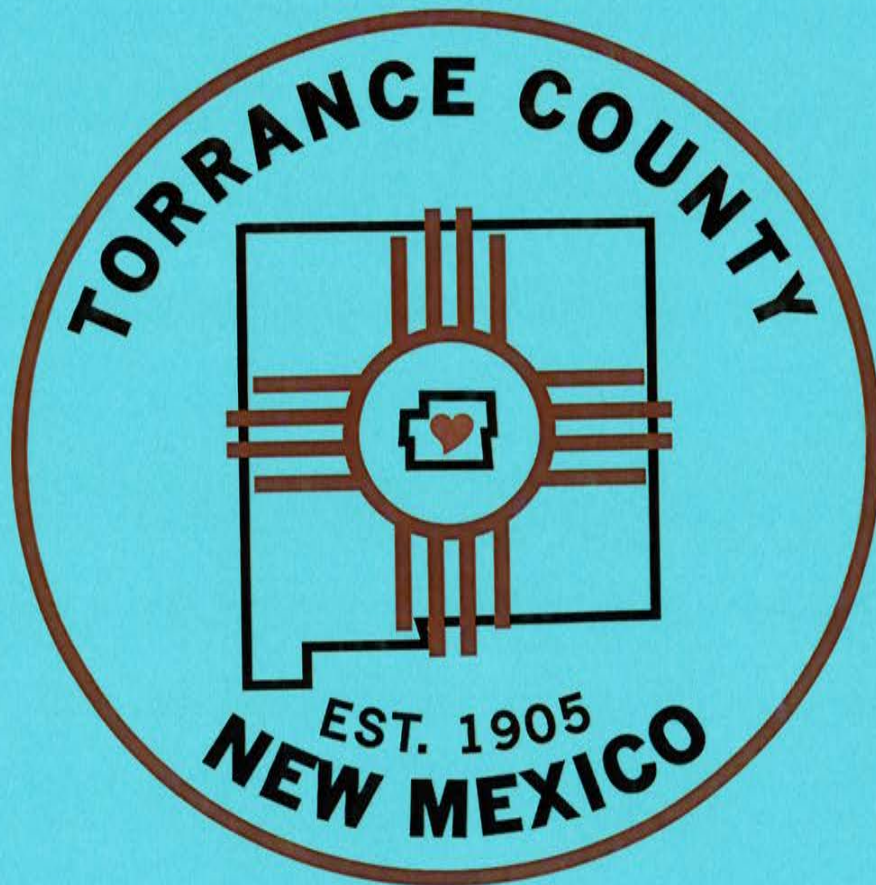
Date

Janice Y. Barela
Fiscal Agency Authorized Official's Name

Fiscal Agency Authorized Official's Signature

County Manager
Fiscal Agency Authorized Official's Title

Date



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12-C

Cheryl Allen

From: Google Forms <forms-receipts-noreply@google.com>
Sent: Thursday, March 28, 2024 8:58 AM
To: Cheryl Allen
Subject: COUNTY APPLICATION FOR LAW ENFORCEMENT PROTECTION FUND (LEPF)
APPLICATION FOR JULY 1, 2024 - JUNE 30, 2025 FISCAL YEAR

Google Forms

Thanks for filling out [COUNTY APPLICATION FOR LAW ENFORCEMENT PROTECTION FUND \(LEPF\) APPLICATION FOR JULY 1, 2024 - JUNE 30, 2025 FISCAL YEAR](#)

Here's what was received.

[Edit response](#)

COUNTY APPLICATION FOR LAW ENFORCEMENT PROTECTION FUND (LEPF) APPLICATION FOR JULY 1, 2024 - JUNE 30, 2025 FISCAL YEAR

The purpose of the Law Enforcement Protection Fund is to provide the equitable distribution of funds to municipal police, university police, county sheriff, school district police and tribal police departments for use in maintaining and improving those departments in order to enhance the efficiency and effectiveness of law enforcement services.

Email *

callen@tcnm.us

First and Last Name of person completing this Application: *

Cheryl Allen

Work Telephone Number *

505-544-4903

County Applicant *

Torrance County

Base Rate *

\$95,000

Number of Full Time Certified Officers



13 officer count; officer funding = \$19,500; TOTAL = \$114,500

Number of School Resource Officers (to be budgeted for training per Section 29-7-14 NMSA 1978) *



0 officer count; officer funding = \$0

One of the following documents is REQUIRED:

1) Official Completed Training Hours by Person Roster from NM DPS Acadis Portal

****OR****

2) Copy of the executed Law Enforcement Agreement with another agency.

*

Submitted files

PDF 2025 TCSO-LEPF Application Training Roster - Cheryl Allen.pdf

If applicable attach copy of the Academy Roster Form

No files submitted

If applicable, attach copy of School Resource Officer Roster Form

No files submitted

Proposed use of the LEPF Distribution:

In the fields below enter the proposed budget for each category

Apparatus & Equipment (enter amount to nearest dollar) *

69500

Advanced Planning & Training (enter amount to nearest dollar) **must budget training for all SRO's** *

45000

Match Requirements for Federal Criminal Justice Programs (enter amount to nearest dollar) *

0

No more than 50% of Replacement Salaries (enter amount to nearest dollar) *

0

Officer Retention Differential (enter amount to nearest dollar) *

0

Community-Orientated Policing (enter amount to nearest dollar) *

0

New Mexico Finance Authority Loan Intercept (enter amount to nearest dollar) *

0

Certification Signature Form *

Submitted files



FY2025 TCSO LEPF Application Certification SIGNED - Cheryl Allen.pdf

[Create your own Google Form](#)
[Report Abuse](#)







Workforce

Personnel (15)

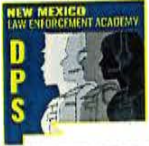
[Filters](#)[Add Employee](#)

By default, only active personnel are displayed. [Show all personnel](#)

| Name ▲ | | Certification # | Organization | Title/Rank | Employment Type* / Appointment Type* | Last Hired |
|-------------------------|--|-----------------|----------------------------------|--------------------------|--------------------------------------|------------|
| Alderete, Lucian L | | 23-0060-P | Torrance County Sheriff's Office | Deputy | Full Time | 10/11/2023 |
| Allen, Cheryl A | | | Torrance County Sheriff's Office | Administrative Assistant | | 01/09/2023 |
| Aragon, Isaac R | | 18-0370-P | Torrance County Sheriff's Office | Deputy | Full Time | 04/17/2023 |
| Ballard, Kent R | | 08-0202-P | Torrance County Sheriff's Office | Lieutenant | Full Time | 08/20/2007 |
| Cervantes-Lopez, Eunice | | 23-0276-P | Torrance County Sheriff's Office | Deputy | Full Time | 04/03/2023 |
| Duran, Jordan | | 14-0184-P | Torrance County Sheriff's Office | Sergeant | Full Time | 03/12/2018 |
| Fraze, David E. | | | Torrance County Sheriff's Office | Sheriff | Full Time | 01/01/2023 |
| Long, Joshua T | | 23-0277-P | Torrance County Sheriff's Office | Deputy | Full Time | 04/17/2023 |
| Quinonez, Edward V | | 21-0318-P | Torrance County Sheriff's Office | Deputy | Full Time | 07/10/2023 |

| Name ▲ | | Certification # | Organization | Title/Rank | Employment Type* / Appointment Type* | Last Hired |
|------------------------|-------------------------------------------------------------------------------------|-----------------|----------------------------------|--------------|--------------------------------------|------------|
| Quintana, Cesar |  | 20-0237-P | Torrance County Sheriff's Office | Deputy | Full Time Permanent | 09/12/2019 |
| Reynolds, Stephanie Y |  | 06-0135-P | Torrance County Sheriff's Office | Undersheriff | Full Time | 08/28/2023 |
| Saavedra, Ronald S |  | 94-0292-P | Torrance County Sheriff's Office | Deputy | Full Time | 04/24/2023 |
| Schwerdel, Alexander J |  | 19-0055-P | Torrance County Sheriff's Office | Investigator | Full Time | 10/29/2018 |
| Swatsworth, Reese T |  | 18-0365-P | Torrance County Sheriff's Office | Sergeant | Full Time Permanent | 09/19/2019 |
| Young, Erwin R |  | 04-0067-P | Torrance County Sheriff's Office | Deputy | Full Time Permanent | 09/04/2004 |

Showing 15



Completed Training Hours by Person

Torrance County Sheriff's Office

Reported by Acadis® Readiness Suite
 Training Completed In: 01/01/2022 to 12/31/2023

03/26/2024

| Employee | Certification # | Organization | Employment Type* | Appointment Type* | Total Hours | Category | Category Hours |
|--------------------|-----------------|----------------------------------|------------------|-------------------|-------------|---------------------------------|----------------|
| Alderete, Lucian L | 23-0060-P | Torrance County Sheriff's Office | Full Time | | 757.00 | Advanced Skills | 7.00 |
| | | | | | | Day & Night Firearms Training | 4.00 |
| | | | | | | Legal Update | 2.00 |
| | | | | | | Mental Illness Interactions | 2.00 |
| | | | | | | Required Basic Skills | 738.00 |
| | | | | | | Required Reporting | 0.00 |
| | | | | | | Safe Pursuit | 4.00 |
| Allen, Cheryl A | | Torrance County Sheriff's Office | | | 0.00 | Uncategorized | 0.00 |
| Aragon, Isaac R | 18-0370-P | Torrance County Sheriff's Office | Full Time | | 37.50 | Advanced Skills | 4.00 |
| | | | | | | Child Abuse Incident | 2.00 |
| | | | | | | Child Safety | 1.00 |
| | | | | | | Day & Night Firearms Training | 12.00 |
| | | | | | | Domestic Violence | 1.00 |
| | | | | | | Hate Crimes | 2.00 |
| | | | | | | Legal Update | 2.00 |
| | | | | | | Mandatory Retraining (Biennium) | 4.00 |
| | | | | | | Mental Illness Interactions | 4.00 |
| | | | | | | Missing Persons | 1.00 |
| | | | | | | Required Reporting | 0.00 |
| | | | | | | Safe Pursuit | 4.00 |
| | | | | | | Tourniquet & Trauma Kit | 0.50 |



Completed Training Hours by Person

Torrance County Sheriff's Office

Reported by Acadis® Readiness Suite

03/26/2024

Training Completed In: 01/01/2022 to 12/31/2023

| Employee | Certification # | Organization | Employment Type* | Appointment Type* | Total Hours | Category | Category Hours |
|-------------------------|-----------------|----------------------------------|------------------|-------------------|-------------|-------------------------------|----------------|
| Ballard, Kent R | 08-0202-P | Torrance County Sheriff's Office | Full Time | | 24.50 | Advanced Skills | 2.00 |
| | | | | | | Child Abuse Incident | 2.00 |
| | | | | | | Child Safety | 1.00 |
| | | | | | | Day & Night Firearms Training | 5.00 |
| | | | | | | Domestic Violence | 1.00 |
| | | | | | | Hate Crimes | 2.00 |
| | | | | | | Legal Update | 2.00 |
| | | | | | | Mental Illness Interactions | 4.00 |
| | | | | | | Missing Persons | 1.00 |
| | | | | | | Required Reporting | 0.00 |
| | | | | | | Safe Pursuit | 4.00 |
| | | | | | | Tourniquet & Trauma Kit | 0.50 |
| Cervantes-Lopez, Eunice | 23-0276-P | Torrance County Sheriff's Office | Full Time | | 750.00 | Child Safety | 1.00 |
| | | | | | | Day & Night Firearms Training | 16.00 |
| | | | | | | Domestic Violence | 1.00 |
| | | | | | | Missing Persons | 1.00 |
| | | | | | | Required Basic Skills | 731.00 |
| | | | | | | Required Reporting | 0.00 |



Completed Training Hours by Person

Torrance County Sheriff's Office

Reported by Acadis® Readiness Suite
 Training Completed In: 01/01/2022 to 12/31/2023

03/26/2024

| Employee | Certification # | Organization | Employment Type* | Appointment Type* | Total Hours | Category | Category Hours |
|------------------|-----------------|----------------------------------|------------------|-------------------|-------------|---------------------------------|----------------|
| Duran, Jordan | 14-0184-P | Torrance County Sheriff's Office | Full Time | | 44.50 | Advanced Skills | 6.00 |
| | | | | | | Child Abuse Incident | 2.00 |
| | | | | | | Child Safety | 1.00 |
| | | | | | | Day & Night Firearms Training | 8.00 |
| | | | | | | Domestic Violence | 1.00 |
| | | | | | | Mandatory Retraining (Biennium) | 20.00 |
| | | | | | | Mental Illness Interactions | 2.00 |
| | | | | | | Required Reporting | 0.00 |
| | | | | | | Safe Pursuit | 4.00 |
| | | | | | | Tourniquet & Trauma Kit | 0.50 |
| Frazee, David E. | | Torrance County Sheriff's Office | Full Time | | 51.00 | Mandatory Retraining (Biennium) | 45.00 |
| | | | | | | Mental Illness Interactions | 2.00 |
| | | | | | | Safe Pursuit | 4.00 |
| Long, Joshua T | 23-0277-P | Torrance County Sheriff's Office | Full Time | | 758.00 | Child Abuse Incident | 2.00 |
| | | | | | | Child Safety | 1.00 |
| | | | | | | Day & Night Firearms Training | 16.00 |
| | | | | | | Domestic Violence | 1.00 |
| | | | | | | Hate Crimes | 4.00 |
| | | | | | | Legal Update | 2.00 |
| | | | | | | Missing Persons | 1.00 |
| | | | | | | Required Basic Skills | 731.00 |
| | | | | | | Required Reporting | 0.00 |



Completed Training Hours by Person

Torrance County Sheriff's Office

Reported by Acadis® Readiness Suite
 Training Completed In: 01/01/2022 to 12/31/2023

03/26/2024

| Employee | Certification # | Organization | Employment Type* | Appointment Type* | Total Hours | Category | Category Hours |
|-------------------------|-----------------|----------------------------------|------------------|-------------------|-------------|---------------------------------|----------------|
| Quinonez, Edward V | 21-0318-P | Torrance County Sheriff's Office | Full Time | | 104.50 | Advanced Skills | 64.00 |
| | | | | | | Child Abuse Incident | 4.00 |
| | | | | | | Child Safety | 2.00 |
| | | | | | | Day & Night Firearms Training | 4.00 |
| | | | | | | Domestic Violence | 2.00 |
| | | | | | | Hate Crimes | 4.00 |
| | | | | | | In-Service Training | 4.00 |
| | | | | | | Legal Update | 2.00 |
| | | | | | | Mandatory Retraining (Biennium) | 5.50 |
| | | | | | | Mental Illness Interactions | 2.00 |
| | | | | | | Missing Persons | 2.00 |
| | | | | | | Required Reporting | 0.00 |
| | | | | | | Safe Pursuit | 8.00 |
| Tourniquet & Trauma Kit | 1.00 | | | | | | |
| Quintana, Cesar | 20-0237-P | Torrance County Sheriff's Office | Full Time | Permanent | 18.00 | Advanced Skills | 6.00 |
| | | | | | | Child Abuse Incident | 2.00 |
| | | | | | | Day & Night Firearms Training | 4.00 |
| | | | | | | Mental Illness Interactions | 2.00 |
| | | | | | | Required Reporting | 0.00 |
| | | | | | | Safe Pursuit | 4.00 |
| | | | | | | | |



Completed Training Hours by Person

Torrance County Sheriff's Office

Reported by Acadis® Readiness Suite
 Training Completed In: 01/01/2022 to 12/31/2023

03/26/2024

| Employee | Certification # | Organization | Employment Type* | Appointment Type* | Total Hours | Category | Category Hours |
|---------------------------------|-----------------|----------------------------------|------------------|-------------------|-------------|-----------------------------|----------------|
| Reynolds, Stephanie | Y06-0135-P | Torrance County Sheriff's Office | Full Time | | 35.00 | Advanced Skills | 4.00 |
| | | | | | | Child Abuse Incident | 2.00 |
| | | | | | | Child Safety | 2.00 |
| | | | | | | Domestic Violence | 2.00 |
| | | | | | | Hate Crimes | 4.00 |
| | | | | | | Legal Update | 4.00 |
| | | | | | | Mental Illness Interactions | 2.00 |
| | | | | | | Missing Persons | 3.00 |
| | | | | | | Safe Pursuit | 12.00 |
| | | | | | | Saavedra, Ronald S | 94-0292-P |
| Child Abuse Incident | 4.00 | | | | | | |
| Child Safety | 2.00 | | | | | | |
| Day & Night Firearms Training | 8.00 | | | | | | |
| Domestic Violence | 3.00 | | | | | | |
| Hate Crimes | 6.00 | | | | | | |
| In-Service Training | 11.00 | | | | | | |
| Legal Update | 4.00 | | | | | | |
| Mandatory Retraining (Biennium) | 5.50 | | | | | | |
| Mental Illness Interactions | 4.00 | | | | | | |
| Missing Persons | 3.00 | | | | | | |
| Required Reporting | 0.00 | | | | | | |
| Safe Pursuit | 16.00 | | | | | | |
| Uncategorized | 1.00 | | | | | | |

Completed Training Hours by Person

Torrance County Sheriff's Office



| Employee | Certification # | Organization | Employment Type* | Appointment Type* | Total Hours | Category | Category Hours |
|---------------------------------|-----------------|----------------------------------|------------------|-------------------|-------------|-------------------------------|----------------|
| Schwerdel, Alexander J | 19-0055-P | Torrance County Sheriff's Office | Full Time | | 23.50 | Child Abuse Incident | 4.00 |
| | | | | | | Child Safety | 1.00 |
| | | | | | | Day & Night Firearms Training | 4.00 |
| | | | | | | Domestic Violence | 1.00 |
| | | | | | | Hate Crimes | 2.00 |
| | | | | | | Legal Update | 2.00 |
| | | | | | | Mental Illness Interactions | 4.00 |
| | | | | | | Missing Persons | 1.00 |
| | | | | | | Required Reporting | 0.00 |
| | | | | | | Safe Pursuit | 4.00 |
| | | | | | | Tourniquet & Trauma Kit | 0.50 |
| | | | | | | Swatworth, Reese T | 18-0365-P |
| Child Abuse Incident | 4.00 | | | | | | |
| Child Safety | 1.00 | | | | | | |
| Day & Night Firearms Training | 4.00 | | | | | | |
| Domestic Violence | 1.00 | | | | | | |
| Hate Crimes | 2.00 | | | | | | |
| Legal Update | 2.00 | | | | | | |
| Mandatory Retraining (Biennium) | 4.00 | | | | | | |
| Mental Illness Interactions | 4.00 | | | | | | |
| Missing Persons | 1.00 | | | | | | |
| Required Reporting | 0.00 | | | | | | |
| Safe Pursuit | 4.00 | | | | | | |
| Tourniquet & Trauma Kit | 0.00 | | | | | | |



Completed Training Hours by Person

Torrance County Sheriff's Office

| Employee | Certification # | Organization | Employment Type* | Appointment Type* | Total Hours | Category | Category Hours |
|----------------|-----------------|----------------------------------|------------------|-------------------|-------------|---------------------------------|----------------|
| Young, Erwin R | 04-0067-P | Torrance County Sheriff's Office | Full Time | Permanent | 40.50 | Advanced Skills | 6.00 |
| | | | | | | Child Abuse Incident | 4.00 |
| | | | | | | Child Safety | 1.00 |
| | | | | | | Day & Night Firearms Training | 4.00 |
| | | | | | | Domestic Violence | 1.00 |
| | | | | | | Hate Crimes | 2.00 |
| | | | | | | Legal Update | 2.00 |
| | | | | | | Mandatory Retraining (Biennium) | 13.50 |
| | | | | | | Mental Illness Interactions | 2.00 |
| | | | | | | Missing Persons | 1.00 |
| | | | | | | Required Reporting | 0.00 |
| | | | | | | Safe Pursuit | 4.00 |

¹ Additional training is currently in progress and is not included.

NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION

LOCAL GOVERNMENT DIVISION

County/Municipality/School District/University

Application for Law Enforcement Protection Funds (LEPF)

For Fiscal Year July 1, 2024 – June 30, 2025

Name of Local Entity Applying for LEPF: Torrance County

STATUTORY COMPLIANCE CERTIFICATION

Under penalty of law, I hereby certify that to the best of my knowledge and belief, my local law enforcement agency is in compliance with the statutory requirements stated below: [Police Chief or Sheriff must initial each section. Indicate "N/A" if section doesn't apply to your local law enforcement agency.]

1. NEJ By initialing, I hereby certify that my local law enforcement agency is in compliance with Section 29-3-11.C. NMSA 1978: Every law enforcement agency in the state shall: (1) submit crime incident reports to the department of public safety on forms or in the format prescribed by the department; (2) submit any other crime incident information as may be required by the department of public safety; and (3) use the unique code assigned to the crime from the master charge code table distributed by the New Mexico justice information sharing council for the automated fingerprint identification system and use uniform crime incident reporting as provided by the department for all incidents and arrests.
2. NEJ By initialing, I hereby certify that my local law enforcement agency is in compliance with Section 29-7-7.1.B. NMSA 1978: Each certified police officer shall provide proof of completing in-service law enforcement training requirements to the officer's law enforcement agency and the executive director no later than March 1 of the year in which the requirements must be met. The executive director shall provide annual notice to all certified police officers regarding in-service law enforcement training requirements. Failure to complete in-service law enforcement training requirements or failure to report completion to the board may be grounds for suspension of a police officer's certification and may result in the state withholding the law enforcement agency's law enforcement protection fund distribution. A police officer's certification may be reinstated by the board when the police officer presents the board with evidence of satisfying in-service law enforcement training requirements.
3. NEJ By initialing, I hereby certify that my local law enforcement agency is in compliance with Section 29-7-7.2. NMSA 1978: Every law enforcement agency within the state shall submit quarterly a report to the director on the status of each police officer employed by the law enforcement agency. The reports shall include the status of in-service law enforcement training. The reporting forms and submittal dates shall be prescribed by the director.

4. DF By initialing, I hereby certify that my local law enforcement agency is in compliance with Section 29-7C-7. NMSA 1978: A. In-service telecommunicator training consists of at least twenty hours of board-approved advanced training, including one hour of crisis management, including crisis intervention, confrontation de-escalation practicum and proper interaction with persons with mental impairments training, for each certified telecommunicator during each two-year period. The first training course shall commence no later than twelve months after graduation from a board-approved basic telecommunicator training program. B. A certified telecommunicator shall provide proof of completion of in-service training requirements to the director no later than March 1 of the year subsequent to the year in which the requirements are met. The director shall provide annual notice to all certified telecommunicators regarding in-service training requirements. Failure to complete in-service training requirements may be grounds for suspension of a telecommunicator's certification at the director's discretion. A telecommunicator may be reinstated at the discretion of the director when the telecommunicator presents to the director evidence the telecommunicator has satisfied the in-service training requirements.
5. DF By initialing, I hereby certify that my local law enforcement agency is in compliance with Section 29-7C-8. NMSA 1978: A. A safety agency that operates within the state shall submit a quarterly report to the director on the status of each telecommunicator. The reporting forms and submittal dates shall be prescribed by the director. B. The director shall maintain a roster of all certified telecommunicators.

APPLICATION CERTIFICATION


Under penalty of law, we hereby certify that to the best of our knowledge and belief, the information contained in this application and supporting documentation is correct, and that all expenditures of Law Enforcement Protection Fund monies will be made in accordance with Sections 29-13-7 and 29-13-9 NMSA 1978 as well as Rule 2 NMAC 110.3.

Section 1: Must be signed by Police Chief or Sheriff

Signature:  Date: 03/26/24

Printed Name: DAVID E FRAZEE Title: Sheriff

Section 2: Must be signed by Mayor, County Chairman, School Superintendent, or University Chief Financial Officer

Signature:  Date: 3.26.2024

Printed Name: Janice Y. Barela Title: County Manager



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12-D

TORRANCE COUNTY

LOCAL EMERGENCY PLANNING COMMITTEE

MISSION

The Mission of Torrance County, New Mexico, Local Emergency Planning Committee is to enhance the protection of the community and the environment from hazardous materials incidents and natural or man-made disasters through planning, preparation and communication between citizens, businesses, and government.

BY LAWS

ARTICLE I – NAME

This organization shall be known as the Torrance County Local Emergency Planning Committee (LEPC).

ARTICLE II - PURPOSE

The purpose of the LEPC shall be to participate in carrying out for Torrance County those responsibilities required of the LEPC pursuant to Superfund Amendments and Reauthorization Act (SARA) of 1986, SARA Title III, and related regulations. In keeping with the intent of the SARA Title III, the Emergency Planning and Community Right-To-Know Act of 1986, all activities of the Committee will be conducted in a manner encouraging input and participation from all segments of the community. The LEPC will help develop an all-hazard emergency response and preparedness plan for Torrance County and establish procedures for conducting its public information and education responsibilities. The plan shall be reviewed and updated as necessary on a regular annual basis, in accordance with Section 303 of SARA, Title III. In accordance with SARA Title III, the State Emergency Response Commission designated Torrance County a Local Emergency Planning District and has appointed a Local Emergency Planning Committee for Torrance County. This Committee is to be composed of as many elected officials, police, fire, first aid, civil defense, public health professionals, environmental, transportation officials, representatives of facilities subject to the emergency planning requirement, community groups and media personnel as possible.

The LEPC shall, in addition:

1. Assist the local emergency management organization in the development, training, and testing of the all-hazards emergency response plan for Torrance County.
2. Assist in the development of procedures for regulated facilities to provide notification to the LEPC in accordance with SARA Title III.
3. Notify the public of all LEPC meetings or activities.
4. Assist in the development of procedures for receiving and processing requests from the public under the Community Right-To-Know provision of SARA Title III.

The LEPC will establish, and notify the public, that all meetings, including subcommittee and ad hoc committee meetings, are open to the public. The LEPC will implement such other and related activities as may hereafter be legally required by the federal government, the State Emergency Response Commission or Torrance County.

The LEPC will make assessments of resources necessary to implement the emergency response and preparedness plan, and make recommendations to appropriate people, agencies, and organizations regarding additional resources needed to implement the plan. The LEPC shall be instrumental in fulfilling the purpose of the Community Right-To-Know laws to increase the protection of the community from exposure to chemicals produced, used, stored, and/or transported within the Planning District. Transportation hazards analysis will include those risks to the district from commercial transportation by rail, highway, and aircraft.

Pursuant to SARA Title III, the LEPC has adopted the by-laws contained herein.

ARTICLE III – MEMBERSHIP

Membership should always include, at a minimum, representatives of the groups listed in Section 301 of SARA Title III. This includes equal representation of elected state and local officials: law enforcement, emergency management, fire-fighting personnel, first-aid/EMS personnel, health personnel, local environmental personnel, transportation personnel, broadcast and print media personnel, community groups and owners or operators of local facilities. Members will be allowed to vote on items.

- a. **Qualifications.** Potential members shall be residents or conduct business in Torrance County and be in good standing with the Torrance County Community.
- b. **Nomination.** Potential members will be nominated by a simple majority vote by the Executive Committee of the LEPC and approved by the SERC of New Mexico.
- c. **Vacancies.** Any vacancy occurring in the LEPC Executive Committee by reason of resignation, death, or disqualification will be filled by appointment of the Executive Committee.

- d. **Disqualification.** Any member who is unable to attend or send a qualified representative to a regular LEPC meeting shall notify the Emergency Manager. Any company responsible for sending a member who does not attend (may be in person or on zoom) or a qualified representative to at least three consecutive meetings within one year is subject to being disqualified by the LEPC executive committee. An annual report listing the attended meetings will be provided to the SERC.
- e. **Term.** The term for Executive Committee Members shall be two years. Existing officers may be re-elected to a second term in their existing offices if they so indicate a willingness to continue. After the second term has expired, the Committee Member is not eligible to run for office for two years. If the prior Member wants to run for re-election and there is no other individual interested, the Executive Committee will vote to allow or not allow the member to run for a third consecutive term. For the initial election, Vice-Chairperson and Information Coordinator will be elected for one year. Every election thereafter will be two-year terms. This will allow for alternating terms throughout the Executive Committee.
- f. **Elections.** The office of Vice-Chairperson and Secretary will be up for election on even numbered years. The office of Chairperson and Treasurer will be up for election on odd numbered years.

ARTICLE IV – COMMITTEES

Section 1. Executive Committee. An Executive Committee Meeting shall be held prior to the regular meeting. A quorum will be those in attendance.

- a. **Chairperson.** The Chairperson shall preside at all meetings of the LEPC; shall serve as ex-officio member of all committees, with the empowerment to vote in the event of a tie; and shall perform such duties and acts as necessary to accomplish the purpose of the LEPC. The Chairperson shall be empowered to create such other Ad Hoc Committees as necessary to accomplish the goals of the LEPC.
- b. **Vice-Chairperson.** Upon resignation, death or in the absence of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson. The Vice-Chairperson shall perform such other duties as may be assigned by the Chairperson.
- c. **Emergency Manager.** The Emergency Manager, as the Torrance County Emergency Manager, shall have the authority and responsibility for the implementation of the Torrance County LEPC Emergency Response Plan. Incident Command System shall be used at all emergencies to establish command of the incident. The Emergency Manager shall keep a true record of the proceedings of all meetings of the LEPC and shall be responsible for public notice of meetings.
- d. **Secretary.** The Secretary shall be the custodian of books, papers, and other property of the LEPC. Additionally, the Secretary shall assist with the business needs of the LEPC.

- e. **Information Coordinator.** The LEPC will appoint an Information Coordinator. This person will process requests from the public for information under Section 324, including Tier II information under Section 312. The coordinator will assist the Secretary in record management. The Information Coordinator will be a non-voting member of all committees of the LEPC.

Section 2. Standing Committees. The Chairperson will determine the additional committees required, based on needs. The Chairperson of the LEPC shall appoint chairperson of committees.

Section 3. Meetings. The Chairperson of the LEPC or the Chairperson of a Committee may call meetings of the committees formed. In accordance with Open Meetings Act, Article IV, Section 3, all meetings are open to the public. Public notice of all meetings must be posted in accordance with NMSA, 1978, Section 10-15-1 through 10-15-4 of the New Mexico Open Meetings Act.

- a. **Monthly Meetings** will be held on the fourth Tuesday of each month at 9:00am. The meetings will be held in the Commission Chambers at 205 South 9th Street, Estancia, New Mexico and on Zoom.
- b. **An Emergency Meeting** may be called by an Executive Committee Member, if they determine that such emergency meeting is necessary in the interest of the safety and welfare of the public. A minimum of two hours posting is required in any event. An attempt shall be made prior to the meeting to contact all Executive Committee Members. The presence of at least three Executive Committee Members is required to conduct an emergency meeting.

ARTICLE V – ORGANIZATION RULES

SERC requires that the LEPC shall establish rules by which the committee shall function. Such rules shall include provisions for public notification of committee activities, public comments, response to such comments by the committee and distribution of the emergency plan.

Section 1. Method of Initiating Proposed Rulemaking. Any member of the LEPC may recommend the initiation of proposed rulemaking. Any proposed rules shall be initially considered by the Executive Committee. If the Executive Committee, by majority vote, approves a proposed rule it shall, thereafter, proceed to publication as provided in this Article.

Section 2. Adoption of Rules: Publication of Proposals. The LEPC may adopt rules of general application governing the execution of its responsibilities under SARA Title III and related applicable regulations. Any such rules must first be published in the proposed form not less than ten (10) days prior to final adoption by the LEPC. Publication shall be affected through posting of the proposed rule and statement of

basis and purpose in the legal notice displayed on the bulletin board of 205 South 9th Street, Estancia, New Mexico. (The purposed rule together with the statement of basis and purposed are hereafter referred to as "Notice of Proposed Rulemaking"). Such notice of proposed rulemaking shall invite written public comment on any aspect of the proposed rules during the ten (10) day period. Notices of the proposed rulemaking shall be distributed to the LEPC membership via usual communications (i.e. email).

Section 3. Method of Adopting Final Rules. Following the expiration of the ten (10) day comment period, the Executive Committee shall review all public comments and prepare a statement that responds to comments raised and discusses the basis for any appropriate changes to the proposal. The Executive Committee shall present this statement to the LEPC. The LEPC shall then vote on the adoption of the proposed rule. If the LEPC acts favorable, the rule shall take effect immediately upon the time and date the notice of adoption is first published, unless the LEPC determines otherwise.

Section 4. Notice of Adoption. Upon adoption of any rule by the LEPC, the Secretary, or his/her designee, also shall publish the LEPC's response to comments received and any changes to the proposal made in response to such comments. Publication of the final rule shall be in the same manner as that for proposed rules. Nothing herein shall require a specific response to each, and every comment received.

Section 5. Emergency Rules. In emergency circumstances, to be determined by the LEPC Chairperson and confirmed by a majority of the LEPC Executive Committee in attendance at any emergency meeting, the LEPC may adopt rules without prior notice and comment, provided that no such rule will remain in effect for more than 90 days.

Section 6. Amendments. These by-laws may be amended by a majority vote of members present and voting at any meeting of the LEPC, provided that any proposed amendments to these by-laws be submitted to the members in writing at least 30 days in advance of the meeting. Any member of the LEPC shall have the right to comment on or suggest revisions to the by-laws.

Section 7. Parliamentary Authority. The rules contained in Robert's Rules of Order, Newly Revised, shall govern this committee in all cases to which they are applicable and in which they are not inconsistent with these by-laws.

ARTICLE VI – REGULATORY RULES

Unless otherwise stated, all terms herein shall be defined in accordance with the definitions provided in SARA Title III, P.L. 99-499, and regulations adopted in accordance therewith.

Section 1. Public Notification and General Participation.

- a. The LEPC shall publish notice of all its meetings, and all sub-committee meetings, on the torrancecountynm.org website at least 72 hours prior to any such meeting. In emergencies, declared by the Chairperson and confirmed by the majority of the LEPC in attendance at any emergency meeting, the 72-hour notice may be waived in accordance with Section 10-15 of the New Mexico Open Meetings Act.
- b. The Torrance County LEPC does not discriminate against any individual based on race, color, national origin, gender, religion, age or disability. All meetings of the LEPC or any sub-committee thereof shall be open to the public, except under circumstances where the New Mexico Open Meetings Act permits otherwise. The Chairperson shall afford a reasonable period of time at each regular meeting to accept the public comments on any aspect of the LEPC's mission or functions.
- c. Not less than once each calendar year, the Chairperson shall cause to be published via County website, a notice that written publicly comment is invited during a 30-day period on any aspect of the LEPC's organization, membership, functions, planning processes, or purpose. Such notice shall comply in all respects with Section 324(B) of SARA Title III and present a brief explanation of the LEPC's statutory purpose, the location of the LEPC minutes and other records, and the name and addresses of the person designated by the Chairperson to receive written comments. The LEPC shall review all comments received and shall publish, in the manner described in Paragraph 2, responses to major issues raised in such public comments. Nothing herein shall require the LEPC to respond to each comment received.

Section 2. Public Participation Planning Process. Following the completion of a draft All-Hazards Emergency Operations Plan for Torrance County, the Plan will be presented to the Torrance County Commissioners for approval.

Section 3. Public Access to Information. Under the law, every person has a right to inspect public records, with certain limited exceptions. Any person wishing to inspect public records of the County may submit a written request to the Records Custodian. The written request shall provide the name, address and telephone number of the person seeking access to the records and shall identify the records with reasonable particularity. Inspection of records will be allowed as soon as is practicable under the circumstances, not later than fifteen (15) days after the request has been delivered to the custodian, a written explanation will be provided. Copies may be available by request at the office of the custodian. Any questions about the procedure may be addressed to the legal department of Torrance County.

Section 4. Trade Secrets. Except as provided in this section, all information submitted to the LEPC by facilities pursuant to SARA Title III, shall be public

information. Other than a claim designated in this section, the LEPC will not honor any business confidentiality or Trade Secret claim. Pursuant to Section 312 and Section 324(a) of SARA Title III, the location of specific chemicals requested to be submitted with Tier II information shall be maintained as confidential by the LEPC provided that a claim of confidentiality is submitted with the information and satisfies all applicable requirements for such claims under SARA Title III and any regulations promulgated pursuant to same. Such information shall be exempt from disclosure by the LEPC permanently, or until such time as (1) an authorized governmental agency and, if applicable, a court of competent jurisdiction make a final determination, following an appeal, that such information is not subject to a valid claim of business confidentiality or Trade Secret and (2) the LEPC receives a written notice of such determination.

Section 5. Distribution of the Emergency Response Plan.

- a. One (1) copy of the plan shall be distributed to the following persons or entities as per the categories stated.


MANDATORY DISTRIBUTION

- 1. State Emergency Response Commission
- 2. Torrance County Emergency Management Office

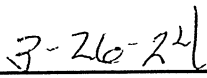
Other distributions may be made through the Secretary and Information Coordinator.

The plan will be reviewed annually by the Torrance County LEPC. Updates will be provided as they become available. A list of the distribution of all copies of the plan will be made by the Secretary.

THESE BY-LAWS OF THE TORRANCE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE, IS ADOPTED AT THE REGULAR MEETING ON THIS _____ DAY OF _____, 20__.



Chairperson, Local Emergency Preparedness Committee



Date

Torrance County Commissioner

Date

Torrance County Attorney

Date



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12-E

Invitation for Bid (IFB) #: IFB-FY24-04 Fire Apparatus Maintenance and Repair

A. PURPOSE OF THIS INVITATION FOR BID

Torrance County, on behalf of the Torrance County Commissioners, is accepting competitive sealed proposals for maintenance and repair of Fire Apparatus within Torrance County. Six (6) copies of the proposals should be submitted no later than Thursday, March 28, 2024, at 1:00 p.m. at the Torrance Purchasing Office located at 205 9th Street, P.O. Box 48, Estancia, NM 87016.

Proposals will be reviewed and ranked by an Evaluation Review Committee. A Recommendation will then be made to the Torrance County Commission for award based upon the proposal which is determined to be the most advantageous to the County based on the specific evaluation criteria. This procurement may result in multiple awards.

B. CONTRACT PERIOD AND RENEWAL OPTIONS

The duration of the contract resulting from this IFB shall be from the date of award through June 30, 2024. The contract will automatically renew on an annual basis on July 1, for up to three (3) additional, one (1) year terms unless terminated as provided by the contract or law. In accordance with Section 13-1-150 NMSA 1978, no term for a professional services contract, including extensions and renewals, shall exceed four (4) years, except as set forth in Section 13-1-150 NMSA 1978.

Any contract awarded as a result of this IFB process may be terminated if sufficient appropriations or authorizations do not exist. Such termination will occur by sending written notice to the contractor. The County's decision as to whether sufficient appropriations and authorizations are available will be accepted by the contractor as final.

C. SCOPE OF WORK

The successful Proposer must be able to perform general and preventive maintenance and repair services on vehicles and equipment, including, but not limited to:

1. Fire pump repair
 2. General vehicle repair
 3. Complete air brake repair
 4. Generator include Power Take Off repair
 5. Electrical repair
 6. Drivetrain repair
 7. Axle and hub repair
 8. Radiator and cooling system repair
 9. Ball valves and control linkage repair
 10. Pump shift system repair
 11. Hose reel repair
 12. Hydraulic system repairs
 13. Complete brake system overhaul
 14. Air conditioning service
 15. Foam system repair
 16. Tire replacement
 16. Power steering repairs, and
 17. Other heavy equipment diesel and/or light-duty mechanical services as may be requested by Torrance County.
- The County's preference is for the Proposer to have the ability to perform all required services as listed above. The County's preference will be for a Proposer who can perform these services with the least amount of down time for vehicles.

Additional Requirements:

1. It shall be the responsibility of the successful offeror(s) submitting their proposal to have all the equipment necessary to complete the required work. This equipment must be mobile and available to be taken to each station for repairs if necessary.

District 1

- a. Main Station: 19 Vidal Street, Duran, NM 88301
- b. Substation: 2 Cedar Street, Duran, NM 88301

District 2

- a. Main Station: 39 Indian Hills Road, Moriarty, NM 87035
- b. Substation: 28 Bryant Road, Edgewood, NM 87015

District 3

- a. Main Station: 757 Salt Missions Trail, McIntosh, NM 87032
- b. North (Substation): 69 Madrid Avenue, Moriarty, NM 87035

District 4

- a. Station: 10 Torreon Heights Road East, Torreon, NM 87061

District 5

- a. Main Station: 45 Carl Cannon Road, Moriarty, NM 87035
- b. Substation: 84 Galloway Avenue, Moriarty, NM 87035

District 6

- a. Station: 702 Dunlavy Avenue, Willard, NM 87063

Fire Administration

- a. Office: 753 Salt Missions Trail, McIntosh, NM 87032

2. It shall be the responsibility of the successful offeror(s) submitting their proposal to have the necessary business licenses (City, County, and State) for the mechanical services being provided.

3. It shall be the responsibility of the successful offeror(s) submitting their proposal to obtain the insurance necessary to operate a mobile repair business in Torrance County. It shall be the responsibility of the successful offeror(s) submitting their proposal to include Torrance County as an additional insured.

4. It shall be the responsibility of the successful offeror(s), when possible, to complete routine and preventative maintenance on site.

The Proposer must have the ability to provide the required preventative maintenance and repair service listed in Item 4 below. Any exceptions must be noted in the response to this IFB.

1. Preventive Maintenance: The County fleet vehicles are routinely driven short distances, frequent start/stop, and long idle periods. The County maintains its own maintenance schedule and will contact the successful Proposer with services as required.

2. Repairs and Maintenance: Provide service/repairs to all common mechanical and electrical systems as needed.

3. Hours of Operation: Torrance County Fire Department is on a 24/7 basis and desires the most comprehensive hour coverage possible. Please identify regular business hours and emergency business hours (with contact information) if available.

4. Repair Order Content and Procedure: The Proposer shall provide Repair Orders for all services provided containing the following information:

- I. Repair estimates with anticipated work to be performed, estimated completion time, and estimated cost signed by the County staff upon pick-up/drop-off. A confirming copy with the final cost shall be emailed to County upon completion, and a billing copy shall be sent to the County with the invoice.

II. Actual work/cost above written estimate requires County approval prior to work start.

III. Authorization of work by a designated County employee or designee is required for all repair orders.

IV. Individual vehicle charges shall be submitted on separate repair orders for each service visit. The repair order must include:

i. Date work performed.

ii. Vehicle Number and/or license #, make/model.

iii. Vehicle mileage at the time of service/repair.

iv. Date in / date out / time completed.

v. Detail type of service, hours, material used, and cost associated with each. The Proposer guarantees and warrants that all material furnished and all services performed will be free from defects in material and workmanship and will be warranted by Proposer as applicable. The Proposer shall remedy all such defects at his/her own expense. Warranty repair orders need to be provided by the Proposer. The Proposer shall be the prime Contractor.



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12-F

Invitation for Bid (IFB) #: IFB-FY24-03 Maintenance and Repairs for Torrance County Sheriff's Department and County Fleet Vehicles

A. PURPOSE OF THIS INVITATION FOR BID

Torrance County, on behalf of the Torrance County Commissioners, is accepting competitive sealed proposals for maintenance and repair services for vehicles within Torrance County Sheriff's Department as well as other County fleet vehicles. Six (6) copies of the proposals should be submitted no later than Monday, March 15, 2024, at 1:00 p.m. at the Torrance Purchasing Office located at 205 9th Street, P.O. Box 48, Estancia, NM 87016.

Proposals will be reviewed and ranked by an Evaluation Review Committee. A Recommendation will then be made to the Torrance County Commission for award based upon the proposal which is determined to be the most advantageous to the County based on the specific evaluation criteria. This procurement **may** result in multiple awards.

B. CONTRACT PERIOD AND RENEWAL OPTIONS

The duration of the contract resulting from this IFB shall be from the date of award through June 30, 2024. The contract will automatically renew on an annual basis on July 1, for up to three (3) additional, one (1) year terms unless terminated as provided by the contract or law. In accordance with Section 13-1-150 NMSA 1978, no term for a professional services contract, including extensions and renewals, shall exceed four (4) years, except as set forth in Section 13-1-150 NMSA 1978.

Any contract awarded as a result of this IFB process may be terminated if sufficient appropriations or authorizations do not exist. Such termination will occur by sending written notice to the contractor. The County's decision as to whether sufficient appropriations and authorizations are available will be accepted by the contractor as final.

C. SCOPE OF WORK

The successful Proposer must be able to perform general and preventive maintenance and repair services on vehicles and equipment, including, but not limited to, brakes, tires, suspension, heat/air conditioning systems, electrical systems, transmissions, engines, etc. The County's preference is for the Proposer to have the ability to perform all required services. The County's preference will be for a Proposer who is capable of performing these services with the least amount of down time for vehicles. The Proposer must have the ability to provide the required preventive maintenance and repair service listed in Item 5 (below). Any exceptions must be noted in the response.

1. Preventive Maintenance: The County fleet vehicles are routinely driven short distances, frequent start/stop, and long idle periods. The County maintains its own maintenance schedule and will contact the successful Proposer with services as required.
2. Repairs and Maintenance: Provide service/repairs to all common mechanical and electrical systems as needed.
3. Transport of Vehicles: The County will arrange to have vehicles dropped off and returned to Proposer's facility, however in the event of a non-drivable vehicle, does the Contractor have the ability to transport, tow charges may be billed upon approval. Contractor shall store vehicles in a secure yard.
4. Hours of Operation: The County has certain departments that are active on a 24/7 basis and desires the most comprehensive hour coverage possible. Please identify regular business hours and emergency business hours (with contact information) if available.

5. Repair Order Content and Procedure: The Proposer shall provide Repair Orders for all services provided containing the following information:

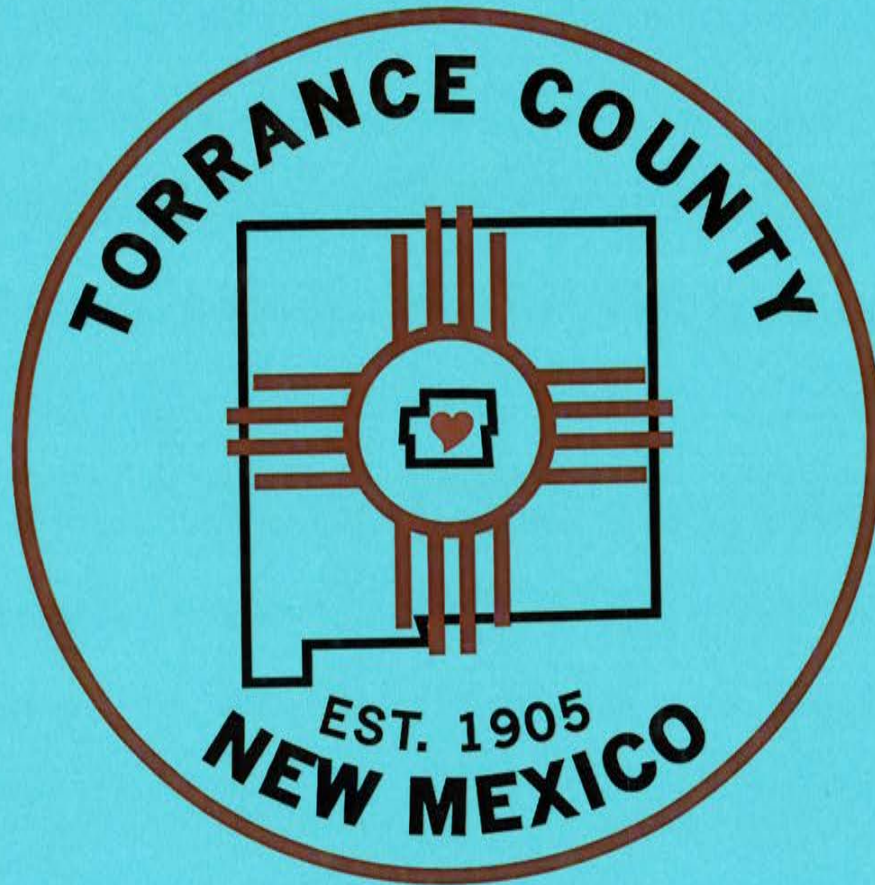
I. Repair estimates with anticipated work to be performed, estimated completion time, and estimated cost signed by the County staff upon pick-up/drop-off. A confirming copy with the final cost shall be emailed to County upon completion, and a billing copy shall be sent to the County with the invoice.

II. Actual work/cost above written estimate requires County approval prior to work start.

III. Authorization of work by a designated County employee or designee is required for all repair orders.

IV. Individual vehicle charges shall be submitted on separate repair orders for each service visit. The repair order must include:

- i. Date work performed.
- ii. Vehicle Number and/or license #, make/model.
- iii. Vehicle mileage at the time of service/repair.
- iv. Date in / date out / time completed.
- v. Detail type of service, hours, material used, and cost associated with each. The Proposer guarantees and warrants that all material furnished and all services performed will be free from defects in material and workmanship and will be warranted by Proposer as applicable. The Proposer shall remedy all such defects at his/her own expense. Warranty repair orders need to be provided by the Proposer. The Proposer shall be the prime Contractor.



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item
No. 12-G



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item
No. 12-H

How do you measure or consider the quality of care/quality of life of the animals you serve?

Quality of life and care of our animals is utmost in the list of priorities for animals in our care. From daily enrichments, healthy diets, exercise, socialization, and medical care we strive to make our animals comfortable, safe, and healthy. Staff assess and monitor every animal in our care and create a plan to address their specific needs regarding diet, exercise, and medical care. If necessary, staff consult our on-call veterinarian for animals with concerns or challenges.

Over the past years, the quality of care that we provide for our animals has improved greatly. Currently, we can provide a large array of enrichment items and activities for the animals, which enhances their quality of life while they are in the shelter. To meet the varying needs of our dogs, we have KONG toys, chew toys, puzzles, and treat seeking toys. The cats have beds to hide and perch, soft beds, balls, mice, crinkled toys, and cat nips. Dogs and cats have Kuranda beds for safety and comfort.

Staff walk the dogs, or the dogs have free play in the yard or lounge, to improve mood, mobility and to socialize with other dogs. The cats receive one-on-one attention from staff. These socialization activities and basic skills prepare animals for the transition foster or forever homes. Making the move less stressful for the animal and improving overall well-being.

Recently, Animal Services have been able to provide more prevention methods to proactively ensure our animals are free of parasites and illnesses. The shelter vaccinates animals upon intake. We are one of very few shelters in the area, that parvo test before moving puppies into rescues, reducing the number of parvo cases, and treating the animals when able. Animal Services are also able to provide limited medical care, as necessary, so our animals can live pain and illness free.

The quality of life for the animals in our care is exemplary, as it is a top priority, and we make a concerted effort to make each animal comfortable and happy. As Animal Services learn and grow, the care is consistently getting better, and shows up the well-being of every animal.

What single resource, intervention or partnership would have the greatest positive impact on the quality of life for the animals in your care?

Increased access to medical care for the animals in our care would have the greatest positive impact during their stay and transition to a home. To provide medical care and ensure and healthy, and pest and parasite free will increase the likelihood of adoption. If an animal has special needs or health concerns potential owners can be informed before making a decision to adopt. Spayed and neutered dogs also have a higher chance of adoption and a reduced risk of being abandoned or surrendered in the future. Overall, increased medical care will improve the lives of animals and chances for adoption, which will impact the shelter and the community.

Please describe your priorities and goals for the coming year as they relate to this request. What do you hope to achieve? How do you plan to achieve these goal

Our first goal for the next year is to improve the lives of animals in our community by aiding pet owners with medical care and providing care for animals in our shelter. Particularly those that are suffering due to preventable and treatable illnesses and injuries. Our second goal is to reduce the number of litters being born by reducing the number of intact animals in the community.

In this second year of SNIPIT so far, we have scheduled free sterilization surgeries for seventy-four animals. Of those there were thirty-eight female dogs, twenty-nine male dogs, six female cats, and one male cat. Owners reclaimed twenty-four of those dogs from the shelter while fifty were from members of the public requesting assistance.

Thanks to this program there were forty-four fewer litters of cats and dogs born in the community. That is a phenomenal win!

REACH has had thirty-six applicants so far. The procedures the program has paid for include simple laceration repair, dentals, broken limbs, pyometra, torn ligaments, dislocated shoulders, parvo, lump removal, and even a necessary euthanasia to end an old dog's suffering.

The numbers we have for fiscal year 2023 and 2024 have been exceptional and we have made a huge difference in the lives of pets and pet owners. We would like to increase our impact and the number of animals cared for and exceed last year's success, however, we will have to determine the number of cases possible based on funding and the cost of procedures at that time.



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12-I



STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

Office of the Secretary of State
325 Don Gaspar Ave, Ste 300
Santa Fe, NM 87501
505.827.3600

February 12, 2024

To: New Mexico County Clerks
Subject: Application for Security Subgrant Opportunity

Dear County Clerk,

In the ongoing commitment to ensure the security of New Mexico's election infrastructure, the Office of the Secretary of State is accepting applications from all Counties to obtain funds from the Office, through a federal subgrant, to address physical and cyber security needs at the county level. The subgrant serves to provide immediate funding directly to counties to address security gaps identified during the prior annual audit ahead of the Primary Election in June 2024. The Office kindly requests your county's participation by completing the attached **Security Subgrant Application** to begin the process to obtain immediately deployable funding.

Please find the application attached to this memo. We appreciate your prompt attention to this matter, and your responses will be treated confidentially. If you have any questions regarding security needs or require further clarification on the subgrant, feel free to contact Tracy Lopez at tracy.lopez@sos.nm.gov or Justin O'Shea at justin.oshea@sos.nm.gov. The Office's Election Security team will be following up with each county individually to review facility audit findings and plans to conduct an information session to answer questions during the scheduled Geek Speak on February 22nd.

We thank you in advance for your cooperation and commitment to strengthening our collective security measures for New Mexico voters.

Sincerely,

A handwritten signature in black ink that reads "Justin P. O'Shea".

Justin P. O'Shea, MPA | Chief Financial Officer
New Mexico Office of the Secretary of State



STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
 SECRETARY OF STATE

APPENDIX A

| GOAL | DESCRIPTION | SUGGESTED ITEMS | ESTIMATED COST |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|-------------------------------------------|
| End User Hardware Upgrade | <i>The upgrade of all laptops involved in Election Data processing with the primary intent being the replacement of all Windows 7 hardware at a minimum.</i> | Desktop/Laptop PCs | ~\$2,000/device |
| | | Windows 11 Annual License | ~\$300/device |
| | | Data Migration Services | ~\$200/hour |
| Albert Sensor Package | Implementation of Albert Sensor Package to include installation, hardware, images, and one year of ongoing ISAC support. | Albert Sensor Package (including 1 year of support) | ~\$40,000 (first year) |
| | | ISAC Ongoing Support | ~\$10,000/year |
| Warehouse Rentals/Upgrade | Providing warehouse space capacity to comply with tabulator storage requirements and improvements to current warehouse facilities using various intrusion detection system(s) (IDS) as needed. | Alarm System | ~\$2,000/year |
| | | CCTV System (Cameras, Gateways & Monitoring) | ~\$2,000/camera (plus monitoring/support) |
| | | External/Internal Lighting | ~\$300/fixture |
| | | BioMetric/Coded Door Locks | ~\$1,000/device |
| | | HVAC System/Improvements | ~\$4,000 |
| | | Security Monitoring Software Dashboard | Varied |
| County Facility Improvements | Intended to supplement IT infrastructure and physical security improvements for County Facilities. | Safe for External Hard Drives | ~\$500 |
| | | IT Managed Services | ~\$200/hour |
| | | Training/Support Services | ~\$150/hour |
| | | Additions to Incumbent IT/Security Services | ~\$200/hour |

Table 1. Schedule of Example Expenditure Items.



STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

COUNTY SECURITY SUBGRANT APPLICATION

COUNTY INFORMATION

COUNTY NAME: Torrance
COMPLETED BY: Sylvia Chavez
DATE: 3/14/2025

COUNTY FUNDING GROUPS

GROUP [1] – County would receive a maximum of **\$50,000**.

Eligible Counties: Bernalillo, Chaves, Cibola, Colfax, Curry, Dona Ana, Eddy, Grant, Lea, Lincoln, Los Alamos, Luna, McKinley, Otero, Rio Arriba, Roosevelt, San Juan, San Miguel, Sandoval, Santa Fe, Sierra, Taos, Torrance, Valencia.

GROUP [2] – County would receive a maximum of **\$60,000**.

Counties: Catron, De Baca, Guadalupe, Harding, Hidalgo, Mora, Quay, Socorro, Union.

I. PROPOSED PROJECTS

According to the above county classification schedule, please describe your county's proposed project or projects below. A list of suggested projects is attached to this sub-grant application in Appendix A; however, this list is not exclusive. Within your description, please include your plan and timeline for implementation and how each project will improve physical or cyber security infrastructure for an election and a proposed detailed budget for the project.



STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

II. TECHNOLOGY AND SUPPORT

1. Do any of the proposed projects require ongoing subscription-based costs beyond the period of the subgrant?

Y. N.

2. Does the County currently have Albert Sensors installed?

Y. N.

3. Describe the County's plan to sustain this project or any subscription-based costs beyond the period of this sub-grant:

N/A

SIGNED:

COUNTY CLERK: _____

Thank you for completing this application. Please return the completed application to sos.finance@sos.nm.gov.

The Secretary of State believes that providing subgrants to each county is the most effective funding mechanism to improve election infrastructure security at the county level. Full participation from all thirty-three counties will have a significant impact on securing New Mexico's election infrastructure and further benefit the voters we serve.

The Office is available for any additional information or clarification you may require.



STATE OF NEW MEXICO

MAGGIE TOULOUSE OLIVER

SECRETARY OF STATE

1. Project Name: Warehouse Rentals/Upgrade

Estimated Cost: \$ 35,000.00

Project Description:

Camera installed on north side of election warehouse. Upgrade current camera system at the warehouse. Have a secure gate installed at the warehouse.



STATE OF NEW MEXICO

MAGGIE TOULOUSE OLIVER

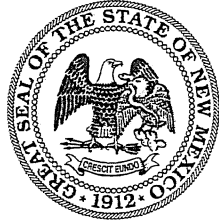
SECRETARY OF STATE

2. Project Name: Warehouse Rentals/Upgrade

Estimated Cost: \$ 10,000.00

Project Description:

Have security lighting installed at the warehouse. There is currently no lighting at the warehouse. The cost will cover the purchase & installation of the security lights



STATE OF NEW MEXICO

MAGGIE TOULOUSE OLIVER

SECRETARY OF STATE

3. Project Name: Warehouse Rentals/Upgrade

Estimated Cost: \$ 5,000.00

Project Description:

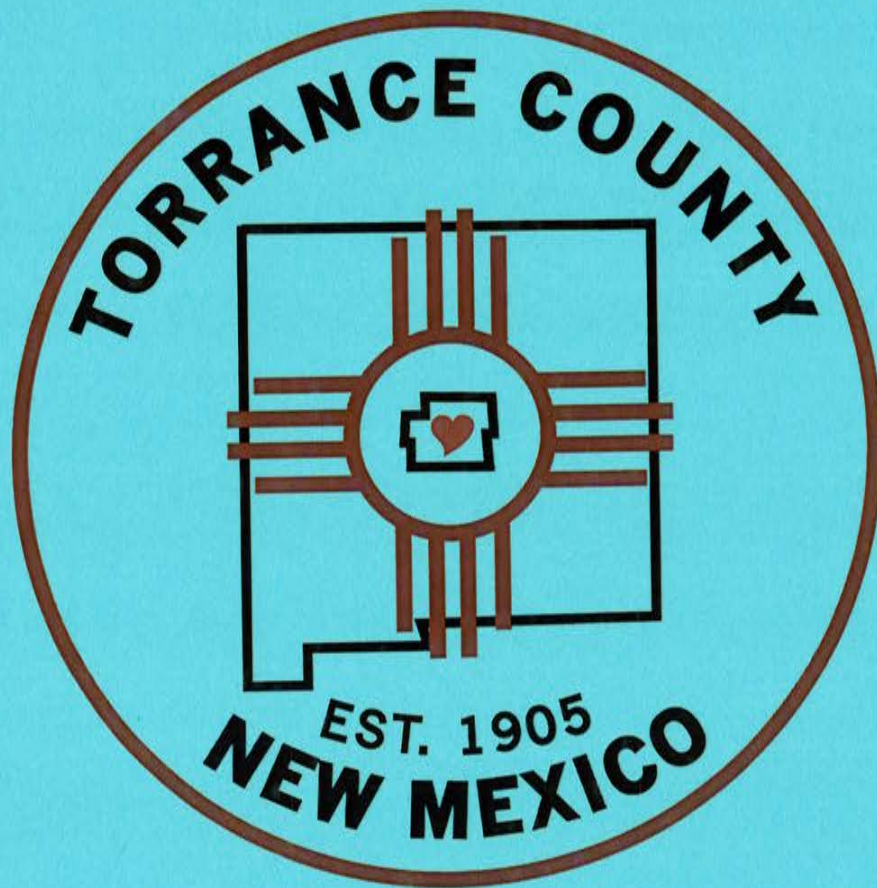
Change and/or install coded door locks at the warehouse and at our early vote room. Install a secured gate for safe entry and exit from warehouse.



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12-J



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12-K

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Are you submitting an internship program budget for a New Mexico county? If YES, please list the county name. If NO, move to column B. | Torrance County | |
| Are you submitting a program budget for a sovereign tribe? If YES, please list the Tribe or Pueblo. | No | |
| Phone number | 505-544-4309 | |
| Name | Amanda Lujan | |
| Title | Grants Administrator | |
| Email | alujan@tcnm.us | |
| Mailing Address | PO Box 48 Estancia, NM 87016 | |
| Will Summer 2023 be your first year as a program operator? If YES, move to column I. If NO, move to column M. | No | |
| What is the minimum wage in your area (\$/hour) that you will offer? (The state-wide minimum wage for New Mexico is \$12.00 per hour as of January 01, 2023 but tribal and county authorities may set their own minimum wage.) | \$ | 12.50 |
| All student internship programs will be EIGHT weeks in duration? | Yes | |
| Who will run your program as Internship Coordinator(s)? (Last, First Name -if known) | The Grants and Human Resources Departments will partner to oversee the program. We would like to hire one coordinator to manage the program and other coordinators for four weeks before the start of the program and two weeks, after it ends. (Please see additional funding.) | |
| How many adult coordinators will be participating in the program? (Internship Coordinator/Student Ratio=NO LESS THAN 10 students per coordinator [1:10]; NO MORE THAN 20 students per coordinator [1:20]) (Base Pay = \$27.00 per hour) (20 hours per week) | Three coordinators to work directly with students and employers throughout the summer. | |
| Adult internship coordinator pay BEFORE taxes and benefits X (20 hrs/wk) X (# coordinators) X (# program weeks) | \$ | 17,280.00 |
| What is the expected benefit percentage for adult coordinators (default is 30% above salary) Please Input Whole Numbers. | 30% | |
| Adult internship coordinator taxes and benefits (Coordinator Pay) X (Percentage Benefit Load) | \$ | 5,184.00 |
| Adult internship coordinator pay AFTER taxes and benefits (# Coordinators) X | \$ | 22,464.00 |
| How many total students will be participating in the program? | 30 | |
| Total student costs BEFORE taxes and benefits | \$ | 60,000.00 |
| What is the expected benefit percentage for student interns? | 10.00% | |
| Student intern taxes and benefits | \$ | 6,000.00 |
| Total student costs AFTER taxes and benefits | \$ | 66,000.00 |
| Request for additional student funding? | Yes | |

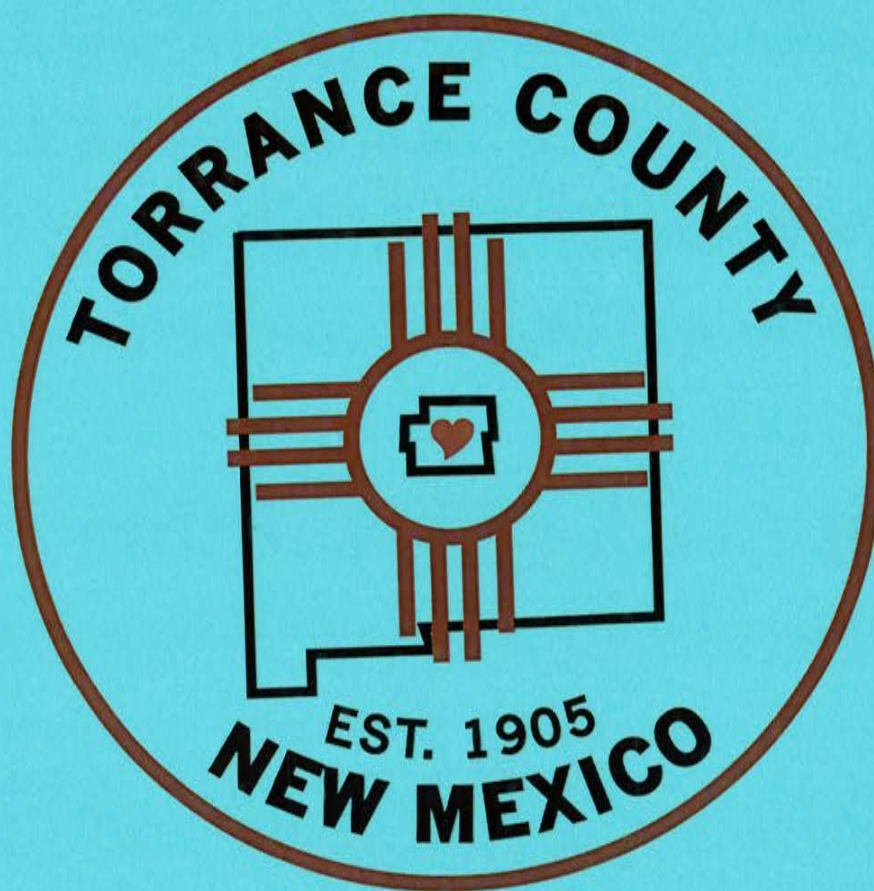
| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>If you are requesting additional program funding, please provide an explanation and a description for cost(s) in your budget:</p> | <p>We would like additional funding to pay for extra time for a coordinator to start and close out the program. Prior to starting we would like someone to recruit businesses, mentors, and students. Afterwards, to help closeout the program, complete evaluations, and finalize financials.</p> |
| <p>Please provide the total amount requested for additional student funding.</p> | <p>\$ 3,240.30</p> |
| <p>Total program costs</p> | <p>\$ 154,464.00</p> |
| <p>Do you want program funds advanced to your organization?</p> | <p>Yes</p> |
| <p>Please indicate the percentage of your approved proposal budget that you would like advanced to your organization. (25% OR 50% ONLY PLEASE)</p> | <p>50%</p> |



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12-L



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 13-A

Emergency Management Department Updates – 4/10/2024

LEPC (Local Emergency Planning Committee)

- By Laws have been approved by the LEPC members and will be presented to the Commission for approval
 - Have been reviewed by legal
- An Executive Committee has been elected
 - Chair – Stephen Garrett
 - Vice-Chair – Todd Brogowski
 - Secretary – Cheryl Allen
 - Information Coordinator – Tracey Master
 - Emergency Manager is also on Executive Committee
- Meet the 4th Tuesday of every month at 9am in the Large Commission Chambers

CWPP (Community Wildfire Protection Plan)

- Collaboration of local, state, and federal stakeholders
- Identifies and prioritizes areas for hazardous fuel reduction and treatments
- Recommends:
 - Training/equipment for responders
 - Measures communities and homeowners can take to reduce ignitability
- Potential funding opportunities
- Have completed 2 Core Team meetings
- 3rd Core Team meeting expected to be in April
- Public meeting expected to be in May

Emergency Management Volunteer Group – Emergency Resource Partners of Torrance County

- Volunteers that would be called up on to assist in setting up emergency shelter or other event requiring additional emergency management resources
- Meet monthly (8-10 people normally attend)
- Holding shelter training at April meeting

Resource Group

- Individuals or agencies that can assist in an emergency situation
- Meets quarterly
- Information folders to be provided to victims of structure fire



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

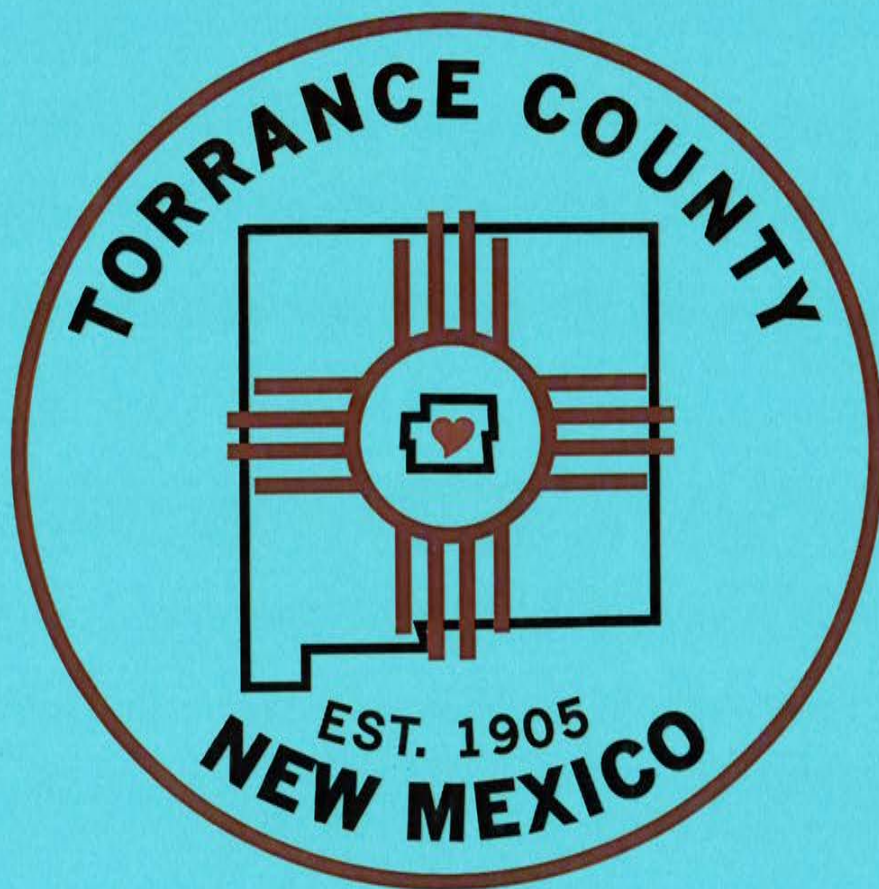
No. 13-B



**TORRANCE COUNTY
COMMISSION MEETING**

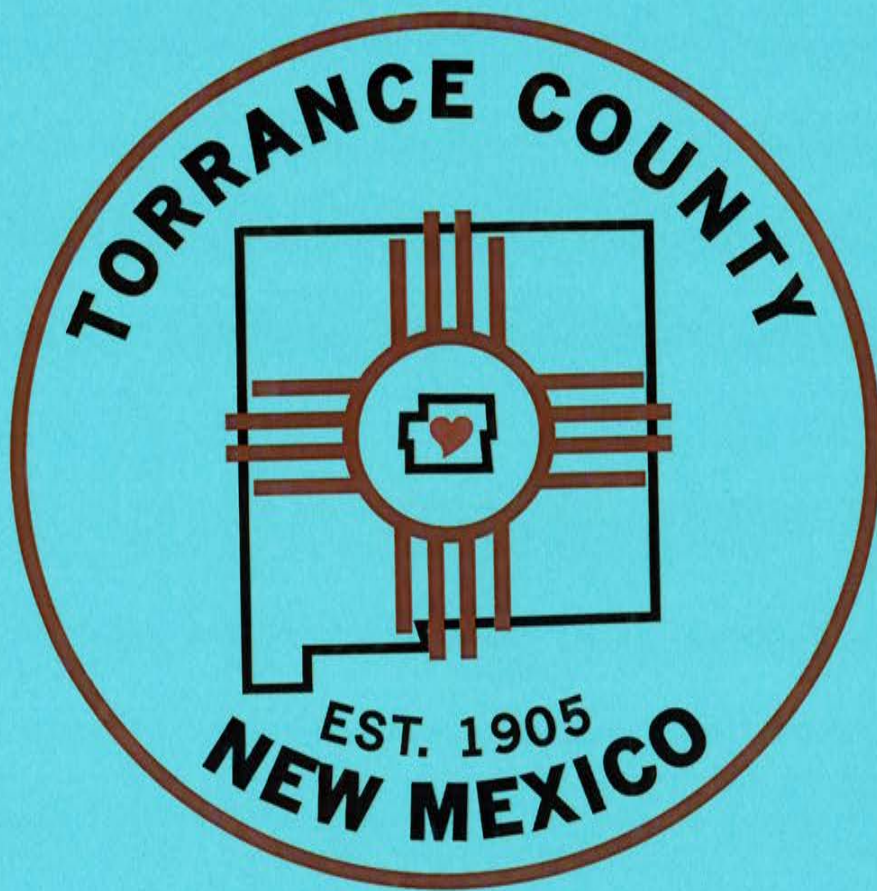
Agenda Item

No. 13-C



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item
No. 14-A



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

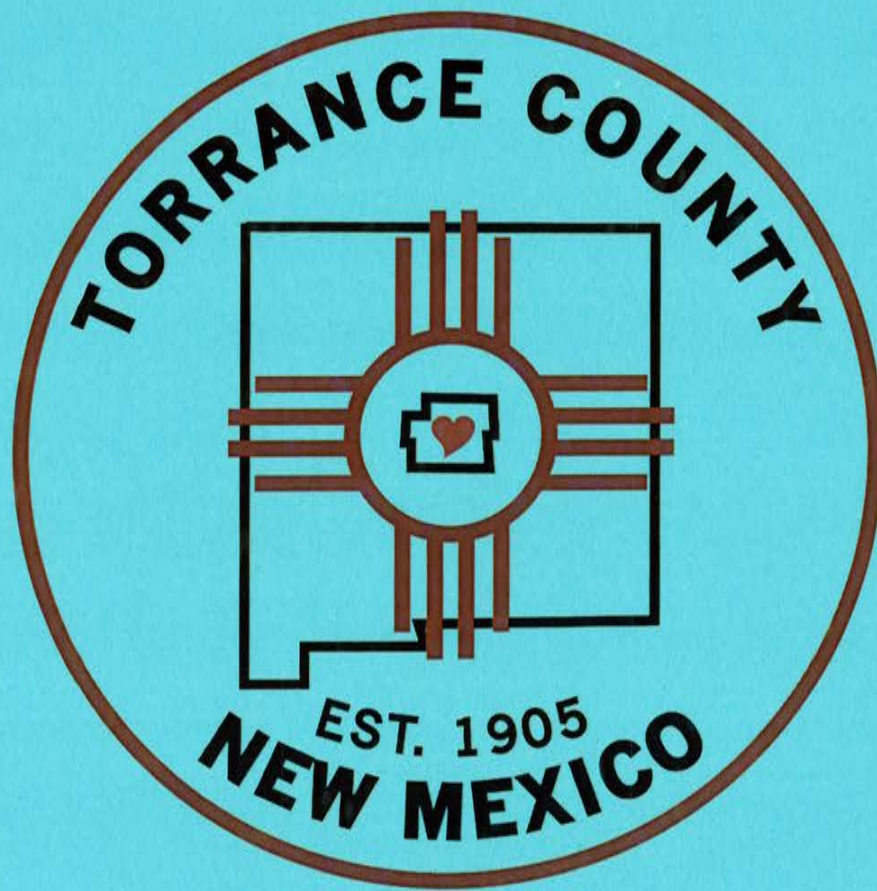
No. 15



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 16



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item
No. 17